

## CROXLEY GREEN PARISH COUNCIL

MINUTES OF A MEETING OF THE  
**ENVIRONMENT AND AMENITY COMMITTEE**  
HELD IN THE COUNCIL CHAMBER  
ON TUESDAY 1 SEPTEMBER 2009 AT 8.00 pm

- Present Cllr Norman in the Chair D Allison – Clerk to the Council  
A Taft – Administrative Assistant
- Cllrs Birch, Brading, Dann, C Jefford, Martin, Seeley, Shafe and Vassiliou  
Voting Members: 9  
Public: 1
- EA592/09 Apologies for Absence  
There were no apologies.
- EA593/09 Declarations of Interest  
The Chairman recommended that any declarations of interest be made throughout the meeting if necessary.
- EA594/09 Representations from the Public  
Representations were made by one member of the public who believed that it was disgraceful that the Clerk had come under assault at the last Environment and Amenity meeting adding that he believed the Clerk was correct in his stance on this issue.
- EA595/09 Minutes  
It was proposed by Cllr Shafe and seconded by Cllr Norman that the Minutes of the meeting held on 7 July 2009 be approved as correct. The proposal was agreed and the Chairman signed the minutes.
- EA596/09 Matters Arising  
EA583/09 (Representations from the Public). The matter of circulating copies of public representations was discussed with some Cllrs believing that such documents should be circulated with Agendas or Minutes. Other Members, however believed that caution should be exercised as such documents would be placed in the public domain regardless of the content. It was added that research was currently being conducted by the Clerk and the Chairman of the Parish Council into best practice and the matter of circulating documents on behalf of members of public could be discussed during Standing Orders talks.
- EA597/09 Active Works List  
The Chairman introduced this item and Members were referred to the Active Works List that had been previously circulated with the Agenda. The Clerk reminded those present that during August the Parish Council only had one Ranger but the new Ranger had taken up his position on August 24<sup>th</sup>.  
The Clerk was asked how big the hole on the footpath from Owens Way to the Green was and the Clerk advised that it was around 18” in diameter and depth and was the culmination of three fox holes.  
It was reported that although damage had been reported back in July, nothing had been done to the bus stops as yet.  
The Clerk was asked why the cut and bale of the Green, Stones Orchard and the meadow grass at Croxley House was included in the September works. The Clerk pointed out that alongside each location and task, the word ‘Contract’ was included as this work is undertaken by Three Rivers District Council Direct Services. The Clerk added that Cllrs and members of the public will see activity in these areas

during September. It was suggested that in future this is shown as a footnote.

EA598/09 Flowers 4 Croxley Partnership

EA598.1/09 Review of Comma Grant Chronology

The Chairman asked if any Cllrs involved in the Flowers 4 Croxley group wished to declare an interest.

It was asked in whose name the grant application was made and this was confirmed as being 'Croxley Green Parish Council'. One Cllr was saddened by this discussion and that the situation was very straightforward in that the Parish Council spotted an opportunity to apply for and was successful in obtaining a grant. Regarding any unspent money, the Parish Council were responsible for accounting for this money and that unfortunately the timing was such that the Clerk was unable to enter into discussions. It was acknowledged that the Flowers 4 Croxley Committee could have been informed at the time but they were not and it was now time to move on.

After some discussion it was pointed out that at the Extraordinary Meeting the conclusion was that lessons are learnt from this experience and positive moves forward should be the priority.

EA598.2/09 To review and discuss the draft works schedule

The Chairman introduced this item and referred Members to the supporting paper. The Clerk added that he had reviewed this schedule with regard to the implications upon the Rangers workload. The Council Chairman had worked with the Clerk and Flowers 4 Croxley to create this schedule. The Chairman suggested that any departure from this schedule be noted.

EA599/09 Parish Pump Distribution/Delivery within Croxley Green

It was advised that the Editorial Committee had had one meeting and had discussed the delivery specification to go to tender. The Clerk reported that he had asked four companies to quote and so far two quotes had been received. It was clarified that payment would be on completion of the delivery and that this matter would be discussed at the next Finance and Administration meeting.

EA600/09 Youth Club in Village Hall

The Chairman introduced this item and the Clerk added that he had nothing further to report as other than the Cllr who had suggested this project, no others had come forward with the intention of becoming involved. It was widely acknowledged that this was not an easy project to set up and run successfully and that involvement from experienced youth workers and Police Community Support Officers would be extremely beneficial if not vital. It was suggested that the Cllr who proposed this initiative may like to liaise with the Residents Association on behalf of the Parish Council to see if they would be interested in the idea.

EA601/09 Tree Bulletin

The supplement of tree works available at the meeting were noted.

EA602/09 Closure

There being no further business, the Chairman closed the meeting at 9.04pm.