

MINUTES OF the 316<sup>th</sup> MONTHLY MEETING OF THE COUNCIL  
HELD IN THE COUNCIL CHAMBER  
ON THURSDAY 30 JUNE 2016 at 8.00PM

Present: Cllr Mitchell in the Chair David Allison – Clerk to the Council

Cllrs Bains, Baldwin, Gallagher, Greenman, Hobbs, Hollands, Kataria, Kaur, Saxon, Taft, Vassiliou and Wynne-Jones

Voting Members: 13

Not Present: Cllr Brand

In Attendance: Cllr Rupert Barnes (TRDC).

CC1603/16 Apologies for Absence

Apologies had been received from Cllrs Edmunds and Ridley.

CC1604/16 Declarations of Interest by Members

The Chairman recommended that any declarations be made at the time.

CC1605/16 Representations from the Public

No representations were made.

CC1606/16 Minutes

**Resolved:**

- That the Minutes of the 315<sup>th</sup> monthly meeting of the Council held on Thursday 28 April 2016 be approved and signed by the Chairman.

CC1607/16 Matters Arising

There were no matters arising.

CC1608/16 Minutes of the Annual Parish Meeting (APM)

**Resolved:**

- That the Minutes of the Annual Parish Meeting held on Thursday 28 April 2016 be approved and signed by the Chairman.

CC1609/16 Minutes of the Annual General Meeting

**Resolved:**

- That the Minutes of the Annual General Meeting held on Thursday 19 May 2016 be approved and signed by the Chairman.

CC1610/16 Committee Reports

CC1610.1/16 Environment and Amenity Committee Minutes

**Resolved:**

- That the Minutes of the Environment and Amenity Committee held on Tuesday 1 March 2016 be adopted as a report of the meeting.

CC1610.2/16 Any Matters Arising

EA1193/16 Matters Arising, EA1179/16 DriveSafe. It was asked whether details of the DriveSafe initiative were available in the library. The Clerk advised that details had been passed to the library and it had been widely promoted elsewhere and remained on the Council's website.

CC1610.3/16 Planning and Development Committee held on Wednesday 2 March and Wednesday 16 March 2016

**Resolved:**

- That the Minutes of the Planning and Development Committee held on Wednesday 6 April, Wednesday 20 April, Wednesday 4 May and Wednesday 18 May 2016 be adopted as a report of the meeting.

CC1610.4/16 Any matters arising

There were no matters arising.

CC1610.5/16 Finance and Administration Committee of Thursday 19 May 2016

**Resolved:**

- That the Minutes of the Finance and Administration Committee held on Thursday 19 May 2016 be adopted as a report of the meeting.

CC1610.6/16 Any matters arising

There were no matters arising.

CC1611/16 Internal Audit Report (Final) for year ending 31 March 2016

The Chairman introduced this item and asked the Clerk to elaborate. The Clerk was pleased to report that yet again the Council had received a very good internal audit report with no recommendations being put forward.

The Clerk was commended for another good and a vote of thanks given to him.

A Cllr asked about the 'de minimus' of assets recorded in the Asset Register. The Clerk advised that he recorded assets irrespective of value but there would be formal 'de minimus' that any new assets under that 'de minimus' would not necessary need to be recorded in the annual statement.

**Resolved:**

- That the end of year internal audit report was noted.

CC1612/16 S145 Grant Application

The Chairman introduced this item and explained that an application for a Grant to the Yorke Road Residents for a street party on 11 June had been handed in to the office on 26 April but as there was not a Council Meeting before the event, the matter was being brought to Members attention her.

The Chairman added that the Finance and Administration Committee had reviewed the application at their meeting held on 9 June and had recommended that subject to the production of accounts and/or receipts for the Grant amount it be recommended that the Grant of £100 be awarded.

The Chairman read out an email that had been received from the applicant in which it stated in the past tense that the grant monies would have been used to make the street party more visible and to buy prizes for children. It was reported that the event was a success. It was commented that a number of other street parties were held in Croxley Green who had not applied for a grant to raise their profile. A discussion ensued during which it was commented that as the event had now taken place the actual beneficiaries of the grant would be unknown.

