

**PUBLIC NOTICE OF MEETING/ SUMMONS FOR COUNCILLORS**  
**(Members of the public are welcome to attend)**

Dear Councillor

You are hereby summoned to attend the FINANCE & ADMINISTRATION COMMITTEE to be held in the Council Chamber, Council Offices, on THURSDAY 11 OCTOBER 2018 at 8pm at which meeting the following business will be transacted and any other business which may be legally transacted at such a meeting.

**AGENDA**

- FA1390/18 Apologies for Absence
- FA1391/18 Declarations of Interest  
To note declarations of Members personal interests in respect of items on this agenda.
- FA1392/18 Representations from the Public  
To hear representations from the public relating to specific items on this agenda in accordance with Standing Order 5.5.
- FA1393/18 Minutes  
To approve as correct and sign the Minutes of the meeting held on Thursday 13 September 2018.
- FA1394/18 Matters Arising  
Any matters arising.
- FA1395/18 Monthly Accounts  
To approve the Monthly Management Accounts and associated expenditure for month 6 (September 2018).
- FA1396/18 A Review of the F&A Committee structure and meetings  
To discuss the way which the F&A Committee works, to review the number of meetings held, to discuss its terms of reference with a view to making recommendations to full Council – see Standing Orders 2014 Edition.
- FA1397/18 Promotional Giveway Safety Fobs  
To discuss and agree in principle to recommend to Council that high visibility fobs with the Council logo printed on are purchased for the Police Community Support Officers to give to primary school children.

p.t.o

FA1398/18 F&A Budget 2019/20

To discuss annual budget proposals for the financial year 1 April 2019 to 31 March 2020 and beyond as necessary – see Budget Schedule v1 dated 22 August 2018 circulated with the Environment & Amenity Committee Agenda for its meeting on 2 October 2018 (Item EA1420/18).

FA1398.1/18 To discuss and agree as appropriate the Council's annual Subscriptions to outside bodies for 2019/20 – see attached.

FA1399/18 Closure

A handwritten signature in black ink, appearing to read 'David Allison', with a long horizontal line extending to the right from the end of the signature.

David Allison  
Clerk to the Council  
5 October 2018