

Tel: 01923 710250  
Fax: 01923 896425  
info@croxleygreen-pc.gov.uk  
www.croxleygreen-pc.gov.uk



Community Way  
Croxley Green  
Rickmansworth  
Hertfordshire WD3 3SU

MINUTES OF A MEETING OF THE  
**FINANCE AND ADMINISTRATION COMMITTEE**  
ON THURSDAY 10 MAY 2018

Present: Cllr Saxon – In the Chair  
David Allison - Clerk  
Ryan Bennett – Administrative Assistant

Present: Cllrs Cole, Gallagher & Montague.

Voting Members: 4

FA1354/18 Apologies for Absence

Apologies were received from Cllrs Mitchell & Hollands.

FA1355/18 Declaration of Interests

The Chairman recommended that any declarations be made at the appropriate time.

FA1356/18 Representations from the Public

No members of the public were present.

FA1357/18 Minutes

The Clerk drew member's attention to the fact that the Minutes under review for this meeting were those of Thursday 12 April 2018.

**Resolved:**

- That the Minutes of the meeting held on Thursday 12 April 2018 be approved and be signed by the Chairman.

FA1358/18 Matters Arising

FA1350/18 Annual Report – A Cllr suggested that this item be placed on the June F&A Agenda so Cllrs could discuss the report, what lessons have been learnt and what approach the Council should pursue for next year's report.

FA1351/18 WW1 Commemorative Glass Doors – All Saints Church – The Clerk informed members that he had written to David Gauke MP in regards to the issue and would update members accordingly when a reply has been received.

FA1359/18 Monthly Accounts

The Clerk brought member's attention to the following payments for the previous month:

**Month 1**

4008/101 – Training (£115) –Relates to the cost for Cllrs to attend a planning training session with HAPTC.

4009/101 – Travel (£1239) – Refers to the Clerk's essential car use allowance.

4036/101 – Property Maintenance (£346) – Payment made to replace the taps in the office kitchen.

1076/101 – Precept (£151,080) – This represents 50% of the precept for in 2018/19.

4046/103 – Equipment Purchased (£141) –Relates to the purchase of a new air compressor.

4610/211 – Events – Fireworks on the Green (£4500) – Payment made to Whizz Bang for the 2017/18 New Year's firework display.

4973/199 – Annual Civic Award (£15) – Purchase of a trophy for the winner of the 2018 Hazel Seeley Award.

4024/102 – Subscriptions / Publications (£7174) – Payments made to the Council's previously agreed subscriptions and publications. Includes a figure of £5500 to the Croxley Green Society.

4070/103 – Maintenance – LS08 WCP (£1000) – Cost of the MOT for the Land Rover and the replacing of all 4 tyres.

**Resolved:**

- That the Management Accounts for Month 1 be approved and signed by the Chairman.
- That the Schedule of Payments for Month 1 be approved and signed by the Chairman.

FA1360/18

Closure

There being no further business the Chairman closed the meeting at 8:55pm

## Summary Income &amp; Expenditure by Budget Heading 30/04/2018

Month No : 1

## Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Of Budget
<b><u>Finance &amp; Administration</u></b>							
Expenditure	32,588	32,588	266,300	233,712	0	233,712	12.2 %
Income	150,437	150,437	305,230	-154,793			49.3 %
Net Expenditure over Income	-117,850	-117,850	-38,930	78,920			
<b><u>Environment &amp; Amenity</u></b>							
Expenditure	4,772	4,772	45,730	40,958	0	40,958	10.4 %
Income	0	0	200	-200			0.0 %
Net Expenditure over Income	4,772	4,772	45,530	40,758			
<b><u>Planning &amp; Development</u></b>							
Expenditure	520	520	11,750	11,230	0	11,230	4.4 %
Income	14,525	14,525	1,000	13,525			1452.5 %
Net Expenditure over Income	-14,005	-14,005	10,750	24,755			
<b><u>INCOME - EXPENDITURE TOTALS</u></b>							
Expenditure	37,880	37,880	323,780	285,900	0	285,900	11.7 %
Income	164,963	164,963	306,430	-141,467			53.8 %
Net Expenditure over Income	-127,083	-127,083	17,350	144,433			

