

Summary Income & Expenditure by Budget Heading 31/07/2019

Month No: 4

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
101	General Administration							
	Income	15	152,326	304,923	152,597			50.0%
	Expenditure	7,866	42,844	118,340	75,496		75,496	36.2%
	Movement to/(from) Gen Reserve	<u>(7,851)</u>	<u>109,482</u>					
102	Local Democracy							
	Expenditure	262	7,627	18,070	10,443		10,443	42.2%
103	Groundworks							
	Expenditure	7,462	35,412	78,950	43,538		43,538	44.9%
107	Grants (incl S137)							
	Income	0	(352)	3,000	3,352			(11.7%)
	Expenditure	0	9,700	17,700	8,000		8,000	54.8%
	Movement to/(from) Gen Reserve	<u>0</u>	<u>(10,052)</u>					
199	F & A Capital & Projects							
	Expenditure	1,385	4,490	36,148	31,658		31,658	12.4%
202	The Green							
	Expenditure	0	0	550	550		550	0.0%
203	Open Spaces & Trees							
	Income	0	0	200	200			0.0%
	Expenditure	1,371	5,230	16,760	11,530		11,530	31.2%
	Movement to/(from) Gen Reserve	<u>(1,371)</u>	<u>(5,230)</u>					
211	Events							
	Expenditure	892	5,989	21,630	15,641		15,641	27.7%
221	M S C							
	Expenditure	0	0	1,000	1,000		1,000	0.0%
299	E & A Capital & Projects							
	Expenditure	0	385	12,300	11,915		11,915	3.1%
301	Roads & Street Furniture							
	Income	0	0	1,000	1,000			0.0%
	Expenditure	0	0	1,600	1,600		1,600	0.0%
	Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>					
302	Community Bus							
	Expenditure	520	2,210	6,900	4,690		4,690	32.0%
399	P & D Capital & Projects							
	Expenditure	0	2,430	1,750	(680)		(680)	138.9%
Grand Totals:- Income		15	151,974	309,123	157,149			49.2%
Expenditure		19,757	116,317	331,698	215,381	0	215,381	35.1%
Net Income over Expenditure		<u>(19,742)</u>	<u>35,657</u>	<u>(22,575)</u>	<u>(58,232)</u>			
Movement to/(from) Gen Reserve		<u>(19,742)</u>	<u>35,657</u>					

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<u>101 General Administration</u>								
1076 Precept	0	152,332	304,663	152,332			50.0%	
1090 Interest Received	15	(6)	260	266			(2.2%)	
General Administration :- Income	15	152,326	304,923	152,597			50.0%	0
4001 Salaries & Wages	5,907	28,583	76,000	47,417		47,417	37.6%	
4003 Data Protection Officer/Servic	0	1,540	4,000	2,460		2,460	38.5%	
4008 Training	120	411	2,000	1,589		1,589	20.6%	
4009 Travel	72	382	1,300	918		918	29.4%	
4010 Misc Staff Costs	118	118	400	282		282	29.5%	
4012 Water Rates	46	185	1,700	1,515		1,515	10.9%	
4013 Rent	0	100	110	10		10	90.9%	
4014 Light & Heat	374	800	2,800	2,000		2,000	28.6%	
4016 Janitorial	152	510	1,400	890		890	36.4%	
4017 Health & Safety	0	90	290	200		200	31.0%	
4019 Consultancy Fees	220	880	2,700	1,820		1,820	32.6%	
4020 Misc Establishment Costs	258	846	1,500	654		654	56.4%	
4021 Telephone & Fax	130	766	2,050	1,284		1,284	37.4%	
4023 Stationery, Printing & Postage	134	575	1,600	1,025		1,025	36.0%	
4025 Insurance	0	3,992	4,500	508		508	88.7%	
4027 Computer Software & IT	254	1,232	3,000	1,768		1,768	41.1%	
4030 Recruitment Advertising	0	1,669	2,000	331		331	83.5%	
4036 Property Maintenance	0	560	2,000	1,440		1,440	28.0%	
4037 Grounds Maintenance	39	39	50	11		11	78.1%	
4151 Bank Charges	42	162	1,100	938		938	14.8%	
4155 Legal Fees	0	0	5,000	5,000		5,000	0.0%	
4156 Audit Fees - External	0	(800)	1,000	1,800		1,800	(80.0%)	
4157 Audit Fees - Internal	0	(43)	940	983		983	(4.6%)	
4158 Accountancy Fees	0	245	900	655		655	27.2%	
General Administration :- Indirect Expenditure	7,866	42,844	118,340	75,496	0	75,496	36.2%	0
Movement to/(from) Gen Reserve	(7,851)	109,482						
<u>102 Local Democracy</u>								
4024 Subscriptions/Publications	262	7,481	7,700	219		219	97.2%	
4033 Parish Pump Newsletter	0	0	4,500	4,500		4,500	0.0%	
4201 Chairman's Discretion Budget	0	4	510	506		506	0.8%	
4251 Election Expenses	0	0	5,000	5,000		5,000	0.0%	
4300 Events - Revels on the Green	0	142	360	218		218	39.5%	
Local Democracy :- Indirect Expenditure	262	7,627	18,070	10,443	0	10,443	42.2%	0
Movement to/(from) Gen Reserve	(262)	(7,627)						



