

Tel: 01923 710250  
Fax: 01923 896425  
info@croxleygreen-pc.gov.uk  
www.croxleygreen-pc.gov.uk



Community Way  
Croxley Green  
Rickmansworth  
Hertfordshire WD3 3SU

MINUTES OF A MEETING OF THE  
**FINANCE AND ADMINISTRATION COMMITTEE**  
ON THURSDAY 13 DECEMBER 2018

Present: Cllr Saxon – In the Chair  
David Allison - Clerk  
Ryan Bennett – Administrative Assistant

Present: Cllrs Cole, Gallagher, Mitchell & Montague.

Voting Members: 5

FA1408/18 Apologies for Absence

Apologies were received from Cllr Hollands.

FA1409/18 Declaration of Interests

The Chairman recommended that any declarations be made at the appropriate time.

FA1410/18 Representations from the Public

Representation was made from a representative from the Croxley Green Society on Item FA1414/18.

*[Under Standing Order 9.1.24 the meeting was adjourned at 20:01 and re-opened at 20:07]*

FA1411/18 Minutes

The Minutes under review for this meeting were those of Thursday 8 November 2018.

**Resolved:**

- That the Minutes of the meeting held on Thursday 8 November 2018 are approved and signed by the Chairman.

FA1412/18 Matters Arising

There were no matters arising.

FA1413/18 Monthly Accounts

The Clerk brought Member's attention to the following payments for the previous months:

**Month 8 (November)**

4025 / 101 – Insurance (£324) – Refers to insurance for the newly purchased ride-on mower.

4033 / 102 – Parish Pump Newsletter (£780) – Relates to production and delivery of the latest Parish Pump Lite.

4009 / 103 – Travel (£62) – Refers to travel expenses for the Senior Ranger to attend offsite training.

4605 / 211 – Events – Christmas Lights (£459) – Relates to stress tests carried out on the lamppost for the village Christmas Lighting.

4623 / 211 –Remembrance Day Brass Band (£450) – Refers to the payment made to the Chiltern Hills Brass Band.

4940 / 299 – Local Producers Market (£21) – Refers to a payment made to TRDC for a Temporary Event Notice for the Xmas Market.

4967 / 399 – NP Referendum Cost (£1202) – External costs incurred by the Council relating to the December Neighbourhood Plan Referendum.

1019 / 399 Community Infrastructure Levy (2254) – received income for CIL.

**Resolved:**

- That the Management Accounts for Month 8 (November) be approved and signed by the Chairman.
- That the Schedule of Payments for Month 8 (November) be approved and signed by the Chairman.

FA1414/18

F&A Budget 2019/20

Members made various changes to the Budget as supplied with the Agenda. These changes were included in Budget Version 8 as supplied with the Council Agenda for December 20.

**Resolved:**

- That the Committee submits the Budget for 2019/20 to Council for approval.

FA1415/18

Closure

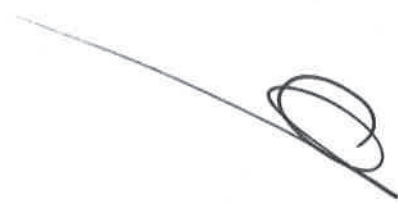
There being no further business the Chairman closed the meeting at 9.37pm