Month No : 1

## Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget	
<b>Finance &amp; Administration</b>								
<b>101 General Administration</b>								
4001	Salaries & Wages	5,505	5,505	76,000	70,495	70,495	7.2 %	
4003	Data Protection Officer/Service	0	0	11,200	11,200	11,200	0.0 %	
4008	Training	115	115	500	385	385	23.0 %	
4009	Travel	1,239	1,239	1,300	61	61	95.3 %	
4012	Water Rates	0	0	580	580	580	0.0 %	
4013	Rent	0	0	110	110	110	0.0 %	
4014	Light & Heat	296	296	2,800	2,504	2,504	10.6 %	
4016	Janitorial	238	238	1,400	1,162	1,162	17.0 %	
4017	Health & Safety	0	0	280	280	280	0.0 %	
4019	Consultancy Fees	220	220	2,700	2,480	2,480	8.1 %	
4020	Misc Establishment Costs	397	397	410	13	13	96.8 %	
4021	Telephone & Fax	89	89	1,600	1,511	1,511	5.5 %	
4023	Stationery, Printing & Postage	120	120	3,500	3,380	3,380	3.4 %	
4025	Insurance	0	0	4,020	4,020	4,020	0.0 %	
4027	Computer Software & IT	178	178	2,500	2,322	2,322	7.1 %	
4030	Recruitment Advertising	0	0	2,000	2,000	2,000	0.0 %	
4036	Property Maintenance	346	346	750	404	404	46.2 %	
4037	Grounds Maintenance	0	0	50	50	50	0.0 %	
4151	Bank Charges	104	104	0	-104	-104	0.0 %	
4155	Legal Fees	0	0	5,000	5,000	5,000	0.0 %	
4156	Audit Fees - External	-600	-600	1,000	1,600	1,600	-60.0 %	
4157	Audit Fees - Internal	0	0	940	940	940	0.0 %	
4158	Accountancy Fees	-841	-841	910	1,751	1,751	-92.4 %	
	General Administration :- Expenditure	<b>7,405</b>	<b>7,405</b>	<b>119,550</b>	<b>112,145</b>	<b>0</b>	<b>112,145</b>	<b>6.2 %</b>
1001	Rent Received	0	0	10	-10			0.0 %
1076	Precept	151,080	151,080	302,160	-151,080			50.0 %
1090	Interest Received	0	0	60	-60			0.8 %
	General Administration :- Income	<b>151,080</b>	<b>151,080</b>	<b>302,230</b>	<b>-151,150</b>			<b>50.0 %</b>
	<b>Net Expenditure over Income</b>	<b>-143,675</b>	<b>-143,675</b>	<b>-182,680</b>	<b>-39,005</b>			
<b>102 Local Democracy</b>								
4024	Subscriptions/Publications	7,174	7,174	7,800	626	626	92.0 %	
4033	Parish Pump Newsletter	0	0	4,500	4,500	4,500	0.0 %	
4201	Chairman's Discretion Budget	0	0	520	520	520	0.0 %	
4251	Election Expenses	0	0	5,000	5,000	5,000	0.0 %	
4300	Events - Revels on the Green	0	0	360	360	360	0.0 %	
	Local Democracy :- Expenditure	<b>7,174</b>	<b>7,174</b>	<b>18,180</b>	<b>11,006</b>	<b>0</b>	<b>11,006</b>	<b>39.5 %</b>
	<b>Net Expenditure over Income</b>	<b>7,174</b>	<b>7,174</b>	<b>18,180</b>	<b>11,006</b>			