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103 Groundworks								
4001 Salaries & Wages	5,018	20,073	58,900	38,827		38,827	34.1%	
4006 Protective Clothing	0	276	400	124		124	69.1%	
4008 Training	1,460	1,460	2,000	540		540	73.0%	
4009 Travel	0	0	100	100		100	0.0%	
4010 Misc Staff Costs	56	223	750	527		527	29.7%	
4012 Water Rates	0	0	720	720		720	0.0%	
4017 Health & Safety	0	112	510	398		398	21.9%	
4018 Refuse/Green Waste Disposal	20	220	200	(20)		(20)	110.2%	
4036 Property Maintenance	(95)	626	510	(116)		(116)	122.6%	
4037 Grounds Maintenance	54	140	4,000	3,860		3,860	3.5%	
4038 Maintenance Contracts	0	1,550	2,000	450		450	77.5%	
4041 Equipment Hire	0	235	450	215		215	52.2%	
4042 Equipment Maintenance	0	0	1,500	1,500		1,500	0.0%	
4046 Equipment Purchased	263	560	1,300	740		740	43.1%	
4051 Vehicle License & Insurance	0	2,548	1,950	(598)		(598)	130.7%	
4055 Fuel & Oil - LS08 WCP	107	559	1,300	741		741	43.0%	
4060 Fuel & Oil - Groundworks	58	149	860	711		711	17.3%	
4070 Maintenance - LS08 WCP	0	6,076	1,000	(5,076)		(5,076)	607.6%	
4071 Maintenance - Tractor	269	329	250	(79)		(79)	131.4%	
4072 Maintenance - Ride on Mower	251	276	250	(26)		(26)	110.6%	
Groundworks :- Indirect Expenditure	7,462	35,412	78,950	43,538	0	43,538	44.9%	0
Movement to/(from) Gen Reserve	(7,462)	(35,412)						
107 Grants (incl S137)								
1200 Chairmans Charity Income	0	(352)	3,000	3,352			(11.7%)	
Grants (incl S137) :- Income	0	(352)	3,000	3,352			(11.7%)	0
4200 Councils Charity Expenditure	0	0	3,000	3,000		3,000	0.0%	
4260 Community Hall Membership	0	9,700	9,700	0		0	100.0%	
4711 Grants, Permitted & Section 137	0	0	5,000	5,000		5,000	0.0%	
Grants (incl S137) :- Indirect Expenditure	0	9,700	17,700	8,000	0	8,000	54.8%	0
Movement to/(from) Gen Reserve	0	(10,052)						
199 F & A Capital & Projects								
4102 Purchase Logo Printed T/Cloth	0	0	248	248		248	0.0%	
4823 Tfr to Vehicle Repl Fund	0	0	4,000	4,000		4,000	0.0%	
4824 Tfr to Equipt Repl Fund	0	0	3,150	3,150		3,150	0.0%	
4871 Tfr from Capital Fund	0	0	(5,000)	(5,000)		(5,000)	0.0%	
4872 Tfr from Depot Extension Fund	0	0	(3,000)	(3,000)		(3,000)	0.0%	

