

CROXLEY GREEN PARISH COUNCIL

MINUTES OF A MEETING OF THE
FINANCE AND ADMINISTRATION COMMITTEE
HELD IN THE COUNCIL CHAMBER
ON THURSDAY 10 NOVEMBER 2011

Present: Cllr Bennett – In the Chair
David Allison – Clerk to the Council
Amanda Taft – Minute Taker

Cllrs Jordan, Seeley, Shafe and Wynne-Jones

Voting Members: 5

In Attendance: Cllr Ridley

Public: 1

FA760/11 Apologies for Absence

Apologies had been received from Cllr Dann.

FA761/11 Declaration of Interests

The Chairman recommended that any declarations of interest be made, if necessary, throughout the meeting.

FA762/11 Representations from the Public

Representations were made by a representative of the Croxley Green Society. Members were reminded that each year the Parish Council gives a grant to the Croxley Green Society for the Revels as well as paying for the portaloos at this event and this year a grant was also given for the first Croxfest. It was requested that Council give consideration to becoming members of the Croxley Green Society and subscribe to the organisation at a cost of £1 per household per year.

Cllr Bennett as Treasurer of the Croxley Green Society declared an interest in this matter. The Clerk advised that this matter should be discussed during FA766/11 (Budgets 2012/13) although members had the opportunity for their questions to be answered. It was clarified that any club or society can become a member of the Croxley Green Society and anyone is welcome to attend their Committee meetings. It was also pointed out that this would be a renewable yearly subscription.

FA763/11 Minutes

Resolved:

- That the Minutes of the meeting held on Thursday 13 October 2011 be approved and be signed by the Chairman.

FA764/11 Matters Arising

There were no matters arising.

FA765/11 Monthly Accounts

There was an adjournment to allow Cllrs the time to peruse the accounts. Cllrs asked for clarification on some items of expenditure for month 7 (October) and this was provided by the Clerk. The Chairman pointed out that as there was not a Finance and Administration meeting in August, the salary payment showed as double on the accounts.

Resolved:

- That the Management Accounts for month 7 (October) be approved and be signed by the Chairman.

FA766/11 Budgets 2012/13

The Clerk advised that only one budget item had been submitted to the Finance and Administration Committee, that being the one he had submitted for the external decoration of the Parish Council office. The lease states that the external decoration should be carried out every five years and the internal decoration every seven years.

The Clerk used the projector to display the budget and advised that should the sum of £5500 be included in subscriptions; £1500 would be taken off for Revels S137 grant, £2500 would be taken off for Croxfest S145 grant and £650 would be taken off for the portaloos hire for the Revels.

Resolved:

- That the sum of £5,500 be included in subscriptions for membership of the Croxley Green Society.

It was pointed out that the cost included for the Christmas lights included a 2.5% CPI increase although there was a fixed price agreement for three years thus this figure would be lowered.

The Clerk advised that he would make these adjustments to the budget and circulate a copy to Cllrs with the Minutes.

FA767/11 Events

The Chairman introduced this item and advised Cllr Ridley that the Clerk had been lenient in including this motion on the Agenda. The Chairman clarified that Agenda items should contain a recommendation that is clear and what is actually being proposed.

Cllr Ridley withdrew this item and said that he would re-submit it for the next meeting.

FA768/11 Closure

There being no further business, the Chairman closed the meeting at 8.50pm.