Month No : 1

## Committee Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<b>103</b>	<b>Groundworks</b>							
4001	Salaries & Wages	4,669	4,669	58,900	54,231		54,231	7.9 %
4006	Protective Clothing	40	40	400	360		360	10.0 %
4008	Training	0	0	520	520		520	0.0 %
4010	Misc Staff Costs	0	0	750	750		750	0.0 %
4012	Water Rates	0	0	720	720		720	0.0 %
4017	Health & Safety	0	0	520	520		520	0.0 %
4018	Refuse/Green Waste Disposal	20	20	0	-20		-20	0.0 %
4036	Property Maintenance	0	0	520	520		520	0.0 %
4037	Grounds Maintenance	46	46	1,500	1,454		1,454	3.1 %
4038	Maintenance Contracts	0	0	2,000	2,000		2,000	0.0 %
4042	Equipment Maintenance	337	337	1,500	1,163		1,163	22.5 %
4046	Equipment Purchased	141	141	520	379		379	27.1 %
4051	Vehicle License & Insurance	1,940	1,940	1,900	-40		-40	102.1 %
4055	Fuel & Oil - LS08 WCP	112	112	1,000	888		888	11.2 %
4060	Fuel & Oil - Groundworks	0	0	870	870		870	0.0 %
4070	Maintenance - LS08 WCP	1,000	1,000	580	-420		-420	172.5 %
4071	Maintenance - Tractor	0	0	1,100	1,100		1,100	0.0 %
4072	Maintenance - Ride on Mower	0	0	520	520		520	0.0 %
	Groundworks :- Expenditure	<b>8,306</b>	<b>8,306</b>	<b>73,820</b>	<b>65,515</b>	<b>0</b>	<b>65,515</b>	<b>11.3 %</b>
	<b>Net Expenditure over Income</b>	<b>8,306</b>	<b>8,306</b>	<b>73,820</b>	<b>65,515</b>			
<b>107</b>	<b>Grants (incl S137)</b>							
4200	Councils Charity Expenditure	0	0	3,000	3,000		3,000	0.0 %
4260	Community Hall Membership	9,700	9,700	9,700	0		0	100.0 %
4711	Grants, Permitted & Section 137	0	0	1,500	1,500		1,500	0.0 %
4712	Stained Glass All Saints Churc	0	0	7,000	7,000		7,000	0.0 %
4871	Tfr from Capital Fund	0	0	-5,000	-5,000		-5,000	0.0 %
	Grants (incl S137) :- Expenditure	<b>9,700</b>	<b>9,700</b>	<b>16,200</b>	<b>6,500</b>	<b>0</b>	<b>6,500</b>	<b>59.9 %</b>
1200	Chairmans Charity Income	-643	-643	3,000	-3,643			-21.4 %
	Grants (incl S137) :- Income	<b>-643</b>	<b>-643</b>	<b>3,000</b>	<b>-3,643</b>			<b>-21.4 %</b>
	<b>Net Expenditure over Income</b>	<b>10,343</b>	<b>10,343</b>	<b>13,200</b>	<b>2,857</b>			
<b>199</b>	<b>F &amp; A Capital &amp; Projects</b>							
4823	Tfr to Vehicle Repl Fund	0	0	4,000	4,000		4,000	0.0 %
4824	Tfr to Equipt Repl Fund	0	0	3,000	3,000		3,000	0.0 %
4871	Tfr from Capital Fund	0	0	-5,000	-5,000		-5,000	0.0 %
4904	Cap Purchase Weston Wood	-12	-12	0	12		12	0.0 %