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4873 Tfr from Vehicle Repl Fund	0	0	(10,416)	(10,416)		(10,416)	0.0%	
4893 Tfr from Noticeboard Res	0	0	(2,245)	(2,245)		(2,245)	0.0%	
4902 CAP F & A Depot Extension	0	0	3,000	3,000		3,000	0.0%	
4905 CAP Parish Noticeboards	448	895	2,245	1,350		1,350	39.9%	
4906 CAP New Council Office	0	0	5,000	5,000		5,000	0.0%	
4963 F&A Project - PCSO	0	0	28,500	28,500		28,500	0.0%	
4973 Annual Civic Award	0	54	50	(4)		(4)	108.0%	
4981 Vehicle Leasing	937	3,541	10,416	6,875		6,875	34.0%	
4982 Cllr & Staff Name Badges	0	0	200	200		200	0.0%	
F & A Capital & Projects :- Indirect Expenditure	1,385	4,490	36,148	31,658	0	31,658	12.4%	0
Movement to/(from) Gen Reserve	(1,385)	(4,490)						
202 The Green								
4044 Fly Tipping	0	0	550	550		550	0.0%	
The Green :- Indirect Expenditure	0	0	550	550	0	550	0.0%	0
Movement to/(from) Gen Reserve	0	0						
203 Open Spaces & Trees								
1084 Dog Bag Donations	0	0	200	200			0.0%	
Open Spaces & Trees :- Income	0	0	200	200			0.0%	0
4048 Plants. Shrubs & Trees	0	0	500	500		500	0.0%	
4049 Dog Hygiene	1,371	5,230	15,500	10,270		10,270	33.7%	
4052 Purchase Dog Waste Bin Dispens	0	0	760	760		760	0.0%	
4056 Street Trees	0	0	2,000	2,000		2,000	0.0%	
4699 Stones Orchard Fund	0	0	2,500	2,500		2,500	0.0%	
4883 Tfr from Stones Orchard Fund	0	0	(2,500)	(2,500)		(2,500)	0.0%	
4890 Tfr from Street Trees Res	0	0	(2,000)	(2,000)		(2,000)	0.0%	
Open Spaces & Trees :- Indirect Expenditure	1,371	5,230	16,760	11,530	0	11,530	31.2%	0
Movement to/(from) Gen Reserve	(1,371)	(5,230)						
211 Events								
4601 Events - Garden Competition	0	40	250	210		210	16.0%	
4602 Events - Quiz Night	0	0	250	250		250	0.0%	
4605 Events - Christmas Lights	459	459	9,000	8,541		8,541	5.1%	
4610 Events - Fireworks on Green	0	0	5,000	5,000		5,000	0.0%	
4611 Events - Senior Citizens Trip	0	4,260	1,300	(2,960)		(2,960)	327.7%	
4615 External Xmas Tree - Library	0	0	580	580		580	0.0%	
4617 Wassail	0	0	100	100		100	0.0%	



