

DRAFT BUDGET for discussion purposes only

Date: 17/10/17 v5

Croxley Green Parish Council

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Inflation = 3.0% (CPI - Sept 17)

V = Virements

Note: (-) Net Expenditure means Income is greater than Expenditure

	<u>Last Year</u> 2016/17		Agreed Budget	<u>Current Year</u> 2017/18		Projected Actual	<u>Next Year</u> 2018/19			
	Budget	Actual		Actual YTD 30 Sept - Mth 6	Budget		2018/19	2019/20	2020/21	
Finance & Administration										
101 General Administration										
4001 Salaries & Wages	80000	62,744	75,000	30,936	61,872	76,000	**			
4007 Courses / Conferences	0	0	0		0	0				
4008 Training	500	250	500	320	640	500				
4009 Travel	1300	1,238	1300	1,239	1,239	1,300				
4010 Misc Staff Costs	0	1,493	0	286	572	0				
4011 Rates	2900	3,115	3100	0	0	0				
4012 Water Rates	560	1,505	560	280	560	580				
4013 Rent	110	100	110	0	110	110				
4014 Light & Heat	3000	3,031	2800	286	572	2,800				
4016 Janitorial	1400	1,266	1400	906	1,812	1,400				
4017 Health & Safety	270	10	270	0	0	280				
4019 Consultancy Fees	2700	2,640	2700	1,320	2,640	2,700				
4020 Misc Establishment Costs	400	620	400	354	708	410				
4021 Telephone & Fax	1600	1,697	1600	1,162	2,324	1,600				
4023 Stationery, Printing & Postage (incl Photocopier hire)	4000	1,755	3500	758	1,516	3,500				
4025 Insurance	3900	3,916	3900	4,011	4,011	4,020				
4027 Computer Software & IT	2500	2,199	2500	883	1,766	2,500	**			
4030 Recruitment Advertising	2500	1,938	2500	1,476	2,952	2,000	**			

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	<u>Last Year</u> 2016/17		<u>Current Year</u> 2017/18			<u>Next Year</u> 2018/19			
	Budget	Actual	Agreed Budget	Actual YTD 30 Sept - Mth 6	Projected Actual	Budget	2018/19	2019/20	2020/21
4036 Property Maintenance	400	762	400	1,131	1,000	410			
4038 Maintenance Contracts	0	0	0		0	0			
4042 Equipment Maintenance	0	0	0		0	0			
4046 Equipment Purchased	0	0	0	5	10	0			
4151 Bank Charges	0	0	0	170	340	0			
4155 Legal Fees	0	1,900	0	25,352	26,000	5,000			
4156 Audit Fees - External	1,000	600	1,000	0	0	1,000			
4157 Audit Fees - Internal	910	756	910	0	0	940			
4158 Accountancy Fees	880	841	880	0	0	910			
Balancing figure	0	0	0		0	0			
Tfr from Reserves re Salaries	0	0	-7,000		0	-7,000	**		
Tfr from Reserves (if required)	0	0	0		0	0			
OverHead Expenditure	110,830	94,376	98,330	70,875	110,644	100,960	0	0	0
1001 Rent Recieved	10	0	10	20	10	10	10	10	10
1076 Precept	284,021	284,021	286,944	143,472	284,021	291,600			
1080 Miscellaneous Income (TRDC Grant)	4,277	4,547	0	0	0	0	0	0	0
1090 Interest Received	30	14	6	37	74	60			
Total Income	288,338	288,582	286,960	143,529	284,105	291,670	10	10	10
101 Net Expenditure	-177,508	-194,206	-188,630	-72,654	-173,461	-190,710	-10	-10	-10