## Summary Income &amp; Expenditure by Budget Heading 30/11/2018

Month No: 8

## Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
101	General Administration							
	Income	18	302,330	302,230	(100)			100.0%
	Expenditure	7,430	69,429	119,550	50,121		50,121	58.1%
	Movement to/(from) Gen Reserve	<u>(7,412)</u>	<u>232,901</u>					
102	Local Democracy							
	Expenditure	(4,279)	8,357	18,180	9,823		9,823	46.0%
103	Groundworks							
	Expenditure	10,353	53,763	73,820	20,057		20,057	72.8%
107	Grants (incl S137)							
	Income	0	76	3,000	2,924			2.5%
	Expenditure	0	17,700	16,200	(1,500)		(1,500)	109.3%
	Movement to/(from) Gen Reserve	<u>0</u>	<u>(17,624)</u>					
199	F & A Capital & Projects							
	Expenditure	7,125	15,026	38,550	23,525		23,525	39.0%
202	The Green							
	Expenditure	0	272	500	228		228	54.4%
203	Open Spaces & Trees							
	Income	0	0	200	200			0.0%
	Expenditure	1,944	10,240	15,260	5,020		5,020	67.1%
	Movement to/(from) Gen Reserve	<u>(1,944)</u>	<u>(10,240)</u>					
211	Events							
	Expenditure	909	11,218	20,070	8,852		8,852	55.9%
221	M S C							
	Expenditure	0	0	1,000	1,000		1,000	0.0%
299	E & A Capital & Projects							
	Income	37	37	0	(37)			0.0%
	Expenditure	21	1,520	8,900	7,380		7,380	17.1%
	Movement to/(from) Gen Reserve	<u>16</u>	<u>(1,483)</u>					
301	Roads & Street Furniture							
	Income	0	0	1,000	1,000			0.0%
	Expenditure	0	0	1,600	1,600		1,600	0.0%
	Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>					
302	Community Bus							
	Expenditure	650	4,875	6,900	2,025		2,025	70.7%
399	P & D Capital & Projects							
	Income	0	16,779	0	(16,779)			0.0%
	Expenditure	1,202	1,202	3,250	2,048		2,048	37.0%
	Movement to/(from) Gen Reserve	<u>(1,202)</u>	<u>15,577</u>					
Grand Totals:- Income		<b>55</b>	<b>319,222</b>	<b>306,430</b>	<b>(12,792)</b>			<b>104.2%</b>
Expenditure		<b>25,353</b>	<b>193,602</b>	<b>323,780</b>	<b>130,178</b>	<b>0</b>	<b>130,178</b>	<b>59.8%</b>
Net Income over Expenditure		<u><b>(25,299)</b></u>	<u><b>125,620</b></u>	<u><b>(17,350)</b></u>	<u><b>(142,970)</b></u>			
Movement to/(from) Gen Reserve		<u><b>(25,299)</b></u>	<u><b>125,620</b></u>					



## Detailed Income &amp; Expenditure by Budget Heading 30/11/2018

Month No: 8

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>101 General Administration</u>								
1001 Rent Received	0	0	10	10			0.0%	
1076 Precept	0	302,160	302,160	0			100.0%	
1090 Interest Received	18	170	60	(110)			283.6%	
General Administration :- Income	<b>18</b>	<b>302,330</b>	<b>302,230</b>	<b>(100)</b>			<b>100.0%</b>	<b>0</b>
4001 Salaries & Wages	5,667	45,418	76,000	30,582	30,582	30,582	59.8%	
4003 Data Protection Officer/Servic	0	3,878	11,200	7,322	7,322	7,322	34.6%	
4008 Training	0	645	500	(145)	(145)	(145)	129.0%	
4009 Travel	0	1,309	1,300	(9)	(9)	(9)	100.7%	
4010 Misc Staff Costs	0	220	0	(220)	(220)	(220)	0.0%	
4012 Water Rates	41	1,004	580	(424)	(424)	(424)	173.2%	
013 Rent	0	99	110	11	11	11	89.6%	
4014 Light & Heat	0	839	2,800	1,961	1,961	1,961	30.0%	
4016 Janitorial	182	1,283	1,400	117	117	117	91.7%	
4017 Health & Safety	0	0	280	280	280	280	0.0%	
4019 Consultancy Fees	220	1,760	2,700	940	940	940	65.2%	
4020 Misc Establishment Costs	156	1,009	410	(599)	(599)	(599)	246.1%	
4021 Telephone & Fax	303	1,411	1,600	189	189	189	88.2%	
4023 Stationery, Printing & Postage	26	930	3,500	2,570	2,570	2,570	26.6%	
4025 Insurance	324	4,482	4,020	(462)	(462)	(462)	111.5%	
4027 Computer Software & IT	422	2,853	2,500	(353)	(353)	(353)	114.1%	
4030 Recruitment Advertising	0	0	2,000	2,000	2,000	2,000	0.0%	
4036 Property Maintenance	0	1,120	750	(370)	(370)	(370)	149.3%	
4037 Grounds Maintenance	0	0	50	50	50	50	0.0%	
4151 Bank Charges	91	740	0	(740)	(740)	(740)	0.0%	
4155 Legal Fees	0	0	5,000	5,000	5,000	5,000	0.0%	
4156 Audit Fees - External	0	0	1,000	1,000	1,000	1,000	0.0%	
4157 Audit Fees - Internal	0	430	940	510	510	510	45.7%	
4158 Accountancy Fees	0	0	910	910	910	910	0.0%	
General Administration :- Indirect Expenditure	<b>7,430</b>	<b>69,429</b>	<b>119,550</b>	<b>50,121</b>	<b>0</b>	<b>50,121</b>	<b>58.1%</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(7,412)</b>	<b>232,901</b>						
<u>102 Local Democracy</u>								
4001 Salaries & Wages	(4,809)	0	0	0	0	0	0.0%	
4024 Subscriptions/Publications	(250)	7,210	7,800	590	590	590	92.4%	
4033 Parish Pump Newsletter	780	780	4,500	3,720	3,720	3,720	17.3%	
4201 Chairman's Discretion Budget	0	350	520	170	170	170	67.3%	
4251 Election Expenses	0	0	5,000	5,000	5,000	5,000	0.0%	

