

**CROXLEY GREEN PARISH COUNCIL**

MINUTES OF A MEETING OF THE  
**FINANCE AND ADMINISTRATION COMMITTEE**  
HELD IN THE COUNCIL CHAMBER  
ON THURSDAY 11 JUNE 2009

Present: Cllr Birch – In the Chair Amanda Taft – Minute Taker

Cllrs Bains, Bennett, Martin, Norman and Shafe

Voting Members: 6

In Attendance: Cllr Brand

FA508/09 Apologies for Absence

There were no apologies for absence.

FA509/09 Declaration of Interests

The Chairman stated that declarations of interest may be made throughout the meeting if necessary.

FA510/09 Representations from the Public

There were no representations from the public.

FA511/09 Minutes

It was proposed by Cllr Norman and seconded by Cllr Shafe that the Minutes of the meeting held on 14 May 2009 be approved as correct. The proposal was agreed and the Chairman signed the Minutes.

FA512/09 Matters Arising

FA503/09 (FA496/09; Parish Council's Communications Strategy). The Chairman advised that the cheque had now been seen to Kantara and some training dates were being arranged for July. It was requested that Kantara be asked to give the date when the website could go live.

FA505/09 (Land rear of 115 New Road – services connections request). The Chairman advised that the Clerk had consulted with Three Rivers District Council (TRDC) and that this matter would be put on the Council Agenda with the correspondence the Clerk had received from TRDC.

FA506/09 (Guild of Sport). It was asked if the Clerk had written to the Guild of Sport to inform them of the Parish Council's decision and this was confirmed.

FA513/09 Monthly Accounts

The Chairman introduced this item and referred Members to the Monthly Management Accounts Report for month 2 (May 2009) which were circulated at the meeting. It was asked why the Health and Safety account (code 101/4017) had exceeded its budget and the Administrative Assistant explained that this was an unexpected safety measure taken following a recent incident. Members noted the Accounts and it was proposed by Cllr Norman and seconded by Cllr Bennett that the Management Accounts for Month 2 (May 2009) be approved. The proposal was agreed and the accounts were duly signed by the Chairman.

FA514/09 Closure

There being no further business, the Chairman closed the meeting at 8.16pm.