Month No : 1

## Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4905 CAP Parish Noticeboards	0	0	3,000	3,000		3,000	0.0 %
4906 CAP New Council Office	0	0	5,000	5,000		5,000	0.0 %
4963 F&A Project - PCSO	0	0	28,500	28,500		28,500	0.0 %
4973 Annual Civic Award	15	15	50	35		35	30.0 %
F & A Capital & Projects :- Expenditure	<b>3</b>	<b>3</b>	<b>38,550</b>	<b>38,547</b>	<b>0</b>	<b>38,547</b>	<b>0.0 %</b>
<b>Net Expenditure over Income</b>	<b>3</b>	<b>3</b>	<b>38,550</b>	<b>38,547</b>			
Finance & Administration :- Expenditure	<b>32,588</b>	<b>32,588</b>	<b>266,300</b>	<b>233,712</b>	<b>0</b>	<b>233,712</b>	<b>12.2 %</b>
Income	<b>150,437</b>	<b>150,437</b>	<b>305,230</b>	<b>-154,793</b>			<b>49.3 %</b>
<b>Net Expenditure over Income</b>	<b>-117,850</b>	<b>-117,850</b>	<b>-38,930</b>	<b>78,920</b>			
<b><u>Environment &amp; Amenity</u></b>							
<b>202 The Green</b>							
4044 Fly Tipping	0	0	500	500		500	0.0 %
The Green :- Expenditure	<b>0</b>	<b>0</b>	<b>500</b>	<b>500</b>	<b>0</b>	<b>500</b>	<b>0.0 %</b>
<b>Net Expenditure over Income</b>	<b>0</b>	<b>0</b>	<b>500</b>	<b>500</b>			
<b>203 Open Spaces &amp; Trees</b>							
4048 Plants. Shrubs & Trees	0	0	500	500		500	0.0 %
4049 Dog Hygiene	272	272	14,760	14,488		14,488	1.8 %
4699 Stones Orchard Fund	0	0	2,500	2,500		2,500	0.0 %
4883 Tfr from Stones Orchard Fund	0	0	-2,500	-2,500		-2,500	0.0 %
Open Spaces & Trees :- Expenditure	<b>272</b>	<b>272</b>	<b>15,260</b>	<b>14,988</b>	<b>0</b>	<b>14,988</b>	<b>1.8 %</b>
1084 Dog Bag Donations	0	0	200	-200			0.0 %
Open Spaces & Trees :- Income	<b>0</b>	<b>0</b>	<b>200</b>	<b>-200</b>			<b>0.0 %</b>
<b>Net Expenditure over Income</b>	<b>272</b>	<b>272</b>	<b>15,060</b>	<b>14,788</b>			
<b>211 Events</b>							
4601 Events - Garden Competition	0	0	250	250		250	0.0 %
4602 Events - Quiz Night	0	0	250	250		250	0.0 %
4605 Events - Christmas Lights	0	0	8,800	8,800		8,800	0.0 %
4610 Events - Fireworks on Green	4,500	4,500	5,000	500		500	90.0 %
4611 Events - Senior Citizens Trip	0	0	1,300	1,300		1,300	0.0 %
4615 External Xmas Tree - Library	0	0	570	570		570	0.0 %
4617 Wassail	0	0	100	100		100	0.0 %
4618 Dog Show	0	0	100	100		100	0.0 %
4619 Local Travel Map	0	0	1,000	1,000		1,000	0.0 %