## Detailed Income &amp; Expenditure by Budget Heading 30/11/2018

Month No: 8

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4300 Events - Revels on the Green	0	17	360	343		343	4.7%	
Local Democracy :- Indirect Expenditure	<u>(4,279)</u>	<u>8,357</u>	<u>18,180</u>	<u>9,823</u>	<u>0</u>	<u>9,823</u>	<u>46.0%</u>	<u>0</u>
<b>Movement to/(from) Gen Reserve</b>	<u><b>4,279</b></u>	<u><b>(8,357)</b></u>						
<b>103 Groundworks</b>								
4001 Salaries & Wages	9,619	38,451	58,900	20,449		20,449	65.3%	
4006 Protective Clothing	0	233	400	167		167	58.4%	
4008 Training	0	1,660	520	(1,140)		(1,140)	319.2%	
4009 Travel	62	62	0	(62)		(62)	0.0%	
4010 Misc Staff Costs	112	401	750	349		349	53.5%	
4012 Water Rates	0	0	720	720		720	0.0%	
017 Health & Safety	0	27	520	493		493	5.3%	
4018 Refuse/Green Waste Disposal	22	86	0	(86)		(86)	0.0%	
4020 Misc Establishment Costs	0	7	0	(7)		(7)	0.0%	
4036 Property Maintenance	0	150	520	370		370	28.8%	
4037 Grounds Maintenance	0	2,384	1,500	(884)		(884)	159.0%	
4038 Maintenance Contracts	0	0	2,000	2,000		2,000	0.0%	
4041 Equipment Hire	0	441	0	(441)		(441)	0.0%	
4042 Equipment Maintenance	318	1,038	1,500	462		462	69.2%	
4046 Equipment Purchased	46	854	520	(334)		(334)	164.3%	
4051 Vehicle License & Insurance	0	1,940	1,900	(40)		(40)	102.1%	
4055 Fuel & Oil - LS08 WCP	175	929	1,000	71		71	92.9%	
4060 Fuel & Oil - Groundworks	0	279	870	591		591	32.1%	
4070 Maintenance - LS08 WCP	0	1,005	580	(425)		(425)	173.3%	
4071 Maintenance - Tractor	0	1,788	1,100	(688)		(688)	162.5%	
4072 Maintenance - Ride on Mower	0	2,025	520	(1,505)		(1,505)	389.4%	
Groundworks :- Indirect Expenditure	<u>10,353</u>	<u>53,763</u>	<u>73,820</u>	<u>20,057</u>	<u>0</u>	<u>20,057</u>	<u>72.8%</u>	<u>0</u>
<b>Movement to/(from) Gen Reserve</b>	<u><b>(10,353)</b></u>	<u><b>(53,763)</b></u>						
<b>107 Grants (incl S137)</b>								
1200 Chairmans Charity Income	0	76	3,000	2,924			2.5%	
Grants (incl S137) :- Income	<u>0</u>	<u>76</u>	<u>3,000</u>	<u>2,924</u>			<u>2.5%</u>	<u>0</u>
4200 Councils Charity Expenditure	0	0	3,000	3,000		3,000	0.0%	
4260 Community Hall Membership	0	9,700	9,700	0		0	100.0%	
4711 Grants, Permitted & Section 137	0	1,000	1,500	500		500	66.7%	
4712 Stained Glass All Saints Church	0	7,000	7,000	0		0	100.0%	
4871 Tfr from Capital Fund	0	0	(5,000)	(5,000)		(5,000)	0.0%	
Grants (incl S137) :- Indirect Expenditure	<u>0</u>	<u>17,700</u>	<u>16,200</u>	<u>(1,500)</u>	<u>0</u>	<u>(1,500)</u>	<u>109.3%</u>	<u>0</u>
<b>Movement to/(from) Gen Reserve</b>	<u><b>0</b></u>	<u><b>(17,624)</b></u>						