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4618 Dog Show	40	40	100	60		60	40.0%	
4619 Local Travel Map	0	0	1,000	1,000		1,000	0.0%	
4622 Poppies on the Green	0	0	250	250		250	0.0%	
4623 Remembrance Day Brass Band	0	0	450	450		450	0.0%	
4625 Easter Egg Hunt	0	160	250	90		90	64.0%	
4626 Infant School Sunflower Comp	0	0	350	350		350	0.0%	
4627 Micro Habitats	0	0	500	500		500	0.0%	
4628 Promotional Banners etc	25	25	250	225		225	9.8%	
4629 Allotment for Preschool childr	0	507	1,000	493		493	50.7%	
4630 Bat Boxes	0	0	500	500		500	0.0%	
4631 Home & Produce Show	0	0	1,500	1,500		1,500	0.0%	
4632 Peace Picnic	368	499	0	(499)		(499)	0.0%	
4884 Tfr from Local Travel Map Res	0	0	(1,000)	(1,000)		(1,000)	0.0%	
Events :- Indirect Expenditure	892	5,989	21,630	15,641	0	15,641	27.7%	0
Movement to/(from) Gen Reserve	(892)	(5,989)						
221 M S C								
4042 Equipment Maintenance	0	0	1,000	1,000		1,000	0.0%	
M S C :- Indirect Expenditure	0	0	1,000	1,000	0	1,000	0.0%	0
Movement to/(from) Gen Reserve	0	0						
299 E & A Capital & Projects								
4883 Tfr from Stones Orchard Fund	0	0	(1,000)	(1,000)		(1,000)	0.0%	
4885 Tfr from Comm.Tree Plaques Res	0	0	(1,460)	(1,460)		(1,460)	0.0%	
4892 Tfr from Youth Project Res	0	0	(5,000)	(5,000)		(5,000)	0.0%	
4932 CAP E & A - War Memorial Refur	0	0	200	200		200	0.0%	
4933 CAP E & A - Stones Orchard Inf	0	0	1,000	1,000		1,000	0.0%	
4934 E&A Project - Flowers in Croxl	0	280	500	220		220	56.0%	
4940 E & A Local Market	0	0	300	300		300	0.0%	
4941 Commemorative Tree Plaques	0	0	1,460	1,460		1,460	0.0%	
4969 Canal Adoption Scheme	0	0	400	400		400	0.0%	
4976 Defibrillators (Maint.)	0	105	1,500	1,395		1,395	7.0%	
4978 Youth Project	0	0	5,000	5,000		5,000	0.0%	
4979 Beautification of Croxley	0	0	4,900	4,900		4,900	0.0%	
4983 Feas Study Public Toilets	0	0	3,500	3,500		3,500	0.0%	
4984 Wildlife Walks	0	0	1,000	1,000		1,000	0.0%	
E & A Capital & Projects :- Indirect Expenditure	0	385	12,300	11,915	0	11,915	3.1%	0
Movement to/(from) Gen Reserve	0	(385)						

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301 Roads & Street Furniture								
1077 Grants and Donations Received	0	0	1,000	1,000			0.0%	
Roads & Street Furniture :- Income	<u>0</u>	<u>0</u>	<u>1,000</u>	<u>1,000</u>			<u>0.0%</u>	<u>0</u>
4043 Salt Bins/Salt	0	0	500	500		500	0.0%	
4047 Footpath Maintenance	0	0	1,000	1,000		1,000	0.0%	
4050 Bus Shelters	0	0	100	100		100	0.0%	
Roads & Street Furniture :- Indirect Expenditure	<u>0</u>	<u>0</u>	<u>1,600</u>	<u>1,600</u>	<u>0</u>	<u>1,600</u>	<u>0.0%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>						
302 Community Bus								
4702 Community Bus	520	2,210	6,900	4,690		4,690	32.0%	
Community Bus :- Indirect Expenditure	<u>520</u>	<u>2,210</u>	<u>6,900</u>	<u>4,690</u>	<u>0</u>	<u>4,690</u>	<u>32.0%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>(520)</u>	<u>(2,210)</u>						
399 P & D Capital & Projects								
4965 Community Plan Developmt P & D	0	1,680	1,500	(180)		(180)	112.0%	
4968 Carbon Footprint Reduction	0	0	250	250		250	0.0%	
4977 Community Infrastructure Levy	0	750	0	(750)		(750)	0.0%	
P & D Capital & Projects :- Indirect Expenditure	<u>0</u>	<u>2,430</u>	<u>1,750</u>	<u>(680)</u>	<u>0</u>	<u>(680)</u>	<u>138.9%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>0</u>	<u>(2,430)</u>						
Grand Totals:- Income	15	151,974	309,123	157,149			49.2%	
Expenditure	19,757	116,317	331,698	215,381	0	215,381	35.1%	
Net Income over Expenditure	<u>(19,742)</u>	<u>35,657</u>	<u>(22,575)</u>	<u>(58,232)</u>				
Movement to/(from) Gen Reserve	<u>(19,742)</u>	<u>35,657</u>						

