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Community Way
Croxley Green
Rickmansworth
Hertfordshire WD3 3SU

MINUTES OF A MEETING OF THE
FINANCE AND ADMINISTRATION COMMITTEE
ON THURSDAY 12 SEPTEMBER 2019

Present: Cllr Gallagher – In the Chair Ryan Bennett – Clerk to the Council
Amanda Gardiner - Administrative Assistant

Present: Cllrs Benner, Hobbs and Montague

Voting Members: 4

FA1456/19 Apologies for Absence

Apologies were received from Cllrs Cole and Mitchell.

FA1457/19 Declaration of Interests

The Chairman recommended that any declarations be made at the appropriate time.

FA1458/19 Representations from the Public

FA1462/19 Representations were made by a resident regarding the proposed permit parking scheme (CPZ) on Public Roads in Croxley Green.

[In accordance with Standing Order 13.1.15 the meeting was temporarily suspended between 8:02 – 8:21]

[In accordance with Standing Order 13.1.6 FA1462/19 was brought forward]

FA1462/19 Proposed Permit Parking Scheme (CPZ) on Public Roads in Croxley Green

The Chairman outlined the Council's response to the TRDC Parking consultation as outlined in the supporting paper.

Resolved:

- That the Clerk submits The Council's response to TRDC on the Proposed Permit Parking Scheme (CPZ) on Public Roads in Croxley Green.

FA1459/19 Minutes

The Minutes under review for this meeting were those of Thursday 13 June 2019.

Resolved:

- That the Minutes of the meeting held on Thursday 13 June 2019 are approved and signed by the Chairman.

FA1460/19 Matters Arising

There were no matters arising.

FA1461/19

Monthly Accounts

The Clerk brought Member's attention to the following payments for the previous months:

Month 3 (June)

4008/101 – Training (£291) – cost of a ticket for the Clerk to attend the NALC Annual Conference.

4027/101 – Computer Software & IT (£343) – purchase of a computer screen, keyboard and mouse.

4038/103 – Maintenance Contracts (£1,550) – relates to tree work undertaken in Weston Wood

4070/103 – Maintenance LS08 WCP (£5,942) – A replacement engine for the Council's Land Rover.

4905/199 – CAP Parish Noticeboards (£448) – 50% of the cost of a new informational noticeboard

4965/399 – Community Plan Development P&D (£1,680) – cost to professionally print physical copies of the Croxley Green Neighbourhood Plan

4977/399 – Community Infrastructure Levy (£750) – this relates to the undertaking of a conditional survey on Red Cross Centre

Month 4 (July)

4036/103 – Property Maintenance (-£95) – contribution from the Barton Way Allotment Association for drain clearance

4046/103 – Equipment Purchased (£263) – new pump for water bowser

Month 5 (August)

4008/101 – Training (£460) – First Aid training for the Administrative Assistant and HAPTC training for the Clerk.

4036/101 – Property Maintenance (£225) – cost of skip for clearing rubbish from office and allotment

4036/103 – Property Maintenance (£227) – drain clearance

4711/107 – Grants, Permitted & Section 137 (£600) – Herts & Middx Bat Group and CGRA

4610/211 – Events Fireworks on Green (£333) – deposit for barrier hire

Resolved:

- That the Management Accounts for Months 3, 4 & 5 (June, July & August) be approved and signed by the Chairman.
- That the Schedule of Payments for Months 3, 4 & 5 (June, July & August) be approved and signed by the Chairman.

FA1462/19

Proposed Permit Parking Scheme (CPZ) on Public Roads in Croxley Green

This item was discussed above.

FA1463/19

Parish Vehicle Update

The Clerk provided an update on the Council's Land Rover, and informed Members that the Senior Ranger had begun to make arrangement for its replacement. Members commented that the Council should seek to lease the new vehicle as it has recently done with the new tractor and ride-on mower.

FA1464/19

General Power of Competence

The Clerk provided a verbal update on how and when the Council may start the process of achieving the General Power of Competence. To achieve the GPC a Council must have at least two thirds of its members elected and a CiLCA qualified Clerk.

FA1465/19

Closure

There being no further business the Chairman closed the meeting at 8.58pm