

MINUTES OF the 315<sup>th</sup> MONTHLY MEETING OF THE COUNCIL  
HELD IN THE COUNCIL CHAMBER  
ON THURSDAY 28 APRIL 2016 at 9.55PM

Present: Cllr Mitchell in the Chair David Allison – Clerk to the Council

Cllrs Edmunds, Gallagher, Hobbs, Hollands, Kaur, Ridley, Taft, Vassiliou and Wynne-Jones

Voting Members: 10 (reducing to 9 during Agenda item CC1600/16).

Not Present: Cllr Kataria

(The Meeting commenced at 9.55pm after the Annual Parish Meeting.)

CC1594/16 Apologies for Absence

Apologies had been received from Cllrs Bains, Baldwin, Brand, Greenman and Saxon.

CC1595/16 Declarations of Interest by Members

The Chairman recommended that any declarations be made at the time.

CC1596/16 Representations from the Public

No representations were made.

CC1597/16 Minutes

**Resolved:**

- That the Minutes of the 314<sup>th</sup> monthly meeting of the Council held on Thursday 31 March 2016 be approved and signed by the Chairman.

CC1598/16 Matters Arising

There were no matters arising.

CC1599/16 Committee Reports

CC1599.1/16 Environment and Amenity Committee Minutes

**Resolved:**

- It was noted that due to an inquorate meeting the Minutes of the meeting held on 1 March have not as yet been signed off by the Committee.

CC1599.2/16 Planning and Development Committee held on Wednesday 2 March and Wednesday 16 March 2016

**Resolved:**

- That the Minutes of the Planning and Development Committee held on Wednesday 2 March and Wednesday 16 March 2016 be adopted as a report of the meeting.

CC1599.3/16 Any matters arising

There were no matters arising.

CC1599.4/16 Finance and Administration Committee of Thursday 10 March 2016

**Resolved:**

- That the Minutes of the Finance and Administration Committee held on Thursday 10 March 2016 be adopted as a report of the meeting.

CC1599.5/16 Any matters arising

There were no matters arising.

CC1600/16 Police Community Support Officers (PCSOs)

The Chairman introduced this item and asked the Clerk to elaborate. The Clerk advised that the Service Level Agreement circulated with the Agenda was due for renewal. The Clerk added that there were no intended changes to the Service Level Agreement and the Council has made financial provision in the current year's budget for the PCSO funding.

A Cllr commented that at a future meeting it may be appropriate to discuss the matter of monitoring and evaluation of the service provided.

A Cllr considered that perhaps the PCSOs should have vehicular transport but it was pointed out that there was a much higher visibility of the PCSOs when patrolling on foot and that their movement using a vehicle is an operational matter for the Police.

At this point the Council Meeting was disrupted by Cllr Wynne-Jones talking on his mobile phone. Cllr Ridley left the meeting (10.05pm).

**Resolved:**

- That the continuation of the provision of two PCSOs (one funded) for Croxley Green at a cost of £28,500 per year was agreed;
- That the signing of the Service Level Agreement was delegated to the Clerk.

CC1601/16 Annual Accounts for year ending 31 March 2016 and approval of the Annual Return (Sections 1 and 2)

The Chairman introduced this item and asked the Clerk to elaborate. The Clerk advised that the Annual Accounts ending 31 March 2016 and Section 1 and Section 2 of the Annual Return were circulated with the Agenda for Members to review.

It was pointed out that on page 3 of the Annual Accounts it reported a Cllrs status as "Mrs" when it should in fact be "Ms". The Clerk advised that this would be changed.

The Clerk was asked if the Fixed Assets figure was based on the insurance value to which he replied that it was not, and we have to account for our assets at cost price.

Subject to the change on page 3 being made and there being no other questions about the Annual Accounts and the Annual Return, Members agreed that both documents can be signed off.

**Resolved:**

- That the Annual Accounts for the fiscal year ending 31 March 2016 be approved and signed;
- That the Annual Return Section 1 (Annual Governance Statement) items 1 – 8 be answered in the affirmative ('yes') and item 9 be answered as Not Applicable and be signed accordingly and Section 2 (Accounting Statements) be approved and signed accordingly.

CC1602/16 Closure

There being no further business the Chairman closed the meeting at 10.10pm.