

**CROXLEY GREEN PARISH COUNCIL**

MINUTES OF A MEETING OF THE  
**FINANCE AND ADMINISTRATION COMMITTEE**  
HELD IN THE COUNCIL CHAMBER  
ON THURSDAY 10 MAY 2007

Present: Cllr Norman – In the Chair  
David Allison – Clerk to the Council  
Helena Flynn – Minute Taker

Cllrs Bains, Jefford, Seeley, Shafe and Wynne-Jones

Voting Members – 6

Present: Cllrs Birch, Brading, Martin, Saxon, Seabourne and Vassiliou.

FA318/07 Apologies for Absence

None.

FA319/07 Declaration of Interests

There were no declarations of interests.

FA320/07 Representations from the Public

There were no public present.

FA321/07 Minutes

It was proposed by Cllr Wynne-Jones and seconded by Cllr Bains that the minutes of the meeting of the Finance & Administration committee held on Thursday 12 April 2007 be approved. The proposal was agreed and the Chairman signed the minutes.

FA322/07 Matters Arising

There were no matters arising

FA323/07 Schedule of Payments

The Chairman introduced this item and the Clerk advised that a supplementary report was available with regards to cheque No. 1513. The Clerk elaborated that the proposed cheque covered a number of items namely the new purchase of the power washer as agreed within the previous budget, the annual service to the tractor and some new essential parts for one of the chainsaws.

Comment was made on the following cheques:

Cheque No. 1509, the Clerk highlighted this item as being the May 2007 pension contributions; Cheque No. 1510, the Clerk confirmed that this was for the new legislation “No Smoking” signs for the office and work vehicles; Cheque No. 1519, the Clerk confirmed that this was for the payment for the repairs to the Multi Sports Court in Barton Way and elaborated that TRDC have been invoiced for 2/3 of this payment; Cheque No. 1520, the Clerk advised that he did not have the details to hand and would investigate; Cheque No. 1526, the Clerk confirmed that this was for the hire of the mini digger for works to the woodlands area.

There were no further questions about the May Schedule and it was proposed by Cllr Bains and seconded by Cllr Wynne-Jones that the May 2007 schedule of payments (copy attached) be approved. The proposal was agreed and the Schedule was duly signed.

FA324/07 Closure

There being no further business, the Chairman closed the meeting at 8.58pm.