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Santander Business Account

Payments made between 01/07/2019 and 31/07/2019

Date	Payment		Net Amount	VAT		VAT Code
	Reference	Payment Detail		Amount	Total Amount	
Amazon						
05/07/2019	CP231	INV-GB-	8.99	0.00	8.99	VAT
06/07/2019	CP233	INV-GB-	12.58	0.00	12.58	VAT
06/07/2019	CP234	INV-GB-	27.45	0.00	27.45	VAT
06/07/2019	CP235	INV-GB-	79.99	0.00	79.99	VAT
09/07/2019	CP236	INV-GB-	52.98	0.00	52.98	VAT
09/07/2019	CP237	INV-GB-	44.99	0.00	44.99	VAT
			226.98	0.00	226.98	
Redacted						
24/07/2019	662	JUNE2019/4943/Redacted	27.87	0.00	27.87	VAT
Arcadia Printing Ltd						
15/07/2019	CP241	12017/4925/Arcadia Printing	1,680.00	0.00	1,680.00	VAT
Arco Ltd						
24/07/2019	661	935727918/4942/Arco Ltd	119.21	0.00	119.21	VAT
Avalon Trees Ltd						
15/07/2019	656	D2578/4926/Avalon Trees Ltd	350.00	0.00	350.00	VAT
Banner Warehouse						
06/07/2019	CP232	300029959/5023/Banner	29.50	0.00	29.50	VAT
Ben Whitley						
31/07/2019	672	8305931/4977/Ben Whitley	220.27	0.00	220.27	VAT
British Telecom PLC						
18/07/2019	DDR649	Q106Q&/4988/British	43.16	0.00	43.16	VAT
29/07/2019	DDR650	M115OG/4989/British	112.24	0.00	112.24	VAT
			155.40	0.00	155.40	
BWT UK Limited						
15/07/2019	651	10124145/4969/BWT UK	29.53	0.00	29.53	VAT
24/07/2019	657	10158585/4929/BWT UK	0.84	0.00	0.84	VAT
24/07/2019	667	10166802/4959/BWT UK	61.36	0.00	61.36	VAT
			91.73	0.00	91.73	
Canon (UK) Ltd						
15/07/2019	652	402094825/4970/Canon	112.61	0.00	112.61	VAT
Central Drain Services						
15/07/2019	655	8861/4945/Central Drain	864.00	0.00	864.00	VAT
Croxley Green Salaries July						
15/07/2019	BACS	Croxley Green Salaries July	10,925.51	0.00	10,925.51	Z
Desi Coaches Ltd						
24/07/2019	664	5258/4946/Desi Coaches Ltd	520.00	0.00	520.00	VAT
Ducks Hill Garden Centre						
24/07/2019	668	0372825/4962/Ducks Hill	454.95	0.00	454.95	VAT
E-ON						
17/07/2019	DDR648	H10358BDCE/4997/E-ON	392.30	0.00	392.30	VAT
Furniture @ WORK						

