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Community Way
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MINUTES OF A MEETING OF THE
FINANCE AND ADMINISTRATION COMMITTEE
ON THURSDAY 11 APRIL 2019

Present: Cllr Gallagher – In the Chair
David Allison - Clerk
Ryan Bennett – Administrative Officer

Present: Cllrs Holland & Mitchell.

Voting Members: 3

FA1432/19 Apologies for Absence

Apologies were received from Cllrs Cole, Montague & Saxon.

FA1433/19 Declaration of Interests

The Chairman recommended that any declarations be made at the appropriate time.

FA1434/19 Representations from the Public

No representations were made.

FA1435/19 Minutes

The Minutes under review for this meeting were those of Thursday 14 February 2019.

Resolved:

- That the Minutes of the meeting held on Thursday 14 February 2019 are approved and signed by the Chairman.

FA1436/19 Matters Arising

There were no matters arising.

FA1437/19 Monthly Accounts

The Clerk brought Member's attention to the following payments for the previous months:

Month 11 (February)

4030/101 – Recruitment Advertising (£1669) – Cost of advertising for recruiting a new Clerk to the Council.

4041/103 – Equipment Hire (£536) – Hire cost of temporary works vehicle.

4070/103 – Maintenance – LS08 WCP (£705) – Cost to repair the Parish Council Land Rover.

4043/101 – Salt Bins/Salt (£257) – Purchase of replacement salt.

Month 12 (March)

4156/101 & 4157/101 – Audit Fees – External & Internal (£800 & £400) – Payments made for the completion of the external and internal audits.

4963/199 – F&A Project – PCSO (£4963) – Payment for to Hertfordshire

Constabulary for the Community Support Police Officers.

4038/103 – Maintenance Contracts (£600) – Payment made to Glendale Services for the completion of a tree survey in Weston Wood.

4626/211 – Infant School Sunflower Competition (£100) – Payment made to Harvey Road School for winning the inaugural sunflower competition.

Resolved:

- That the Management Accounts for Months 11 & 12 (February & March) be approved and signed by the Chairman.
- That the Schedule of Payments for Months 11 & 12 (February & March) be approved and signed by the Chairman.

FA1438/19 Police Community Support Officers (PCSOs)

Members noted the £1000 increase in the funding contribution for the PCSOs and delegated the signing of the Service Level Agreement to the Clerk.

FA1439/19 Croxley Green Residents' Association Grant Application for £500 for TRDC Site Allocations Informational Leaflet Drop

Members discussed the grant application from the Croxley Green Residents' Association. It was noted by the Clerk that in a previous meeting the council had voiced its support to the leaflet. All Members were in favour of awarding the grant.

Resolved:

- That a grant of £500 is awarded to the Croxley Green Residents' Association for the printing and delivery of informational leaflets relating to the Three Rivers District Council Site Allocation Consultation.

FA1440/19 Herts & Middlesex Bat Group £100 Donation (S137)

The Clerk informed Members that Cllr Cole who has been leading the installation of 10 bat boxes in Weston Wood wished to make a donation to the Herts and Middlesex Bat group. The group had offered help and guidance throughout the project and installed all 10 in Weston Wood.

Resolved:

- That a grant of £100 be awarded to the Herts & Middlesex Bat Group under Section 137.

FA1441/19 New Year's Eve Firework Display

The Administrative Officer gave an update on the preparations being made for the 2019 New Year's Eve fireworks display. He informed Members that there will be a recommendation from the working party being brought to committee which will include a price increase to make sure the event is completely safe for Croxley Green residents.

FA1442/19 Part 2

Resolved:

That the meeting proceeds to a confidential Part 2 discussion.

FA1442.1/19 Hazel Seeley Award 2019

Members noted the 2 nominations that had been received for the Hazel Seeley

Award 2019. It was commented that both nominees were both very worthy of winning the award and that for the first time the Hazel Seeley the award will be shared between 2 recipients.

Resolved:

- That the 2019 Hazel Seeley Award be awarded to 2 recipients.

FA1443/19

Closure

There being no further business the Chairman closed the meeting at 9.05pm