

**CROXLEY GREEN PARISH COUNCIL**

NOTES OF A MEETING OF THE  
**FINANCE AND ADMINISTRATION COMMITTEE**  
HELD IN THE COUNCIL CHAMBER  
ON THURSDAY 9 DECEMBER 2010

Present: Cllr Birch – In the Chair David Allison – Clerk to the Council

Cllrs Bennett, Hollands, Martin, Norman and Shafe : In attendance Cllr Brand  
Voting Members: 6

FA658/10 Apologies for Absence

There were no apologies to note.

FA659/10 Declaration of Interests

There were no declarations of interest.

FA660/10 Representations from the Public

There were no public present.

FA661/10 Minutes

**Resolved:**

- that the Minutes of the meeting held on Thursday 14 October 2010 be approved and be signed by the Chairman. It was noted that the meeting scheduled for 11 November 2010 was cancelled.

FA662/10 Matters Arising

FA643/10 The Clerk apologised for not producing the schedule detailing agreed actions for over budget items, this will be actioned.

FA643/10 The Clerk advised that the Scouts have acknowledged receipt of their cheque.

FA663/10 Monthly Accounts

The Clerk gave members an overview of the monthly expenditure for month 7 (October) and month 8 (November).

**Resolved:**

- that the over-budget expenditure for Month 7 (October) and Month 8 (November) be rectified by Virement from reserves.
- That the Management Accounts for Month 7 (October) and 8 (November) be approved and be signed by the Chairman.

FA664/10 Budget 2011/12 and Beyond

Version 5 was available to members and after discussion the following was resolved:

**Resolved:**

- 4013 Rates would be reduced to £4000
- 4023 Stationery, Printing & Postage, 4026 Photocopying Hire/Charges would be investigated
- 4027 Computer Software & IT would be increased to £1500

FA665/10 Closure

There being no further business, the Chairman closed the meeting.

