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MINUTES OF A MEETING OF THE
ENVIRONMENT AND AMENITY COMMITTEE
HELD IN THE COUNCIL CHAMBER
ON 2 OCTOBER 2018 at 8.00 PM

Present: Cllr Cole – In the Chair
David Allison – Clerk to the Council
Ryan Bennett – Administrative Assistant

Cllrs Benner, Gallagher & Montague
In Attendance: Cllr Mitchell & Wallington.
Voting Members: 4
Not Present: Cllr Collingwood & Kaur

EA1412/18 Apologies for Absence
Apologies were received from Cllr Vassiliou.

EA1413/18 Declarations of Interest
The Chairman recommended that any declarations of interest be made, if necessary, throughout the meeting.

EA1414/18 Representations from the Public
There were no members of the public present.

EA1415/18 Minutes
Members had no comments regarding the minutes.

Resolved:

- That the Minutes of the meeting held on Tuesday 4 September 2018 be approved and signed by the Chairman.

EA1416/18 Matters Arising
EA 1410/18 – A Member asked if a new date had been decided for the postponed Dog Show. The Clerk informed them that the rescheduled Dog Show is due to take place on October 21.

EA1417/18 Works List
Members had no comments regarding the Works List.

Resolved:

- That the Works List for October 2018 is noted.

EA1418/18 A Review of the E&A Committee Structure and Meetings
The Chairman introduced this item and asked Members for their comments. A Cllr commented that they thought a reduction in the number of committee meetings to 6 per year would be the best way forward. There was agreement amongst Members that reducing the number of E&A meetings would not stifle the progression of projects and would lead to increased efficiency at meetings. It was noted that many E&A meetings had become rather short and not the best use of Council time.
A Cllr asked how delegation to committee would affect how the committee's budget was handled. The Clerk explained that it would be the Committee prerogative to move funds around their budget as they saw fit.

A Cllr commented that they felt the committee spent most of their time discussing the environmental aspects of Croxley Green and not enough time on the amenity aspect. They continued that the committee meeting was, at present, scheduled very close to the full council meeting and left Cllrs no time to act upon items which may have arisen at the full Council. Suggestion to change where the committee meeting sits within the month so that Cllrs have enough time to prepare papers on actions which come out of full council.

There was no desire amongst members to alter the start time for the committee meetings.

The Chairman explained that he felt that the committee did not strategize well enough and that they felt the committee should consider developing an Environment policy for the committee to better inform its decision making. This would help the Committee develop its long term thinking and aid their volunteering initiatives.

The Clerk commented that the terms of reference for the committee were quite underdeveloped in comparison to the F&A. The Chairman indicated that he would be happy to update and expand the Terms of Reference and submit them to the Clerk for comment.

EA1419/18 E&A Budget 2018/19

Members made the following comments and changes:

4602 – Quiz Night – Change from red to amber as Cllr Benner indicated that she would be happy to take the event forward.

4623 – Remembrance Day Brass Band – Change from red to green as the band has been booked for them parade on November 11.

4940 – Local Market – Name to be changed to Xmas Market. Market has been confirmed to take place on December 15.

4630 – Bat Boxes – It was brought to the Chairman's attention that another Cllr on the Committee conducts bat walks on Common Moor and maybe able to assist with the project.

4975/76 – Defibrillators – Cllr Hollands to be added as the Council 'Lead'.

It was suggested that a key be added to the table to explain the different colours.

EA1420/18 E&A Budget 2019/20

The Clerk informed Members that no budget proposals had been received at present for the Committee. He reminded Members that proposals need to be received by him no later than December 1.

EA1421/18 Closure

There being no further business the Chairman closed the meeting at 8:49pm