

PUBLIC NOTICE OF MEETING/ SUMMONS FOR COUNCILLORS
(Members of the public are welcome to attend)

Dear Councillor

You are hereby summoned to attend the **ANNUAL** (General) **MEETING** to be held in the Council Chamber, Council Offices, Community Way on **THURSDAY 10 MAY 2018** at 8.00pm at which meeting the following business will be transacted and any other business which may be legally transacted at such a meeting.

AGENDA

AGM136/18 Election of Chairman

To receive proposals for the Office of Chairman of the Council and elect a Chairman for the year 2018-2019.

AGM137/18 Acceptance of Office

To receive the Chairman's declaration of acceptance of office.

AGM138/18 To record those present and apologies for absence.

AGM139/18 Election of Vice Chairman

To receive proposals for the Office of Vice Chairman of the Council and elect a Vice Chairman for year 2018-2019.

AGM140/18 Appointment and Composition of Committees

AGM140.1/18 To appoint the following Standing Committees in accordance with Standing Order 19.2;

Environment and Amenity Committee
Finance and Administration Committee;
HR and Compliance Committee;
Planning and Development Committee;
Any other Committee

AGM140.2/18 To appoint Committee Members to the Standing Committees in accordance with Standing Order 19.1.3 subject to Standing Orders 19.4, 19.5 and 19.6.

AGM141/18 Chairman and Vice Chairman of Standing Committees

The Council to recess while Committees (with the exception of the Finance and Administration Committee and the HR and Compliance Committee) elect Committee Chairmen and Vice Chairmen.

The Council to reconvene, receive verbal committee reports on their constitution for the year 2018-2019 and Council to confirm the Committees constitution under Standing Order 19.10.

AGM142/18 To receive Reports from Council Representatives on Outside Bodies 2017/18:

AGM142.1/18 Three Rivers Environmental Forum – Cllr Nigel Cole

AGM142.2/18 NHS Local Representation (Community Voice) – Cllr Jussie Kaur

AGM143/18 Council Representation on Outside Bodies and Organisations 2017/18

To consider representatives to Outside Bodies and Organisations.

AGM143.1/18 **Joint Committee of Parish Councils**

(Chairman, Vice Chairman and the Clerk)

AGM143.2/18 **Three Rivers Environmental Forum**

AGM143.3/18 **NHS Local Representation (Community Voice)**

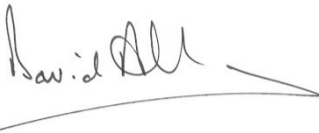
AGM143.4/18 Any Other External Representation

AGM144/18 Direct Debits and Authorised Signatories

To note the variable Direct Debit arrangements and to confirm their continuance, namely:

- TRDC Rates;
- British Telecom;
- Affinity Water;
- Castle Water (ex Thames Water);
- E-On;
- Peninsular;
- Shell (fuel for vehicles and equipment);
- To confirm authorised signatories for the Council's Bank Accounts as the Members of the Finance & Administration Committee and the Clerk;
- To confirm that payments may be made by Direct Debit, Cheque, BACS, CHAPS or direct bank to bank transfer to the recipients.

AGM145/18 Closure



David Allison
Clerk to the Council
3 May 2018