## Detailed Income &amp; Expenditure by Budget Heading 30/11/2018

Month No: 8

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>199 F &amp; A Capital &amp; Projects</b>								
4823 Tfr to Vehicle Repl Fund	0	0	4,000	4,000		4,000	0.0%	
4824 Tfr to Equipt Repl Fund	0	0	3,000	3,000		3,000	0.0%	
4871 Tfr from Capital Fund	0	0	(5,000)	(5,000)		(5,000)	0.0%	
4904 Cap Purchase Weston Wood	0	(12)	0	12		12	0.0%	
4905 CAP Parish Noticeboards	0	755	3,000	2,245		2,245	25.2%	
4906 CAP New Council Office	0	0	5,000	5,000		5,000	0.0%	
4963 F&A Project - PCSO	7,125	14,250	28,500	14,250		14,250	50.0%	
4973 Annual Civic Award	0	33	50	18		18	65.0%	
<b>F &amp; A Capital &amp; Projects :- Indirect Expenditure</b>	<b>7,125</b>	<b>15,026</b>	<b>38,550</b>	<b>23,525</b>	<b>0</b>	<b>23,525</b>	<b>39.0%</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(7,125)</b>	<b>(15,026)</b>						
<b>202 The Green</b>								
4044 Fly Tipping	0	272	500	228		228	54.4%	
<b>The Green :- Indirect Expenditure</b>	<b>0</b>	<b>272</b>	<b>500</b>	<b>228</b>	<b>0</b>	<b>228</b>	<b>54.4%</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>0</b>	<b>(272)</b>						
<b>203 Open Spaces &amp; Trees</b>								
1084 Dog Bag Donations	0	0	200	200			0.0%	
<b>Open Spaces &amp; Trees :- Income</b>	<b>0</b>	<b>0</b>	<b>200</b>	<b>200</b>			<b>0.0%</b>	<b>0</b>
4010 Misc Staff Costs	0	(0)	0	0		0	0.0%	
4048 Plants. Shrubs & Trees	0	0	500	500		500	0.0%	
4049 Dog Hygiene	1,944	10,241	14,760	4,520		4,520	69.4%	
4699 Stones Orchard Fund	0	0	2,500	2,500		2,500	0.0%	
4883 Tfr from Stones Orchard Fund	0	0	(2,500)	(2,500)		(2,500)	0.0%	
<b>Open Spaces &amp; Trees :- Indirect Expenditure</b>	<b>1,944</b>	<b>10,240</b>	<b>15,260</b>	<b>5,020</b>	<b>0</b>	<b>5,020</b>	<b>67.1%</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(1,944)</b>	<b>(10,240)</b>						
<b>211 Events</b>								
4601 Events - Garden Competition	0	0	250	250		250	0.0%	
4602 Events - Quiz Night	0	0	250	250		250	0.0%	
4605 Events - Christmas Lights	459	4,709	8,800	4,091		4,091	53.5%	
4610 Events - Fireworks on Green	0	4,547	5,000	453		453	90.9%	
4611 Events - Senior Citizens Trip	0	1,160	1,300	140		140	89.2%	
4615 External Xmas Tree - Library	0	0	570	570		570	0.0%	
4617 Wassail	0	0	100	100		100	0.0%	
4618 Dog Show	0	97	100	3		3	97.4%	