Note: (-) Net Expenditure means Income is greater than Expenditure

	<u>Last Year</u> 2016/17		<u>Current Year</u> 2017/18			<u>Next Year</u> 2018/19			
	Budget	Actual	Agreed Budget	Actual YTD 30 Sept - Mth 6	Projected Actual	Budget	2018/19	2019/20	2020/21
102 Local Democracy									
4020 Misc Establishment Costs	0		0		0	0			
4024 Subscriptions/Publications	7400	7,504	7,500	7,207	7,500	7,500			
4033 Parish Pump Newsletter/Communications	3400	1,620	2,000	1,800	2,500	2,500			
4201 Chairman's Discretion Budget	500	-166	500		0	520			
4251 Election Expenses	5000	5,000	5,000		0	5,000	1,250	1,250	1,250
4300 Events - Revels on the Green	350	0	350	33	33	360			
4832 Trf to Elections Fund					0	0			
OverHead Expenditure	16,650	13,958	15,350	9,040	10,033	15,880	1,250	1,250	1,250
1031 Map Income	0	0	0	0	0	0			
1051 Advertising Income	1,600	0	1,600	0	0	0			
Total Income	1,600	0	1,600	0	0	0	0	0	0
102 Net Expenditure	15,050	13,958	13,750	9,040	10,033	15,880	1,250	1,250	1,250

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	<u>Last Year</u> 2016/17		<u>Current Year</u> 2017/18			<u>Next Year</u> 2018/19			
	Budget	Actual	Agreed Budget	Actual YTD 30 Sept - Mth 6	Projected Actual	Budget	2018/19	2019/20	2020/21
103 Groundworks									
4001 Salaries & Wages	57,200	46,682	60300	22,307	44,614	58,900	**		
4006 Protective Clothing	340	1,012	500	15	30	400			
4008 Training	500	1,245	500	520	1,000	520			
4010 Misc Staff Costs	730	602	730	271	542	750			
4012 Water Rates	700	see 101	700	0	0	720			
4016 Janitorial	0	0	0	0	0	0			
4017 Health & Safety	500	2	500	268	536	520			
4018 Refuse/Green Waste Disposal	0	124	0	20	40	0			
4020 Misc Establishment Costs	0	0	0	12	24	0			
4036 Property Maintenance	500	800	500	0	0	520			
4037 Grounds Maintenance	1,500	687	1500	594	1,188	1,500			
4038 Maintenance Contracts	2,000	0	2000	0	0	2,100			
4041 Equipment Hire	0	138	0	0	0	0			
4042 Equipment Maintenance	1,500	115	1000	0	0	1,500			
4046 Equipment Purchased	500	672	500	457	914	520			
4047 Footpath Maintenance	0	0	0	0	0	0			
4051 Vehicle License & Insurance	2,500	1,833	2500	1,834	1,834	1,900			
4055 Fuel & Oil - LS08 WCP	1,000	1,067	1000	499	998	1,000			
4060 Fuel & Oil - Groundworks	840	220	840	250	500	870			
4070 Maintenance - LS08 WCP	560	1,174	560	542	650	580			
4071 Maintenance - Tractor	1,100	0	1100	465	550	1,100			
4072 Maintenance - Ride on Mower	500	401	500	125	250	520			
Tfr from Reserves ex equip. maint.			-500						
Tfr from Reserves ex Maintenance contracts			-2,000						
OverHead Expenditure	72,470	56,774	72,730	28,179	53,670	73,920	0	0	0

Note: (-) Net Expenditure means Income is greater than Expenditure

	<u>Last Year</u> 2016/17		Agreed Budget	<u>Current Year</u> 2017/18		<u>Next Year</u> 2018/19			
	Budget	Actual		Actual YTD 30 Sept - Mth 6	Projected Actual	Budget	2018/19	2019/20	2020/21
1061 Agency Income - HCC Mtce	0	0	0	0	0	0			
1062 Agency Income - TRDC Mtce	0	0	0	0	0	0			
1080 Miscellaneous Income	0	0	0	0	0	0			
Total Income	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
103 Net Expenditure	72,470	56,774	72,730	28,179	53,670	73,920	0	0	0

