

CROXLEY GREEN PARISH COUNCIL

MINUTES OF THE ANNUAL GENERAL MEETING OF THE COUNCIL
HELD IN THE COUNCIL CHAMBER
ON THURSDAY 10 MAY 2007 AT 8.00PM

David Allison – Clerk to the Council
Helena Flynn – Minute Taker

AGM21/07 To Record those Present and Apologies for Absence

Cllr M Saxon – In the Chair (also see item AGM23/07 below)

Cllrs Bains, Birch, Brading, Martin, Jefford, Norman, Seabourne, Seeley, Shafe, Vassiliou and Wynne-Jones

Apologies were received from Cllr Dann and Hollands.

Voting Members – 12

One member of the public was present

AGM22/07 Membership of the Council and Declarations of Acceptance of Office

The Clerk advised that all Declarations of Acceptance to Office have been signed.

AGM23/07 Election of Chairman

It was proposed by Cllr Seeley and seconded by Cllr Wynne-Jones that Cllr Norman be nominated Chairman for the year 2007/08.

There being no other nomination Cllr Norman was elected Chairman for the year 2007/08.

Cllr Norman took over Chairmanship of the meeting from Cllr Saxon.

AGM24/07 Acceptance of Office

Cllr Norman thanked Members for their vote of confidence and accepted the Chairmanship. Cllr Norman signed the Declaration of Acceptance which was countersigned by the Clerk.

AGM25/07 Parish Councillor Vacancies

The Chairman opened this matter and asked the Clerk to elaborate.

The Clerk advised that there are two Casual Vacancies in the North Ward and that he would be contacting TRDC for the vacancies to be advertised.

AGM26/07 Declarations of Acceptance and Code of Conduct

The Clerk stated that as all Councillors had signed their Declarations, the Council did not need to give consideration as to when such declarations would have to be received.

AGM27/07 Election of Vice Chairman

The Chairman asked for proposals for the office of Vice Chairman of the Council for the year 2007/08.

It was proposed by Cllr Saxon and seconded by Cllr Brading that Cllr Shafe be elected Vice Chairman for the year 2006/07.

It was proposed by Cllr Seeley and seconded by Cllr Wynne-Jones that Cllr Jefford be elected Vice Chairman for the year 2007/2008.

A short presentation was given by Cllr Shafe and Jefford.

The Clerk advised that under Standing Order 10(a) a secret ballot would need to be held and a form for this purpose was distributed to all Members. After the secret ballot, the Clerk collated the forms and duly declared that Cllr Shafe had the majority vote.

Cllr Shafe was elected Vice Chairman for the year 2007/08.

AGM28/07 Composition of the Committees

The Clerk advised that the committees were made up as follows:

Planning & Development - 7 members

Environment & Amenity - 7 members

Finance & Administration - 6 Members

Cllr Norman asked if any Members wished to change their Committee Membership and which committees did the new members wish to sit on.

All existing members stayed on their original committee and all new Members got their chosen committee membership.

AGM29/07 Chairman and Vice Chairman of Standing Committees

Cllr Norman declared an adjournment at 8.15pm to allow the Committees to elect their Chairman and Vice Chairman.

The meeting reconvened at 8.25pm. It was reported that the Committees would be constituted as follows for the year 2006/07:

	P&D Committee	E&A Committee	F&A Committee**
Chairman	Cllr Wynne-Jones	Cllr Seeley	Cllr Norman
Vice-Chairman	Cllr Bains	Cllr Jefford	Cllr Shafe

**The F&A Committee comprises of six members – Chair and Vice Chair of the Council, P&D and E&A.

AGM30/07 Council Representations on Outside Bodies and Organisations

AGM30.1/07 Road Safety – Cllr Norman asked for nominations to represent the Council on the Road Safety Committee. Cllr Saxon put himself forward it was agreed that Cllr Saxon would represent the Parish Council.

AGM30.2/07 – Joint Committee of Parish Councils – The Clerk advised that the representatives from Croxley Green Parish Council is normally the Chairman, Vice-Chairman and the Clerk. Cllrs Norman and Shafe were in agreement with this.

AGM30.3/07 – Three Rivers Community Safety Forum - It was advised by Cllr Seabourne advised that this committee no longer exists in this form.

AGM31/07 Annual Subscriptions

Cllr Norman introduced this item and asked the Clerk to elaborate. The Clerk went through the details.

A discussion took place with regards to the relevance of one or two of the subscriptions and the Clerk elaborated that up to date information is obtained and therefore plays a part in the day to day operation of the Parish Council.

The annual subscriptions were agreed.

AGM32/07 Closure

There being no further business the Chairman closed the meeting at 8.40pm.