## Detailed Income &amp; Expenditure by Budget Heading 30/11/2018

Month No: 8

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4619 Local Travel Map	0	0	1,000	1,000		1,000	0.0%	
4622 Poppies on the Green	0	0	250	250		250	0.0%	
4623 Remembrance Day Brass Band	450	450	300	(150)		(150)	150.0%	
4625 Easter Egg Hunt	0	0	250	250		250	0.0%	
4626 Infant School Sunflower Comp	0	0	300	300		300	0.0%	
4627 Micro Habitats	0	0	500	500		500	0.0%	
4628 Promotional Banners etc	0	148	600	452		452	24.7%	
4629 Allotment for Preschool childr	0	107	1,000	893		893	10.7%	
4630 Bat Boxes	0	0	500	500		500	0.0%	
4884 Tfr from Local Travel Map Res	0	0	(1,000)	(1,000)		(1,000)	0.0%	
<b>Events :- Indirect Expenditure</b>	<b>909</b>	<b>11,218</b>	<b>20,070</b>	<b>8,852</b>	<b>0</b>	<b>8,852</b>	<b>55.9%</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(909)</b>	<b>(11,218)</b>						
<b>221 M S C</b>								
4042 Equipment Maintenance	0	0	1,000	1,000		1,000	0.0%	
<b>M S C :- Indirect Expenditure</b>	<b>0</b>	<b>0</b>	<b>1,000</b>	<b>1,000</b>	<b>0</b>	<b>1,000</b>	<b>0.0%</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>0</b>	<b>0</b>						
<b>299 E &amp; A Capital &amp; Projects</b>								
1080 Miscellaneous Income	37	37	0	(37)			0.0%	
<b>E &amp; A Capital &amp; Projects :- Income</b>	<b>37</b>	<b>37</b>	<b>0</b>	<b>(37)</b>				<b>0</b>
4883 Tfr from Stones Orchard Fund	0	0	(1,000)	(1,000)		(1,000)	0.0%	
4885 Tfr from Comm. Tree Plaques Res	0	0	(1,460)	(1,460)		(1,460)	0.0%	
4932 CAP E & A - War Memorial Refur	0	120	200	80		80	60.0%	
4933 CAP E & A - Stones Orchard Inf	0	0	1,000	1,000		1,000	0.0%	
4934 E&A Project - Flowers in Croxl	0	72	500	428		428	14.4%	
4940 E & A Local Producers Market	21	21	300	279		279	7.0%	
4941 Commemorative Tree Plaques	0	0	1,460	1,460		1,460	0.0%	
4969 Canal Adoption Scheme	0	0	400	400		400	0.0%	
4975 Defibrillators (Purchase)	0	1,307	1,500	193		193	87.1%	
4976 Defibrillators (Maint.)	0	0	500	500		500	0.0%	
4978 Youth Project	0	0	5,000	5,000		5,000	0.0%	
4979 Beautification of Croxley	0	0	500	500		500	0.0%	
<b>E &amp; A Capital &amp; Projects :- Indirect Expenditure</b>	<b>21</b>	<b>1,520</b>	<b>8,900</b>	<b>7,380</b>	<b>0</b>	<b>7,380</b>	<b>17.1%</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>16</b>	<b>(1,483)</b>						

## Detailed Income &amp; Expenditure by Budget Heading 30/11/2018

Month No: 8

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>301 Roads &amp; Street Furniture</b>								
1077 Grants and Donations Received	0	0	1,000	1,000			0.0%	
Roads & Street Furniture :- Income	<u>0</u>	<u>0</u>	<u>1,000</u>	<u>1,000</u>			<u>0.0%</u>	<u>0</u>
4043 Salt Bins/Salt	0	0	500	500		500	0.0%	
4047 Footpath Maintenance	0	0	1,000	1,000		1,000	0.0%	
4050 Bus Shelters	0	0	100	100		100	0.0%	
4056 Street Trees	0	0	2,000	2,000		2,000	0.0%	
4890 Tfr from Street Trees Res	0	0	(2,000)	(2,000)		(2,000)	0.0%	
Roads & Street Furniture :- Indirect Expenditure	<u>0</u>	<u>0</u>	<u>1,600</u>	<u>1,600</u>	<u>0</u>	<u>1,600</u>	<u>0.0%</u>	<u>0</u>
<b>Movement to/(from) Gen Reserve</b>	<u>0</u>	<u>0</u>						
<b>302 Community Bus</b>								
4702 Community Bus	650	4,875	6,900	2,025		2,025	70.7%	
Community Bus :- Indirect Expenditure	<u>650</u>	<u>4,875</u>	<u>6,900</u>	<u>2,025</u>	<u>0</u>	<u>2,025</u>	<u>70.7%</u>	<u>0</u>
<b>Movement to/(from) Gen Reserve</b>	<u>(650)</u>	<u>(4,875)</u>						
<b>399 P &amp; D Capital &amp; Projects</b>								
1091 Community Infrastructure Levy	0	16,779	0	(16,779)			0.0%	
P & D Capital & Projects :- Income	<u>0</u>	<u>16,779</u>	<u>0</u>	<u>(16,779)</u>				<u>0</u>
4965 Community Plan Developmt P & D	0	0	2,000	2,000		2,000	0.0%	
4967 NP Referendum Costs	1,202	1,202	0	(1,202)		(1,202)	0.0%	
4968 Carbon Footprint Reduction	0	0	250	250		250	0.0%	
4980 Tow Path Cyclist Signage	0	0	1,000	1,000		1,000	0.0%	
P & D Capital & Projects :- Indirect Expenditure	<u>1,202</u>	<u>1,202</u>	<u>3,250</u>	<u>2,048</u>	<u>0</u>	<u>2,048</u>	<u>37.0%</u>	<u>0</u>
<b>Movement to/(from) Gen Reserve</b>	<u>(1,202)</u>	<u>15,577</u>						
<b>Grand Totals:- Income</b>	<b>55</b>	<b>319,222</b>	<b>306,430</b>	<b>(12,792)</b>			<b>104.2%</b>	
<b>Expenditure</b>	<b>25,353</b>	<b>193,602</b>	<b>323,780</b>	<b>130,178</b>	<b>0</b>	<b>130,178</b>	<b>59.8%</b>	
<b>Net Income over Expenditure</b>	<b>(25,299)</b>	<b>125,620</b>	<b>(17,350)</b>	<b>(142,970)</b>				
<b>Movement to/(from) Gen Reserve</b>	<b>(25,299)</b>	<b>125,620</b>						