Month No : 1

## Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4622 Poppies on the Green	0	0	250	250		250	0.0 %
4623 Remembrance Day Brass Band	0	0	300	300		300	0.0 %
4625 Easter Egg Hunt	0	0	250	250		250	0.0 %
4626 Infant School Sunflower Comp	0	0	300	300		300	0.0 %
4627 Micro Habitats	0	0	500	500		500	0.0 %
4628 Promotional Banners etc	0	0	600	600		600	0.0 %
4629 Allotment for Preschool childr	0	0	1,000	1,000		1,000	0.0 %
4630 Bat Boxes	0	0	500	500		500	0.0 %
4884 Tfr from Local Travel Map Res	0	0	-1,000	-1,000		-1,000	0.0 %
Events :- Expenditure	<b>4,500</b>	<b>4,500</b>	<b>20,070</b>	<b>15,570</b>	<b>0</b>	<b>15,570</b>	<b>22.4 %</b>
<b>Net Expenditure over Income</b>	<b>4,500</b>	<b>4,500</b>	<b>20,070</b>	<b>15,570</b>			
<b>221 M S C</b>							
4042 Equipment Maintenance	0	0	1,000	1,000		1,000	0.0 %
M S C :- Expenditure	<b>0</b>	<b>0</b>	<b>1,000</b>	<b>1,000</b>	<b>0</b>	<b>1,000</b>	<b>0.0 %</b>
<b>Net Expenditure over Income</b>	<b>0</b>	<b>0</b>	<b>1,000</b>	<b>1,000</b>			
<b>299 E &amp; A Capital &amp; Projects</b>							
4883 Tfr from Stones Orchard Fund	0	0	-1,000	-1,000		-1,000	0.0 %
4885 Tfr from Comm.Tree Plaques Res	0	0	-1,460	-1,460		-1,460	0.0 %
4932 CAP E & A - War Memorial Refur	0	0	200	200		200	0.0 %
4933 CAP E & A - Stones Orchard Inf	0	0	1,000	1,000		1,000	0.0 %
4934 E&A Project - Flowers in Croxl	0	0	500	500		500	0.0 %
4940 E & A Local Producers Market	0	0	300	300		300	0.0 %
4941 Commemorative Tree Plaques	0	0	1,460	1,460		1,460	0.0 %
4969 Canal Adoption Scheme	0	0	400	400		400	0.0 %
4975 Defibrillators (Purchase)	0	0	1,500	1,500		1,500	0.0 %
4976 Defibrillators (Maint.)	0	0	500	500		500	0.0 %
4978 Youth Project	0	0	5,000	5,000		5,000	0.0 %
4979 Beautification of Croxley	0	0	500	500		500	0.0 %
E & A Capital & Projects :- Expenditure	<b>0</b>	<b>0</b>	<b>8,900</b>	<b>8,900</b>	<b>0</b>	<b>8,900</b>	<b>0.0 %</b>
<b>Net Expenditure over Income</b>	<b>0</b>	<b>0</b>	<b>8,900</b>	<b>8,900</b>			
Environment & Amenity :- Expenditure	<b>4,772</b>	<b>4,772</b>	<b>45,730</b>	<b>40,958</b>	<b>0</b>	<b>40,958</b>	<b>10.4 %</b>
Income	<b>0</b>	<b>0</b>	<b>200</b>	<b>-200</b>			<b>0.0 %</b>
<b>Net Expenditure over Income</b>	<b>4,772</b>	<b>4,772</b>	<b>45,530</b>	<b>40,758</b>			

Planning & Development

Month No : 1

## Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<b>301 Roads &amp; Street Furniture</b>							
4043 Salt Bins/Salt	0	0	500	500		500	0.0 %
4047 Footpath Maintenance	0	0	1,000	1,000		1,000	0.0 %
4050 Bus Shelters	0	0	100	100		100	0.0 %
4056 Street Trees	0	0	2,000	2,000		2,000	0.0 %
4890 Tfr from Street Trees Res	0	0	-2,000	-2,000		-2,000	0.0 %
Roads & Street Furniture :- Expenditure	<b>0</b>	<b>0</b>	<b>1,600</b>	<b>1,600</b>	<b>0</b>	<b>1,600</b>	<b>0.0 %</b>
1077 Grants and Donations Received	0	0	1,000	-1,000			0.0 %
Roads & Street Furniture :- Income	<b>0</b>	<b>0</b>	<b>1,000</b>	<b>-1,000</b>			<b>0.0 %</b>
<b>Net Expenditure over Income</b>	<b>0</b>	<b>0</b>	<b>600</b>	<b>600</b>			
<b>302 Community Bus</b>							
4702 Community Bus	520	520	6,900	6,380		6,380	7.5 %
Community Bus :- Expenditure	<b>520</b>	<b>520</b>	<b>6,900</b>	<b>6,380</b>	<b>0</b>	<b>6,380</b>	<b>7.5 %</b>
<b>Net Expenditure over Income</b>	<b>520</b>	<b>520</b>	<b>6,900</b>	<b>6,380</b>			
<b>399 P &amp; D Capital &amp; Projects</b>							
4965 Community Plan Developmt P & D	0	0	2,000	2,000		2,000	0.0 %
4968 Carbon Footprint Reduction	0	0	250	250		250	0.0 %
4980 Tow Path Cyclist Signage	0	0	1,000	1,000		1,000	0.0 %
P & D Capital & Projects :- Expenditure	<b>0</b>	<b>0</b>	<b>3,250</b>	<b>3,250</b>	<b>0</b>	<b>3,250</b>	<b>0.0 %</b>
1091 Community Infrastructure Levy	14,525	14,525	0	14,525			0.0 %
P & D Capital & Projects :- Income	<b>14,525</b>	<b>14,525</b>	<b>0</b>	<b>14,525</b>			
<b>Net Expenditure over Income</b>	<b>-14,525</b>	<b>-14,525</b>	<b>3,250</b>	<b>17,775</b>			
Planning & Development :- Expenditure	<b>520</b>	<b>520</b>	<b>11,750</b>	<b>11,230</b>	<b>0</b>	<b>11,230</b>	<b>4.4 %</b>
Income	<b>14,525</b>	<b>14,525</b>	<b>1,000</b>	<b>13,525</b>			<b>1452.5</b>
<b>Net Expenditure over Income</b>	<b>-14,005</b>	<b>-14,005</b>	<b>10,750</b>	<b>24,755</b>			



