

CROXLEY GREEN PARISH COUNCIL

MINUTES OF A MEETING OF THE
FINANCE AND ADMINISTRATION COMMITTEE
HELD IN THE COUNCIL CHAMBER
ON THURSDAY 8 MAY 2008 at 8.45pm after the AGM

Present: Cllr Norman – In the Chair
David Allison – Clerk to the Council
Amanda Taft – Minute Taker

Cllrs Bains, Hollands, C Jefford, Seeley and Shafe

Voting Members: 6

In Attendance: Cllrs Brand, Martin and Seabourne (for part of the meeting)

There was one member of the public present

FA421/08 Apologies for Absence

None

FA422/08 Declaration of Interests

The Chairman stated that declarations of interest may be made throughout the meeting if necessary.

FA423/08 Representations from the Public

There were no representations from the public.

FA424/08 Minutes

It was proposed by Cllr Bains and seconded by Cllr Shafe that the Minutes of the meeting held on 10 April 2008 be approved as correct. The proposal was agreed and the Chairman signed the Minutes.

FA425/08 Matters Arising

FA419/08 (Virement of funds for 'Flowers in Croxley Green' Project). Cllr Seeley informed Members that New Road Service Station had kindly donated £200 and there was now around £700 to be spent on flowers and suchlike. The Chairman added that it was gratifying to see the local community becoming involved in this initiative.

FA426/08 Monthly Accounts

The Chairman introduced this item and the Clerk referred Members to the Monthly Management Accounts Report for month 1 (April 2008). The Clerk explained the format of the report for the benefit of new members, in which the first page is a summary and this is followed by the detailed report. He then gave an explanation of each expenditure item.

It was proposed by Cllr Bains and seconded by Cllr Seeley that the Management Accounts be approved, and the proposal was agreed and duly signed by the Chairman.

The Clerk mentioned that after the previous meeting, where comments had been made that the accounts are not available until the night of the meeting he had given this matter some consideration. He continued by informing those present that if the accounts were to be discussed at Council, the bank statement would have been received in plenty of time to enable the accounts to be prepared and circulated with the agenda. The Chairman suggested that this be placed on the Agenda for the next Finance and Administration meeting for further discussion.

FA427/08 Closure

There being no further business, the Chairman closed the meeting at 9.56pm.