List of Payments made between 01/11/2018 and 30/11/2018

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
15/11/2018	SHELL U.K LTD	DDR522	91.36		2695026/4645/Shell U.K Oil Pro
15/11/2018	CGPC	DDR528	10,476.26		Salaries November 2018
15/11/2018	OFFICE OUTLET	CP170	9.98		NOV 18/4652/OFFICE OUTLET
15/11/2018	THREE RIVERS	CP173	21.00		0000SS5KW0D/4639/Three Rivers
16/11/2018	Santander	DDR529	90.80		Charges
19/11/2018	BANNER WAREHOUSE	CP172	244.10		300021408/4660/Banner Warehouse
19/11/2018	POST OFFICE	CP171	5.75		15/11/18/4659/Post Office Coun
20/11/2018	BRITISH TELECOM	DDR523	363.08		Q052MQ/4641/British Telecom PL
22/11/2018	THAMESWATER	DDR524	41.13		1486013/4637/Thames Water Util
28/11/2018	PENINSULA	DDR525	264.00		SM19667/4622/RBS Accounting So
30/11/2018	SHELL U.K LTD	DDR527	118.42		2713849/4634/Shell U.K Oil Pro
30/11/2018	Redacted	550	210.64		NOV 2018/4657/Redacted
30/11/2018	ARCADIA	551	840.00		11783/4649/Arcadia Printing Lt
30/11/2018	GEO BROWNS	552	381.46		441815/4632/Geo Browns Impleme
30/11/2018	CHILTERN HILLS BRASS	553	450.00		Brass Band Remembrance Day
30/11/2018	CROXLEY HARDWARE	554	54.63		18.11-047/4647/Croxley Hardwar
30/11/2018	BWT UK LTD	555	0.84		10104474/4624/BWT UK Limited
30/11/2018	DESI COACHES LTD	556	650.00		4384/4621/Desi Coaches Ltd
30/11/2018	HERTS CONSTABULARY	557	7,125.00		H0001763/4640/Hertfordshire Co
30/11/2018	Redacted	558	118.14		NOV EXPENSES/4658/Redacted
30/11/2018	KVADIGITAL	559	324.00		1039/4635/KVA Digital Ltd
30/11/2018	LAMPS & TUBES	560	550.62		68806/4642/Lamps & Tubes Illum
30/11/2018	LYRECO UK LTD	561	104.13		6670129390/4630/Lyreco UK Ltd
30/11/2018	NFU MUTUAL	562	323.66		1098843633/4648/NFU Mutual
30/11/2018	SUPERCLEAN	563	108.00		18/16568/4625/SuperClean Comme
30/11/2018	TBS HYGIENE LTD	564	2,332.80		152100/4646/TBS Hygiene Limite
30/11/2018	WD3 MEDIA	565	930.00		0023/4651/WD3 MEDIA
30/11/2018	WEST LONDON COMPOSTI	566	25.92		7222/4643/West London Composti
<b>Total Payments</b>			<b>26,255.72</b>		

The above payments have been authorised for payment by Direct Debit, Cheque, BACS or direct bank to bank transfer to the recipient.

Signed: 

KAGallagher  
Signed:  
13 Dec 2018

Date: 13/12/18