

**CROXLEY GREEN PARISH COUNCIL**

MINUTES OF A MEETING OF THE  
**FINANCE AND ADMINISTRATION COMMITTEE**  
HELD IN THE COUNCIL CHAMBER  
ON THURSDAY 8 MARCH 2012

Present: Cllr Shafe – In the Chair David Allison – Clerk to the Council

Cllrs Jordan and Seeley

Voting Members: 3

FA795/12 Apologies for Absence

Apologies had been received from Cllrs Bennett, Dann and Wynne-Jones.

FA796/12 Declaration of Interests

The Chairman recommended that any declarations of interest be made, if necessary, throughout the meeting.

FA797/12 Representations from the Public

There were no public present.

FA798/12 Minutes

**Resolved:**

- That the Minutes of the meeting held on Thursday 9 February 2012 be approved and be signed by the Chairman.

FA799/12 Matters Arising

There were no matters arising.

FA800/12 Monthly Accounts

There was an adjournment to allow Cllrs the time to peruse the accounts. Cllrs asked for clarification on some items of expenditure for month 11 (February) in particular regarding account 4055/103 Fuel & Oil – LS08 WCP (Land Rover) which showed £1749.00 in the Current Month. The Clerk explained that there was a miscoding which he had corrected to account code 4070/103, the result of which would show in Month 12 Accounts.

Under Account 4070/103 Maintenance – LS08 WCP (Land Rover) it was noted that there was an £806 spend in the current month. The Clerk explained that this related in part to another unexpected fault on the Land Rover which required a wiring loom to be replaced.

**Resolved:**

- That the Management Accounts for month 11 (February) be approved and be signed by the Chairman.

*[Post Meeting Notes: Account 4055/103 Fuel & Oil – LS08 WCP (Land Rover) Actual Current Month (11) was £164.00; Account 4070/103 Maintenance – LS08 WCP (Land Rover) Actual Current Month (11) was £565.00, the balance of £241.00 resulting from an error within the miscoding from 4070/103 referred to above in the Minute.]*

FA801/12 Closure

There being no further business, the Chairman closed the meeting at 8.33pm.