

# Works List September

Location	Works
<b>Daily:</b>	
CGPC Office/Carpark	Open up/Lock up Litterpick, Blow
Multi-Sports Court - Barton Way	Inspect (Report any damage), Litterpick, Blow/sweep
Depot	During <b>Tractor</b> operations
Office	Check and put out dog waste bags as necessary
<b>Weekly:</b>	
The Green and Stones Orchard	All litter bins (Friday)
<b>Fortnightly</b>	
Landrover	Wash and Tidy
Water Meter	Check and report water meter
<b>Monthly:</b>	
FP01	Inspection, Litterpick, Grass Cut, Strim
FP02	Inspection, Litterpick
FP03	Inspection, Litterpick, Grass Cut, Strim
FP04	Inspection, Litterpick, Blow, Hedge cut
FP05	Inspection, Litterpick, Grass Cut, Strim
FP06	Inspection, Litterpick, Strim around entrance
FP07	Inspection, Litterpick, Grass Cut, Strim, Inspect Steps/Handrail
FP08	Inspection, Litterpick
FP09	Inspection, Litterpick, Grass Cut, Strim
FP10	Inspection, Litterpick, Blow
FP11	Inspection, Litterpick (Last Thursday of the month), Blow, Grass Cut, Strim,
FP12	Inspection, Litterpick
FP13	Inspection, Litterpick, Blow, Grass Cut, Strim
FP14	Inspection, Litterpick, Blow Grass Cut, Strim
FP15	Inspection, Litterpick, Blow
FP16	Inspection, Litterpick, Blow
FP17	Inspection, Litterpick, Blow, Grass Cut, Strim. Mill Lane strim LHS as necessary
FP18	Inspection, Litterpick, Blow,
Valley Walk - Tow Path	Inspection, Litterpick, Blow, Hedge cut
FP 10 - New Road	Inspection, Litterpick, Blow, Hedge cut
Dulwich Way - FP10	Inspection, Litterpick, Blow, Grass Cut, Strim, Hedge cut
Owens Way - The Green	Inspection, Litterpick, Blow, Hedge Cut
Croxleyhall Woods Main FP's	Inspection, Litterpick, Remove any overhanging branches/Trees
Depot	Depot Maintenance, Check and maintain lights/locks/shutters etc
Stones Orchard	Inspection, Litterpick, Grass Cut, Strim
The Green	Inspection, Litterpick, Grass Cut, Strim
The Green	Check Jubilee Oak tree, apply aftercare as per instructions, water if necessary
Waste Transfer Depot	Empty trailer when needed.
CGPC Office/Carpark	Litterpick, Blow, Grass cut, Strim, Water plants
Bus Stops	Check. undertake Maintenance as necessary
Dog Bins	Inspect and report
Welcome signs	Inspect, Water
Two Bridges Roundabout/roses	Inspection, Litterpick, Edge beds, Dead head, Water
School Gardening Clubs	Visit Garden Clubs and help out as necessary
Watford Road flower beds	Cut grass, Strim, Edge beds, Water, Dead head
Staff Training Day	
<b>Note 1: In periods of inclement weather, maintenance on machinery and tools will be undertaken.</b>	