

Finance & Administration

101 General Administration

Expenditure

30 Sept - Mth 6

	2019/20 Budget	Actual Year End	Description	2020/21 Budget	Year to Date	Expected Year End	2021/22 Budget	Notes
4001	76,000	75,840	Salaries & Wages	72,000	38,238	76,476	77,000	
4003	4,000	1,540	Data Protection Officer/Service	3,000	1540		2,000	
4008	2,000	1,611	Training	2,000	204		2,000	
4009	1,300	692	Travel	500	0		500	
4010	400	583	Misc. Staff Costs	500	268		500	
4012	1,700	1,747	Water Rates	1,700	855	1,710	1,800	
4013	110	100	Rent	110	100		100	
4014	2,800	2,799	Light & Heat	2,800	-64		2,800	
4016	1,400	1,524	Janitorial	1,400	70		1,400	
4017	290	140	Health & Safety	290	175		300	
4019	2,700	2,642	Consultancy Fees	2,700	1328	2,656	2,700	
4020	1,500	2,133	Misc. Establishment Costs	1,000	266		1,000	
4022	N/A	N/A	Drinking Water	500	97		500	
4021	2,050	2,787	Telephone & Broadband	1,500	1215		1,500	
4023	1,600	1,533	Stationery, Printing & Postage	1,600	444		1,600	
4025	4,500	3,992	Insurance	4,500	4059		4,500	
4027	3,000	3,984	Computer Software & IT	3,120	1919	3,838	3,200	
	N/A	N/A	Office Computers	N/A	N/A		1,200	Purchase of 2 new computers.
4030	2,000	1,669	Recruitment Advertising	2,000	0		1,000	New EMR to be created for Recruitment Advertising with unspent funds from 2020/21.
4034	N/A	N/A	Office Mobile Phones	1,000	716	908	450	
4036	2,000	2,546	Property Maintenance	2,000	391		2,000	
4037	50	8	Grounds Maintenance	50	27		50	
4151	1,100	529	Bank Charges	1,100	241	482	800	
4155	5,000	0	Legal Fees	5,000	0		500	New EMR to be created for Legal Fees with unspent funds from 2020/21.
4156	1,000	800	Audit Fees - External	1,000	-800		1,000	
4157	940	868	Audit Fees - Internal	940	-110		940	
4158	900	1,015	Accountancy Fees	930	0		930	
	-7,000		Tfr from Reserves - Salaries					
	-2,000		Tfr from Reserves - Recruitment Advertising					
	-4,000		Tfr from Reserves - Data Protection	-3,000	0		0	
	-5,000		Tfr from Reserves - Legal Fees	-5,000			0	

Total Expenditure:	100,340	111,082		105,240	51,179		112,270	
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Income

1001	0	0	Rent	10	0		10	
1076	304,663	304,663	Precept	318,990	105,332	304,663	325,630	
1080	0	2,010	Misc. Income	0	0	0	0	
1090	260	552	Interest	260	10		260	

Total Income:	304,923	307,225		319,260	105,342		325,900	
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Net Expenditure:	-204,583	-196,143		-214,020	-54,163		-213,630	
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102 Local Democracy

Expenditure

	2019/20 Budget	Actual Year End	Description	2020/21 Budget	Year to Date	Expected Year End	2021/22 Budget	Notes
4024	7,700	7,856	Subscriptions/Publications	2,200	1,993		2,200	
4033	4,500	0	Parish Pump Newsletter/Communications	4,500	0		2,500	New EMR for Communications to be created with underspend from current year.
4201	510	213	Chairman's Discretion Budget	550	67	134	550	
4251	5,000	7,987	Election Expenses	1,250	0		1,250	Transfer to EMR Election Expenses.
4300	360	142	Events - Revels on the Green	370	0		370	
4882	0	-2,987	Tfr from Elections Reserves	0			0	
Total Expenditure:	18,070	13,211		8,870	2,060	134	6,870	

Income

1080	0	0	Misc. Income	0	0	0	0	
Total Income:	0	0		0	0	0	0	
Net Expenditure:	18,070	13,211		8,870	2,060	134	6,870	