Note: (-) Net Expenditure means Income is greater than Expenditure

	<u>Last Year</u> 2016/17		<u>Current Year</u> 2017/18			<u>Next Year</u> 2018/19			
	Budget	Actual	Agreed Budget	Actual YTD 30 Sept - Mth 6	Projected Actual	Budget	2018/19	2019/20	2020/21
199 F & A Capital & Projects									
4175 Sale of Assets	0	0	0	0	0	0			
4823 Tfr to Vehicle Repl Fund	4,000	4,000	4,000	0	4,000	4,000			
4824 Tfr to Equipt Repl Fund	3,000	3,000	3,000	0	3,000	3,000			
4873 Tfr from Vehicle Repl Fund	0	0	0	0	0	0			
4874 Tfr from Equipt Repl Fund	0	0	0	0	0	0			
4901 CAP F & A - Eqpt Purchase:-	0	0	0	0	0	0			
c4046/1 Replacement gazebo (£555)	0	0	0	0	0	0			
c4046/1 Four folding tables (£157)	0	0	0	0	0	0			
c4027/1 Virtual Notice Board (updated web site £3,400)	0	0	0	0	0	0			
4973 Annual Civic Award	200	41	200	0	0	0			
4102 Purchase of logo printed table cloths	0	0	190	198	198	0			
				0	0	0			
Depot Extension (Plans)	3,000	0	3,000	0	0	0			15,000
Trf from Reserves (Depot Extension Plans)	-3,000	0	-3,000	0	0	0			
Depot Extension	0	0	0	0	0	0		15,000	
4903 CAP F&A New Village Centre	0	0		0	0	0			
4963 PCSO Funding	28,500	28,500	28,500		28,500	28,500			
	0		0						
OverHead Expenditure	35,700	35,541	35,890	198	35,698	35,500	0	15,000	15,000
199 Net Expenditure	35,700	35,541	35,890	198	35,698	35,500	0	15,000	15,000
1080 Miscellaneous Income	0	0	0	0	0	0	0	0	0
Finance & Administration - Expenditure	249,138	213,884	236,499	116,991	224,244	244,460	1,250	16,250	16,250
Income	292,938	290,289	291,560	143,529	287,105	294,670	10	10	10
Net Expenditure	-43,800	-76,405	-55,061	-26,538	-62,861	-50,210	1,240	16,240	16,240

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	<u>Last Year</u> 2016/17		Agreed Budget	<u>Current Year</u> 2017/18		<u>Next Year</u> 2018/19			
	Budget	Actual		Actual YTD 30 Sept - Mth 6	Projected Actual	Budget	2018/19	2019/20	2020/21
<u>Environment & Amenity</u>									
<u>202 The Green</u>									
4042 Equipment Maintenance	0	0	0	0	0	0	0	0	0
4044 Fly tipping	500	500	500	195	390	500	500	500	500
OverHead Expenditure	500	500	500	195	390	500	500	500	500
202 Net Expenditure	500	500	500	195	390	500	500	500	500

