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MINUTES OF A MEETING OF THE
FINANCE AND ADMINISTRATION COMMITTEE
ON THURSDAY 11 MAY 2017 AFTER THE ANNUAL (GENERAL) MEETING.

Present: Cllr Saxon – In the Chair
David Allison – Clerk to the Council
Ryan Bennett – Administrative Assistant

Cllrs Edmunds, Gallagher, Hollands & Mitchell.

Voting Members: 5

In Attendance: Cllrs Bains, Baldwin, Montague, Vassiliou, Wallington & Wynne-Jones.

FA1251/17 Apologies for Absence

Apologies had been received from Cllr Cole

FA1252/17 Declaration of Interests

The Chairman recommended that any declarations be made at the time.

FA1253/17 Representations from the Public

There were no representations made.

FA1254/17 Minutes

Resolved:

- That the Minutes of the meeting held on Thursday 13 April 2017 be approved and be signed by the Chairman.

FA1255/17 Matters Arising

A Cllr asked a question regarding the Council's payroll supplier. As this matter is confidential the meeting proceeded into a Part 2 discussion.

Resolved:

- That the meeting proceeds to a confidential Part 2 discussion

The Clerk advised the Cllr on the current position of payroll.

FA1256/17 Monthly Accounts

The Chairman introduced this item and asked the Clerk to elaborate.

The Clerk brought Member's attention to the following payments for the previous month:

4009/101 Travel (£1,239) – This relates to a payment made to the Clerk for his essential car use allowance.

4025/101 Insurance (£4,011) – This is slightly over budget due to an increase in the Insurance Premium Tax in 2017.

4024/102 Subscriptions/Publications (£7,162) – This relates to a payment made to the Hertfordshire Association of Parish & Town Councils, and the Croxley Green Society for subscriptions for 2017/18.

4060/103 Fuel & Oil - Groundworks (£250) – This refers to the purchase of red diesel for use with the tractor and other machinery.

4070/103 Maintenance – LS08 WCP (£472) – This relates to MOT for the Land Rover and the necessary works that were undertaken.

4260/107 Community Hall Membership (£9,699) – This relates to the payment made to Croxley Green Community Club for the use of the hall as the designated village hall for Croxley Green.,

4610/211 Events – Fireworks on the Green (£-4,500) – This is an accrual for the 2016 Fireworks as no invoice has yet been received.

Resolved:

- That the Management Accounts for Month 12 be signed by the Chairman.
- That the Schedule of Payments for Month 12 be approved and signed by the Chairman.
- That the payments listed on the Schedule of Payments for Month 1, April 2017, be approved and signed.

FA1257/17

Bank Accounts

The Chairman introduced this item and asked the Clerk to elaborate. The Clerk informed members that following the creation of a new bank account it was necessary to suspend Financial Regulation 5.5(ii) to permit him to transfer funds from the Council's Business account to the Corporate and Reserve accounts.

Resolved:

- That Financial Regulation 5.5(ii) is suspended.

FA1258/17

Closure

There being no further business the Chairman closed the meeting at 9:15pm