

CROXLEY GREEN PARISH COUNCIL

MINUTES OF A MEETING OF THE
FINANCE AND ADMINISTRATION COMMITTEE
HELD IN THE COUNCIL CHAMBER
ON THURSDAY 13 DECEMBER 2012

Present: Cllr Bennett – In the Chair David Allison – Clerk to the Council

Cllrs Edmunds and Mitchell

Voting Members: 3

FA862/12 Apologies for Absence

Apologies were received from Cllrs Jordan, Seeley and Shafe

FA863/12 Declaration of Interests

The Chairman recommended that any declarations of interest be made, if necessary, throughout the meeting.

FA864/12 Representations from the Public

There were no public present.

FA865/12 Minutes

Resolved:

- That the Minutes of the meeting held on Thursday 8 November 2012 be approved and be signed by the Chairman.

FA866/12 Matters Arising

FA858/12; FA849/12 (Matters Arising; FA840/12 Matters Arising; FA829/12 Matters Arising; FA822/12 Community Hall). The Clerk advised that a meeting with the Community Association took place on Thursday 6 December at which Cllr Edmunds was present. The Clerk added that Minutes of that meeting will be available shortly.

FA867/12 Monthly Accounts

There was an adjournment to allow Cllrs the time to peruse the accounts for month 8 (November).

The Clerk brought to Members attention:

4001/101 and 103 Salaries (£0). The Clerk stated that the necessary paperwork for salary processing arrived late and consequently the salaries cheque to Watford Borough Council (WBC) was delayed in being issued. The cheque has now been cashed by WBC but shows in Month 9, not the current month 8. Accordingly, in Month 9 there will be two months salaries showing;

4012/103 Water Rates (£0) – The Clerk was asked to remind Members as to why there is no budget for this item. The Clerk said that following the end of year Accounts close down, the accountants advised that the water supply to the depot and the water supply to the office should be split. Accordingly, water rates for both locations are now coded separately but as the budget had already been set, the budget for all water rates is included in the Account code 4012/101. This will be redressed during the current budget round.

4071/103 Maintenance – Tractor (£916) which related to servicing and repairs to the rear

flail mower;

4711/103 Grants & S137 (£850) which related to the S137 Grant to the Guild of Sport for their storage containers. It was confirmed that planning permission was obtained prior to release of the monies;

4610/211 Fireworks on the Green (£47) which related to the music licence for the firework display for New Years Eve.

Resolved:

- That the Management Accounts for month 8 (November) be approved and be signed by the Chairman.

FA868/12 Budgets 2013/14

The Chairman introduced this item and asked the Clerk to elaborate. The Clerk advised that a number of new items have been submitted for inclusion in the budget and advised that the closing date for submissions was today (13 December).

The Chairman reminded Members that an Extraordinary meeting on 10 January had been arranged when the opportunity of scrutinising the budget in detail would be taken.

FA869/12 Closure

There being no further business, the Chairman closed the meeting at 8.27pm.