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	<u>Last Year</u> 2016/17		<u>Current Year</u> 2017/18			<u>Next Year</u> 2018/19			
	Budget	Actual	Agreed Budget	Actual YTD 30 Sept - Mth 6	Projected Actual	Budget	2018/19	2019/20	2020/21
211 Events/Projects									
4601 Garden Competition/ Xmas Lighting Competition	0	0	250	0	250	250			
4602 Quiz Night	50	0	250	0	250	250			
4604 Campaigns & Comps.	0	0	0	0	0	0			
4605 Christmas Lights	8,500	8,770	8,500	4,709	8,500	8,800			
4610 Fireworks on Green	5,000	5,100	5,000	-4,500	5,000	5,200			
4611 Senior Citizens Seaside/Outing	1,200	1,050	1,200	1,240	1,240	1,300	1,200	1,200	
4615 Library Xmas Tree (External)	500	541	550	0	0	570			
4616 Picnic in the Park	0	0	0	0	0	0	0	0	
4617 Wassail	150	0	50	0	0	100	50	50	
4618 Dog Show	200	50	50	0	0	100	50	50	
4619 Local Travel Map	1,000	0	1,000	0	0	1,000			
4620 Bird Boxes	150	137	150	0	0	0	150	150	
4621 Ponds	0	0	0	-680	-680	0			
4623 Remembrance Day -Brass Band	250	300	300	0	300	300	250	250	
4622 Poppies on The Green	250	250	250	0	250	250	150		
4700 Projects (Brass Band WW1)		0		0	0	0			
The Great Pram Race	500	0	500	0	0	500	500	500	
Bird Box Camera	0	0	100	0	100	0			
Infant School Sun Flower Comp	0	0	0	0	0	250			
Micro-habitats	0	0	0	0	0	1,000			
Tfr from Reserves	0	0	0	0	0				
4877									
4878 Tfr from Reserves (Local Travel Map)	-1,000	0	-1,000	0	0	-1,000			
Tfr from Reserves (Great Pram Race)			-500			-500			
OverHead Expenditure	16,750	16,198	16,650	769	15,210	18,370	2,350	2,200	0
1077 Grants and Donatons Received	0	0	0	0	0	0			
1078(2: Flowers for Croxley Income	0	0	0	0	0	0	0	0	0
1079(2: Play Area Income	0	0	0	0	0	0			
1080(2: Miscellaneous Income	0	0	0	0	0	0			
Total Income	0	0	0	0	0	0	0	0	0
211 Net Expenditure	16,750	16,198	16,650	769	15,210	18,370	2,350	2,200	0

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	Budget	Actual		Actual YTD 30 Sept - Mth 6	Projected Actual	Budget	2018/19	2019/20	2020/21
221 M S C									
4042 Equipment Maintenance	1000	1,000	1000	0	1,000	1,000			
4830 Tfr to MSC Fund	0	0	0	0	0	0			
4880 Tfr from MSC Fund	0	0	0	0	0	0			
OverHead Expenditure	1,000	1,000	1,000	0	1,000	1,000	0	0	0
1063 MSC 2/3 TRDC Contribution to Repairs	0	0	0	0	0	0	0	0	0
221 Net Expenditure	1,000	1,000	1,000	0	1,000	1,000	0	0	0

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	Budget	Actual		Actual YTD 30 Sept - Mth 6	Budget		2018/19	2019/20	2020/21	
299 E & A Capital & Projects										
4932 War Memorial	200	0	200	0	0	200				
4934 Flowers in Croxley	0	0	0	0	0	500	500	500	500	
4935 Project - Village Signs	0	0	0	0	0	0				
4936 School Gardening Clubs	0	0	0	0	0	0				
4937 Development of Play Areas	0	0	0	0	0	0				
4938 Brown Bin Caddy Liners	250	640	650	0	0	0				
4970 Stop Parking on Green Initiative	0	0	0	0	0	0				
4961 Commemorative Plaques on oak trees	1,460	0	1,460	0	0	1,460				
4969 Canal Adoption Scheme/Towing Path works	400	0	400	0	0	400	400		400	
4940 Local Market	300	566	300	0	300	300	300		300	
4933 Information Board - Stones Orchard	1,000	0	1,000	0	0	1,000				
4972 WW2 VE/VJ Commemorative Service	0	0	0	0	0	0				
4975 Defibrillators - new	1,500	3,649	4,270	3,826	3,826	0				
Defibrillators - Maintenance	500	477	500	0	810	500	500		500	
Youth Project	0	0	5,000	0	0	5,000				
Transfer from Reserves (ex Youth project)	0	0	0	0	0	-5,000				
Transfer from Reserves (ex War memorial 2016)	-200	0	-200	0	0	-200				
Transfer from Reserves ex towpath	-300	0	-300	0	0	-400				
Transfer from Reserves (ex tree plaques)	-1,460	0	-1,460	0	0	-1,460				
Transfer from Reserves (ex Info Board 2005/06)	-1,000	0	-1,000	0	0	-1,000				
OverHead Expenditure	2,650	5,332	10,820	3,826	4,936	1,300	1,700	1,700	500	
299 Net Expenditure	2,650	5,332	10,820	3,826	4,936	1,300	1,700	1,700	500	
1077 Grants and Donatons Received	0	2,915	0	0	0	0	0		0	
1082 Brown Bin Caddy Liners	400	990	800	0	0	0				
Environment & Amenity - Expenditure	31,400	36,593	44,061	12,004	36,555	35,690	6,141	5,491	2,500	
Income	600	3,905	1,000	0	200	200	0	0	0	
Net Expenditure	30,800	32,688	43,061	12,004	36,355	35,490	6,141	5,491	2,500	