## INVOICES DUE FOR PAYMENT BY 31 MAY 2018

## For Purchase Ledger : Trade Creditors

## Pay By Cheque

Invoice Date	Invoice No.	Ref No.	Invoice Detail	Authorize Ref	Date Due	Amount Due	Discount To Claim	Net Amount due
<b>Supplier : Arcadia Printing Ltd</b>								
06/03/2018	11475	4339	11475/4339/Arcadia Printing Lt		06/03/2018	110.00		110.00
	Telephone :		Contact :			110.00	0.00	
			Cheque No	Net Amount Due to A/c Code	ARCADIA			110.00
<b>Supplier : Arco Ltd</b>								
12/04/2018	171386	4380	171386/4380/Arco Ltd		12/04/2018	47.98		47.98
	Telephone :		Contact :			47.98	0.00	
			Cheque No	Net Amount Due to A/c Code	ARCO			47.98
<b>Supplier : Best Work Wear</b>								
31/03/2018	438865	4366	438865/4366/Best Work Wear		31/03/2018	49.87		49.87
	Telephone :		Contact :			49.87	0.00	
			Cheque No	Net Amount Due to A/c Code	BESTWORKW A			49.87
<b>Supplier : Trade UK (6331640008774572)</b>								
05/04/2018	0872171280	4377	0872171280/4377/Trade UK (6331		03/05/2018	25.00		25.00
	Telephone :		Contact :			25.00	0.00	
			Cheque No	Net Amount Due to A/c Code	BQ			25.00
<b>Supplier : Geo Browns Implements Limited</b>								
05/04/2018	430496	4374	430496/4374/Geo Browns Impleme		20/05/2018	8.80		8.80
11/04/2018	430840	4379	430840/4379/Geo Browns Impleme		20/05/2018	395.45		395.45
	Telephone :		Contact :			404.25	0.00	
			Cheque No	Net Amount Due to A/c Code	BROWNS			404.25
<b>Supplier : Canon (UK) Ltd</b>								
09/04/2018	770653324	4404	770653324/4404/Canon (UK) Ltd		30/04/2018	143.44		143.44
	Telephone :		Contact :			143.44	0.00	
			Cheque No	Net Amount Due to A/c Code	CANON			143.44
<b>Supplier : Croxley Green Society</b>								
04/05/2018	040518	4399	040518/4399/Croxley Green Soci		30/04/2018	5,500.00		5,500.00
	Telephone :		Contact :			5,500.00	0.00	
			Cheque No	Net Amount Due to A/c Code	CGSOCIETY			5,500.00
<b>Supplier : Croxley Green Community Association</b>								
01/04/2018	010418	4383	010418/4383/Croxley Green Comm		01/04/2018	9,700.00		9,700.00

