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MINUTES OF the 337th MONTHLY MEETING OF THE COUNCIL
 HELD IN THE COUNCIL CHAMBER
 ON THURSDAY 26 JULY 2018

- Present: Cllr Gallagher in the Chair David Allison – Clerk to the Council
Ryan Bennett – Administrative Assistant
- Cllrs Baldwin, Cole, Collingwood, Hobbs, Kaur, Mitchell, Montague, Ridley, Vassiliou, and Wallington.
 Voting Members: 11
 Members of the public: 3
- CC1881/18 Apologies for Absence
 Apologies had been received from Cllrs Bains, Benner, Edmunds, Hollands & Saxon.
- CC1882/18 Declarations of Interests by Members
 The Chairman recommended that any declarations be made at the time.
- CC1883/18 Parish Matters
 No members of the public were present.
- CC1884/18 Representations from the Public
 CC1890/18 – Parish Nurse. Representations were made from Reverend Miriam Mugan along with another representative from the Parish Nurse project regarding item CC1890/18. They spoke that they felt the Parish Nurse project would be a great addition to Croxley Green and help fill a space which currently wasn't covered under existing health care arrangements. They explained that the Parish Nurse was independent of the local doctor's surgeries but that the project had support from the surgeries in Croxley Green.
- The representatives explained that this service was not provided by the NHS and was not replacing any pre-existing services. They commented that due to the nature of the role the Parish Nurse would have limitations to what they could offer patients but that they would be a professionally qualified nurse focusing on emotional and spiritual services. They explained how the Parish Nurse would be valuable for older patients who have perhaps become a bit confused by their health requirements and needed guidance through the process.
- The representatives informed Members that there was support from all the churches in Croxley Green for the project along with a financial contribution for at least the first 3 years. A grant from TRDC had also been awarded for the project. The Parish Nurse would be initially available for around 9 hours a week but these hours may increase as the project got under way.
- CC1890/18 Parish Nurse
[Under Standing Order 9.1.6 this item was brought up the Agenda]
 At 8:10 it was proposed and agreed by Members that the meeting be suspended so that members could ask questions to the representatives from the Parish Nurse project. The meeting was reopened at 8:41.
- The Chairman asked Members for their comments. A Member commented that they thought it was a very valid project which could be well used by people in the

community and that they thought the amount asked for was well within the Council's remit and ability to award.

Another Member indicated that they supported the project in principle but felt they needed more information about the role of a Parish Nurse and how the scheme has worked elsewhere before committing Council funds. This sentiment was echoed by other Cllrs. Cllr Kaur and Mitchell put themselves forwards to find out more about the Parish Nurse project.

Resolved:

- That Croxley Green Parish Council supports the funding in principle of the Parish Nurse Project.
- That Cllrs Kaur & Mitchell undertake research on behalf of the Council into the Parish Nurse scheme and other communities which have a Parish Nurse already in situ.

CC1885/18

Minutes

Resolved:

- That the Minutes of the 336th Monthly Meeting of the Council held on Thursday 28 June 2018 be approved and signed by the Chairman

CC1886/18

Matters Arising

CC1873/18 – All Saints Church Grant Application for £7,000 for Memorial Glass Doors. A Member asked if there was an update regarding the unveiling of the doors. The Chairman informed them that the dedication service for the WW1 memorial doors was due to take place on Sunday 14th October.

CC1887/18

Committee Reports

CC1887.1/18 Environment and Amenity Committee held on Tuesday 5 June 2018

Resolved:

- That the Minutes of the Environment & Amenity Committee meeting held on Tuesday 5 June 2018 be adopted as a report of the meeting.

CC1887.2/18 Any matters arising

There were no matters arising.

CC1887.3/18 Planning and Development Committee held on Thursday 7 and 21 June 2018.

Resolved:

- That the Minutes of the Planning and Development Committee meetings held on Thursday 7 and 21 June 2018 be adopted as report of the meeting.

CC1887.4/18 Any matters arising

There were no matters arising.

CC1887.5/18 Finance and Administration Committee held on Thursday 14 June 2018

Resolved:

- That the Minutes of the Finance & Administration Committee of Thursday 14 June 2018 be adopted as a report of the meeting.

CC1887.6/18 Any matters arising

FA1369/18 - Croxley Green Society Accounts and Parish Council Sponsorship. A Member thanked the CGS for providing the Council with their latest set of accounts.

CC1888/18

Parish Council Risk Assessment Review

Members reviewed the Council's risk assessment as supplied with the agenda. It was commented that due to the size of the document whether the F&A should review the document before taking their comments to full Council. There was agreement that this would be the best course of action for the Council moving forwards.

Members had no other comments regarding the Risk Assessment review.

Resolved:

- That the Risk Assessment is adopted by Council.
- That in future years the F&A committee will review the Council's risk assessment before the meeting of the full Council.

CC1889/18

Parish Council's Internal Audit review

Members noted the supporting paper and thanked the Clerk for the detailed breakdown of the Internal Audit review process. Members were content that the process in its current form was comprehensive and sufficiently detailed to represent a true reflection of the Council's actions and activities.

There were no changes to the Internal Audit Process as outlined in the supporting paper.

Resolved:

- That the Audit Plan be accepted.

CC1890/18

Parish Nurse

This item was discussed earlier.

CC1891/18

Councillor and Staff Skills and Experience Matrix

The Chairman introduced this item and asked Members for their thoughts on producing a skills and experience matrix for the Council as outlined in the supporting paper. A Member commented that they saw the validity in producing the matrix but wondered whether it may go out of date quickly due to the election in 2019. There was general agreement amongst Members that they may not be necessary for the Council at this time and that it may best be suited when the new Council is formed In May 2019.

Resolved:

- That the Council does not undertake the development of a skills and experience matrix of the current Parish Councillors and employees at the current time.

CC1892/18

Closure

There being no further business the Chairman closed the meeting at 21:31