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MINUTES OF A MEETING OF THE  
**FINANCE AND ADMINISTRATION COMMITTEE**  
ON THURSDAY 14 FEBRUARY 2019

Present: Cllr Saxon – In the Chair  
David Allison - Clerk  
Ryan Bennett – Administrative Officer

Present: Cllrs Cole, Gallagher, Hollands, Mitchell & Montague.

Voting Members: 6

FA1424/19 Apologies for Absence

All Members were present.

FA1425/19 Declaration of Interests

The Chairman recommended that any declarations be made at the appropriate time.

FA1426/19 Representations from the Public

No representations were made.

FA1427/19 Minutes

The Minutes under review for this meeting were those of Thursday 10 January 2019.

**Resolved:**

- That the Minutes of the meeting held on Thursday 10 January 2019 are approved and signed by the Chairman.

FA1428/19 Matters Arising

There were no matters arising.

FA1429/19 Monthly Accounts

The Clerk brought Member's attention to the following payments for the previous month:

**Month 10 (January)**

4020/102 – Misc. Establishment Costs (£15) – Cost of working lunch for recruitment panel meeting.

4873/199 – Tfr from Vehicle Replacement Fund (£3888) – Leasing cost for new works vehicles.

4610/211 – Events – Fireworks on The Green (£640) – Payment to DJC Soundsystems for music provided for the fireworks display.

4621/211 – Ponds (£1350) – Grant payment made for the re-puddling of the Little Green Lane pond.

4629/211 – Allotment for Preschool Children (£269) – Purchase of sleepers for installation on the allotment.

4630/211 – Bat Boxes (£323) – Purchase of Bat Boxes for installation in Weston Wood.

4940/299 – E&A Local Market (£315) – Supply of lighting for the 2018 Christmas Market.

**Resolved:**

- That the Management Accounts for Month 10 (January) be approved and signed by the Chairman.
- That the Schedule of Payments for Month 10 (January) be approved and signed by the Chairman.

FA1430/19      Arboriculture Survey of Weston Wood

The Chairman opened the item drew Members attention to the recommendation from the E&A committee – item EA1459/19.

**Resolved:**

- Members noted the resolution from the Environment & Amenity committee.

FA1431/19      Closure

There being no further business the Chairman closed the meeting at 8.14pm