

CROXLEY GREEN PARISH COUNCIL

MINUTES OF A MEETING OF THE
FINANCE AND ADMINISTRATION COMMITTEE
HELD IN THE COUNCIL CHAMBER
ON THURSDAY 13 OCTOBER 2011

Present: Cllr Bennett – In the Chair
David Allison – Clerk to the Council
Amanda Taft – Minute Taker

Cllrs Dann, Jordan, Seeley and Shafe

Voting Members: 5

Not Present: Cllr Wynne-Jones

In Attendance: Cllrs Getkahn and Mitchell

FA752/11 Apologies for Absence

There were no apologies to note.

FA753/11 Declaration of Interests

There were no declarations of interest.

FA754/11 Representations from the Public

There were no public present.

FA755/11 Minutes

Resolved:

- That the Minutes of the meeting held on Thursday 8 September 2011 be approved and be signed by the Chairman.

FA756/11 Matters Arising

There were no matters arising.

FA757/11 Monthly Accounts

There was an adjournment to allow Cllrs the time to peruse the accounts. Cllrs asked for clarification on some items of expenditure for month 6 (September) and this was provided by the Clerk.

The Clerk informed those present that the Internal Audit had been carried out on 11 October and the Auditor had asked whether Cllrs were advised of the bank balance. The Clerk had replied that this had not been usual practice but he would raise this matter. It was generally viewed that this would not be required but for completeness on this occasion the Clerk advised that the bank balance was £198,469.99 which excludes the second precept payment.

Resolved:

- That the Management Accounts for month 6 (September) be approved and be signed by the Chairman.

FA758/11 Budgets 2012/13

The Clerk stated that this was the first time this matter had been placed on the Finance and Administration agenda and advised that he would prepare a more detailed schedule taking into account any projects.

FA759/11 Closure

There being no further business, the Chairman closed the meeting at 8.21pm.