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	<u>Last Year</u> 2016/17		<u>Current Year</u> 2017/18			<u>Next Year</u> 2018/19				
	Budget	Actual	Agreed Budget	Actual YTD 30 Sept - Mth 6	Projected Actual	Budget	2018/19	2019/20	2020/21	
Planning & Development										
301 Roads & Street Furniture										
4042	Equipment Maintenance	0	0	0	0	0				
4043	Salt Bins/Salt	500	0	500	0	0	500			
4047	Footpath Maintenance	1,000	0	1,000	0	0	1,000			
4050	Bus Shelters	100	0	100	0	0	100			
4056	Street Trees	2,000	0	2,000	0	0	2,000	2,000	2,000	
							0			
	CMS Grant for Footpath Maint	-1,000	0	-1,000	0	0				
	Tfr from Reserves (ex Salt Bins/Salt 2017)	-500	0	-500	0	0	-500			
	Tfr from Reserves ex Equipment Maint	0	0	0	0	0	0			
	From Reserves (ex Street Trees -2017)	-2,000	0	-2,000	0	0	-2,000			
	OverHead Expenditure	<u>100</u>	<u>0</u>	<u>100</u>	<u>0</u>	<u>0</u>	<u>1,100</u>	<u>2,000</u>	<u>2,000</u>	<u>0</u>
	301 Net Expenditure	100	0	100	0	0	1,100	2,000	2,000	0

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399 P & D Capital & Projects									
Road Safety Works	0	0	0	0	0	0	0		
4965 Neighbourhood Plan Development	10,000	8,346	10,000	0	0	2,000	5,000	1,000	
4965 Community Plan publication	0	0	0	0	0	0			
4966 Neighbourhood Plan (CDF)	0	0	0	0	0	0			
Roadside clutter removal	0	0	0	0	0	0	0	0	
4968 Carbon footprint reduction/Sustainability	250	0	250	0	0	250	250	250	
4971 Cycle Hire Project	0	0	0	0	0	0			
4977 Community Infrastructure Levy (CIL)	0	0	0	0	0	0			
Tow Path Cyclists speed reduction signage	1,000	0	1,000	0	0	1,000	1,000		
4832 Tfr to Reserves for Neighbourhood Plan	-5,000	0	-5,000	0	0	5,000	5,000	5,000	5,000
Tfr from Reserves for Tow Path Cyclists speed reductions signs	0	0	-1,000	0	0	-1,000			
Tfr from Reserves for Sustainability (ex 2017 budget)	-250	0	-250	0	0	-250			
OverHead Expenditure	6,000	8,346	5,000	0	0	7,000	11,250	6,250	5,000
399 Net Expenditure	6,000	8,346	5,000	0	0	7,000	11,250	6,250	5,000
1077 Grants and Donations Received	0	1,000	0	0	0	0			
1091 Community Infrastructure Levy (CIL)	0	4,104	0		0	0			
Total Income	0	5,104	0	0	0	0	0	0	0
Planning & Development - Expenditure	13,000	14,716	12,000	2,730	6,900	15,000	20,150	15,150	11,900
Income	0	5,104	0	0	0	0	0	0	0
Net Expenditure	13,000	9,612	12,000	2,730	6,900	15,000	20,150	15,150	11,900
Total Budget Expenditure	293,538	265,193	292,560	131,725	267,699	295,150	27,541	36,891	30,650
Income	293,538	299,298	292,560	143,529	287,305	294,870	10	10	10
Net Expenditure	0	-34,105	0	-11,804	-19,606	280	27,531	36,881	30,640