**INVOICES DUE FOR PAYMENT BY 31 MAY 2018**

**For Purchase Ledger : Trade Creditors**

**Pay By Cheque**

Invoice Date	Invoice No.	Ref No.	Invoice Detail	Authorize Ref	Date Due	Amount Due	Discount To Claim	Net Amount due
Telephone : 01923 777647			Contact :			<b>9,700.00</b>	<b>0.00</b>	
			Cheque No	<b>Net Amount Due to A/c Code</b>	<b>CROXLEYGRE</b>			<b>9,700.00</b>
<b>Supplier : BWT UK Limited</b>								
30/11/2017	I000365483	4260	1000365483/4260/BWT UK Limited		30/12/2017	-3.97		-3.97
30/04/2018	365483/402820/4	4386	365483/402820/412560/4386/BWT		30/05/2018	103.07		103.07
Telephone :			Contact :			<b>99.10</b>	<b>0.00</b>	
			Cheque No	<b>Net Amount Due to A/c Code</b>	<b>CULLIGAN</b>			<b>99.10</b>
<b>Supplier : Redacted</b>								
30/04/2018	APRIL18	4388	APRIL18/4388/Redacted		30/04/2018	1,239.00		1,239.00
Telephone :			Contact :			<b>1,239.00</b>	<b>0.00</b>	
			Cheque No	<b>Net Amount Due to A/c Code</b>	<b>DAVIDALLIS</b>			<b>1,239.00</b>
<b>Supplier : Desi Coaches Ltd</b>								
28/04/2018	3650	4391	3650/4391/Desi Coaches Ltd		28/04/2018	520.00		520.00
Telephone :			Contact :			<b>520.00</b>	<b>0.00</b>	
			Cheque No	<b>Net Amount Due to A/c Code</b>	<b>DESICOACHE</b>			<b>520.00</b>
<b>Supplier : Garden Scene</b>								
31/03/2018	46	4381	46/4381/Garden Scene		30/04/2018	26.95		26.95
05/04/2018	52	4373	52/4373/Garden Scene		05/05/2018	126.85		126.85
Telephone :			Contact :			<b>153.80</b>	<b>0.00</b>	
			Cheque No	<b>Net Amount Due to A/c Code</b>	<b>GARDEN</b>			<b>153.80</b>
<b>Supplier : Google</b>								
30/04/2018	3453345888	4387	3453345888/4387/Google		30/04/2018	141.46		141.46
Telephone :			Contact :			<b>141.46</b>	<b>0.00</b>	
			Cheque No	<b>Net Amount Due to A/c Code</b>	<b>GOOGLE</b>			<b>141.46</b>
<b>Supplier : HAPTC</b>								
01/04/2018	1819/27	4405	1819/27/4405/HAPTC		30/04/2018	1,674.08		1,674.08
15/04/2018	1819/106	4395	1819/106/4395/HAPTC		15/05/2018	80.00		80.00
Telephone :			Contact :			<b>1,754.08</b>	<b>0.00</b>	
			Cheque No	<b>Net Amount Due to A/c Code</b>	<b>HAPTC</b>			<b>1,754.08</b>
<b>Supplier : Harris-Mayes Country Cars</b>								
20/04/2018	37281	4384	37281/4384/Harris-Mayes Countr		20/05/2018	1,048.39		1,048.39