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Santander Business Account

Payments made between 01/07/2019 and 31/07/2019

	Date	Payment Reference	Payment Detail	Net Amount	VAT Amount	Total Amount	VAT Code
Google	11/07/2019	CP238	102038004/4998/Furniture @	226.80	0.00	226.80	VAT
HAPTC	03/07/2019	CP229	3605044337/4964/Google	187.68	0.00	187.68	VAT
	24/07/2019	658	1920/192/4933/HAPTC	40.00	0.00	40.00	VAT
	24/07/2019	659	1920/198/4934/HAPTC	40.00	0.00	40.00	VAT
				80.00	0.00	80.00	
JA & EV Horwood Bros. Ltd	15/07/2019	654	50817/4935/JA & EV	147.90	0.00	147.90	VAT
Margaret Pomfret	26/07/2019	671	09062019/4973/Margaret	5.60	0.00	5.60	VAT
Morrisons	13/07/2019	CP239	11/07/19-1/5005/Morrisons	1.64	0.00	1.64	VAT
	13/07/2019	CP240	11/07/2019-2/5006/Morrisons	4.80	0.00	4.80	VAT
				6.44	0.00	6.44	
Redacted	24/07/2019	663	JUNE2019/4944/Redacted	27.87	0.00	27.87	VAT
Paribas Leasing	01/07/2019	DDR643	A1A83346/4816/Paribas	415.20	0.00	415.20	VAT
	06/07/2019	DDR646	JULY2019/4986/Paribas	626.40	0.00	626.40	VAT
	31/07/2019	DDR652	30 JULY 19/5025/Paribas	415.20	0.00	415.20	VAT
				1,456.80	0.00	1,456.80	
Peninsula Business Services Lt	29/07/2019	DDR651	U001070677/5007/Peninsula	264.00	0.00	264.00	VAT
PRIMROSE	31/07/2019	CP228	4706599/4965/PRIMROSE	104.98	0.00	104.98	VAT
RAY HOLLIMAN WOODCRAFT	09/07/2019	650	03/07/2019/5001/RAY	50.00	0.00	50.00	VAT
S.C.H. (Supplies) Limited	04/07/2019	CP230	32693/5009/S.C.H.	296.40	0.00	296.40	VAT
Santander	16/07/2019	BACS	Bank Charges	42.40	0.00	42.40	Z
Shell U.K Oil Products Ltd	01/07/2019	DDR644	3021790/4937/Shell U.K Oil	108.73	0.00	108.73	VAT
	13/07/2019	DDR656	3042222/5011/Shell U.K Oil	154.62	0.00	154.62	VAT
	30/07/2019	DDR653	3062693/5024/Shell U.K Oil	43.00	0.00	43.00	VAT
				306.35	0.00	306.35	
Society of Local Council Clerk	18/07/2019	CP242	MEM218349/5010/Society of	262.00	0.00	262.00	VAT
SuperClean Commercial Limited	24/07/2019	665	19/17270/4949/SuperClean	144.00	0.00	144.00	VAT
TBS Hygiene Limited							

Continued on Page 3



Santander Business Account

Payments made between 01/07/2019 and 31/07/2019

Date	Payment		Net Amount	VAT		VAT Code
	Reference	Payment Detail		Amount	Total Amount	
24/07/2019	666	152955/4950/TBS Hygiene	1,170.24	0.00	1,170.24	VAT
24/07/2019	670	152735/4974/TBS Hygiene	1,170.24	0.00	1,170.24	VAT
			2,340.48	0.00	2,340.48	
Thames Water Utilities Ltd						
17/07/2019	DDR647	2056646/4992/Thames	46.03	0.00	46.03	VAT
Three Rivers District Council						
15/07/2019	653	90198284/4938/Three Rivers	66.46	0.00	66.46	VAT
West London Composting Ltd						
24/07/2019	660	7722/4939/West London	24.84	0.00	24.84	VAT
24/07/2019	669	7794/4963/West London	72.00	0.00	72.00	VAT
			96.84	0.00	96.84	
Writtle College						
04/07/2019	649	206499/5015/Writtle College	1,460.00	0.00	1,460.00	VAT
			23,789.36	0.00	23,789.36	

The above payments have been authorised for payment by Direct Debit, Cheque, BACS or direct bank to bank transfer to the recipient.

Signed: 

Date: 12 / 9 / 19

Signed: 