**Resolved**

- That the Grant of £100 applied for should not be awarded.

CC1613/16 Watford Road Parking

The Chairman introduced this item and asked Cllr Gallagher to elaborate. Cllr Gallagher referred to the Supporting Paper and its recommendations circulated with the Agenda and summarised the key points.

## Resolved

- That the conclusions of the Working Party be noted and that a letter is sent to Three Rivers District Council with proposed recommendations;
- That the Parish Council's Watford Road Working Party be wound up;
- That the requirement for additional provision for cycles at Croxley Station be noted and that letters are sent to Three Rivers District Council and to Transport for London accordingly.

Members thanked Cllr Gallagher for all the work he had put into this matter.

CC1614/16

## Working Parties

The Chairman introduced this item and reported that there had a number of working parties over the last year and an update was appropriate prior to discussing forthcoming working parties.

**Parish Pump:** a small working party had been put together who had met once and put some initial ideas forward as to the magazines future but there had been some difficulty in getting those on the working party together. There had been little progress but the Clerk with the assistance of Cllr Gallagher with articles from Members had put together an edition.

**Land Transfer:** The Chairman reported that the matter had been raised with TRDC and that a freedom of information request had been made in regard to certain parcels of land but nothing had been heard back from TRDC. The Chairman referred to the TRDC Policy that had been agreed by them in January, copy attached, and that it had been very disappointing that this had not been brought to the Parish Council's attention earlier by TRDC rather than through a reply to an email he had sent to the Chief Executive of TRDC. It was suggested that the Council's request for land re-acquisition be further debated at the next Finance and Administration Committee meeting initially and then subsequently at the next Council meeting before a formal approach to TRDC be made. The Clerk would arrange a meeting with Chris Hope at TRDC with the Chairman to discuss the principles of new policy document

**Council Workings:** It was reported that this group was looking at the workings of the Parish Council in terms of number and scope of meetings and had looked at other Councils elsewhere to see how they were set up. It was reported that draft papers were to be put together for the existing committees to review, comment upon and change/modify as necessary probably in September.

**Neighbourhood Plan:** The Chairman reported that the draft Plan had now been sent to a long list of consultees with a view of seeking their views on the document.

**Watford Road Parking:** this matter was discussed under agenda item CC1613/16 above.

It was agreed that working parties be established/re-established to take matters forward during the year and membership of the working parties were determined.

## Resolved:

- That the Clerk, Cllr Gallagher and Cllr Wynne-Jones take forward the Parish Pump magazine;
- That Cllrs Baldwin, Edmunds, Greenman, Hollands, Kataria, Mitchell, Taft and Vassiliou become members of the Land Transfer Working Party;
- That Cllrs Kaur, Hollands, Mitchell and Vassiliou become members of the Review of Council (working and meetings) Working Party;
- That Cllrs Gallagher, Kaur, Mitchell become members of the Neighbourhood Plan Working Party;

- That there be no working party for Watford Road Parking (see CC1613/16) and that parking be taken forward as an Agenda item at the Planning and Development Committee meetings.

CC1615/16 Parish Council Charities 2016-17

The Chairman introduced this item and referred to his supporting Paper circulated with the Agenda.

Members were asked to nominate other charities that the Council would support during the year through fund raising events.

**Resolved**

- The Council's charities for the year 2016-2017 are the New Hope Trust (Croxley Green) and the local Croxley Green scouting and guiding movements.

CC1616/16 Croxley Green Pram Race

The Chairman introduced this item and asked Cllr Hobbs to elaborate.

Cllr Hobbs advised that flyers/posters for the event on Saturday 10 September had been printed and circulated and entry forms would be in local public houses shortly. He continued that any necessary road closures would be done on a 'rolling basis' using volunteer marshals as the last participants pass key points and undertaken in between scheduled bus times.

Volunteers were called for to assist for about with the marshalling on the day. The event is scheduled to start at 5.30pm.

CC1617/16 Closure

There being no further business the Chairman closed the meeting at 9.11pm.