## INVOICES DUE FOR PAYMENT BY 31 MAY 2018

For Purchase Ledger : Trade Creditors

Pay By Cheque

Invoice Date	Invoice No.	Ref No.	Invoice Detail	Authorize Ref	Date Due	Amount Due	Discount To Claim	Net Amount due
	Telephone :		Contact :			1,048.39	0.00	
			Cheque No			<b>Net Amount Due to A/c Code</b>	<b>HARRIS</b>	<b>1,048.39</b>
			<b>Supplier : Henry Tilly Ltd</b>					
15/04/2018	20667	4394	20667/4394/Henry Tilly Ltd		15/04/2018	15.00		15.00
	Telephone :		Contact :			15.00	0.00	
			Cheque No			<b>Net Amount Due to A/c Code</b>	<b>HENRYTILLY</b>	<b>15.00</b>
			<b>Supplier : JA &amp; EV Horwood Bros. Ltd</b>					
05/04/2018	50263	4378	50263/4378/JA & EV Horwood Bro		05/05/2018	415.44		415.44
	Telephone :		Contact :			415.44	0.00	
			Cheque No			<b>Net Amount Due to A/c Code</b>	<b>HORWOOD</b>	<b>415.44</b>
			<b>Supplier : JRB Enterprise Ltd</b>					
23/04/2018	18197	4392	18197/4392/JRB Enterprise Ltd		23/04/2018	326.88		326.88
	Telephone :		Contact :			326.88	0.00	
			Cheque No			<b>Net Amount Due to A/c Code</b>	<b>JRBENTERPR</b>	<b>326.88</b>
			<b>Supplier : NFU Mutual</b>					
23/04/2018	1088534418/2	4403	1088534418/2/4403/NFU Mutual		30/04/2018	1,690.30		1,690.30
	Telephone :		Contact :			1,690.30	0.00	
			Cheque No			<b>Net Amount Due to A/c Code</b>	<b>NFU</b>	<b>1,690.30</b>
			<b>Supplier : P. J. Foster</b>					
31/10/2017	ON ACC 0		Purchase Ledger Payment		31/10/2017	312.00		312.00
	Telephone :		Contact :			312.00	0.00	
			Cheque No			<b>Net Amount Due to A/c Code</b>	<b>PJFOSTER</b>	<b>312.00</b>
			<b>Supplier : Redacted</b>					
31/03/2018	CILCA3	4360	CILCA3/4360/Redacted		31/03/2018	35.10		35.10
	Telephone :		Contact :			35.10	0.00	
			Cheque No			<b>Net Amount Due to A/c Code</b>	<b>RBENNETT</b>	<b>35.10</b>
			<b>Supplier : Auditing Solutions Limited</b>					
28/04/2018	A5359	4390	A5359/4390/Auditing Solutions		28/05/2018	453.60		453.60
	Telephone :		Contact :			453.60	0.00	
			Cheque No			<b>Net Amount Due to A/c Code</b>	<b>RBSAUDIT</b>	<b>453.60</b>

**INVOICES DUE FOR PAYMENT BY 31 MAY 2018**


**For Purchase Ledger : Trade Creditors**

**Pay By Cheque**

Invoice Date	Invoice No.	Ref No.	Invoice Detail	Authorize Ref	Date Due	Amount Due	Discount To Claim	Net Amount due
<b>Supplier : SuperClean Commercial Limited</b>								
30/11/2017	ON ACC 0		Purchase Ledger Payment		30/11/2017	134.40		134.40
31/03/2018	18/15601	4375	18/15601/4375/SuperClean Comme		31/03/2018	124.80		124.80
30/04/2018	18/15718	4398	18/15718/4398/SuperClean Comme		30/04/2018	160.80		160.80
Telephone :						Contact :		
						<b>420.00</b>	<b>0.00</b>	
Cheque No						<b>Net Amount Due to A/c Code</b>	<b>SUPERCLEAN</b>	<b>420.00</b>
<b>Supplier : Three Rivers District Council</b>								
05/03/2018	ON ACC 1		Purchase Ledger Payment		05/03/2018	-100.00		-100.00
Telephone :						Contact :		
						<b>-100.00</b>	<b>0.00</b>	
Cheque No						<b>Net Amount Due to A/c Code</b>	<b>TRDC</b>	<b>-100.00</b>
<b>Supplier : West London Composting Ltd</b>								
30/04/2018	6753	4400	6753/4400/West London Composti		30/04/2018	24.00		24.00
Telephone :						Contact :		
						<b>24.00</b>	<b>0.00</b>	
Cheque No						<b>Net Amount Due to A/c Code</b>	<b>WESTLONDON</b>	<b>24.00</b>
<b>Supplier : Whizzz Bang Fireworks</b>								
30/04/2018	8JAN18	4397	8JAN18/4397/Whizzz Bang Firewo		30/04/2018	4,500.00		4,500.00
Telephone :						Contact :		
						<b>4,500.00</b>	<b>0.00</b>	
Cheque No						<b>Net Amount Due to A/c Code</b>	<b>WHIZZZBANG</b>	<b>4,500.00</b>
Total of Invoices Due for Ledger No :- 1 Trade Creditors						<b>29,028.69</b>	<b>0.00</b>	<b>29,028.69</b>
<b>TOTAL OF INVOICES DUE ALL LEDGERS</b>						<b>29,028.69</b>	<b>0.00</b>	<b>29,028.69</b>

The above payments have been authorised for payment by Direct Debit, Cheque, BACS or direct bank to bank transfer to the recipient.

Signed:



10/5/2018

Signed:

12A Gallagher  
10 May 2018