103 Groundworks

Expenditure

	2019/20 Budget	Actual Year End	Description	2020/21 Budget	Year to Date	Expected Year End	2021/22 Budget	Notes
4001	58,900	60,220	Salaries & Wages	62,000	31,430	62,860	63,000	
4006	400	598	Protective Clothing	600	117	234	600	
4008	2,000	2,230	Training	2,000	99	198	2,000	
4009	100	90	Travel	100	0	0	100	
4010	750	669	Staff Allowances	760	256	512	500	
4012	720	604	Water Rates	730	331	662	750	
4017	510	249	Health & Safety	500	451		500	
4018	200	363	Refuse/Green Waste Disposal	N/A	N/A	N/A	N/A	
4020	0	36	Misc. Establishment Costs	N/A	N/A	N/A	N/A	
4036	510	1,171	Property Maintenance	N/A	N/A	N/A	N/A	
4037	4,000	3,155	Grounds Maintenance	N/A	N/A	N/A	N/A	
4038	2,000	2,300	Maintenance Contracts	N/A	N/A	N/A	N/A	
4041	450	605	Equipment Hire	N/A	N/A	N/A	N/A	
4042	1,500	330	Equipment Maintenance	N/A	N/A	N/A	N/A	
4046	1,300	893	Equipment Purchased	N/A	N/A	N/A	N/A	
4051	1,950	2,548	Vehicle License & Insurance	N/A	N/A	N/A	N/A	
4055	1,300	1,168	Fuel & Oil - LS08 WCP	N/A	N/A	N/A	N/A	
4060	860	735	Fuel & Oil - Groundworks	N/A	N/A	N/A	N/A	
4070	1,000	6,076	Maintenance - LS08 WCP	N/A	N/A	N/A	N/A	
4071	250	365	Maintenance - Tractor	N/A	N/A	N/A	N/A	
4072	250	276	Maintenance - Ride on Mower	N/A	N/A	N/A	N/A	
	-2,000	0	Tfr from Reserves ex Maintenance Contract	N/A	N/A	N/A	N/A	
Total Expenditure:	76,950	84,681		66,690	32,684	64,466	67,450	Items 4018-4072 moved to Open Space Management (202)

Income

1080	0	0	Misc. Income	0	0	0	0	
Total Income:	0	0		0	0	0	0	

Net Expenditure:	76,950	84,681		66,690	32,684	64,466	66,950	
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107 Grants

Expenditure

	2019/20 Budget	Actual Year End	Description	2020/21 Budget	Year to Date	Expected Year End	2021/22 Budget	Notes
4200	3,000	541	Council's Charity Expenditure	3,000	0		3,000	
4260	9,700	9,700	Village Hall Grant	9,700	9,625	9,625	9,700	
4711	5,000	11,999	Grants	5,000	250		5,000	

Total Expenditure:	17,700	22,240		17,700	9,875	9,625	17,700	
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Income

1077	0	0	Grants Received	0	0	0	0	
1200	3,000	388	Council Charity Income	3,000	0		3,000	

Total Income:	3,000	388		3,000	0	0	3,000	
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Net Expenditure:	14,700	21,852		14,700	9,875	9,625	14,700	
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199 F&A Capital & Projects

Expenditure

	2019/20 Budget	Actual Year End	Description	2020/21 Budget	Year to Date	Expected Year End	2021/22 Budget	Notes
4175	0	0	Sale of Assets	0	0		0	
4823	4,000	4,000	Tfr to Vehicle Repl Fund	4,200	0	4,200	4,300	
4824	3,150	3,150	Tfr to Equip Repl Fund	3,200	0	3,200	3,300	
4873	-10,416	-10,416	Tfr from Vehicle Repl Fund	0	0		0	
4874	0	0	Tfr from Equip Repl Fund	0	0		0	
4973	50	54	Hazel Seeley Award	50	0	50	50	
4102	248	0	Purchase of logo printed table cloths	0	0		0	Removed.
4905	0	895	Purchase of 3 Parish Noticeboards	0	0		0	Removed.
4982	200	0	Clr & Staff Name Badges	50	0		0	Removed.
4906	5,000	0	Updating Council Office (Plans)	5,000	0		0	New Office Update (Plans) EMR to be created with £5000.
4963	28,500	29,500	PCSO Funding	31,690	0	31,690	32,000	Figure may rise.
4981	10,416	10,832	Vehicle Leasing	10,416	5,208	10,416	11,916	Current replacement plan total.
	3,000	0	Depot Extension (Plans)	3,000	0		0	Depot Extension EMR already created.
4986	N/A	N/A	Archiving Council Records	500	0	500	500	

	-3,000	0	Tfr from Reserves - Depot Extension	-3,000	0		0	
	-5,000	0	Tfr from Reserves - Updating Council Office	-5,000	0		0	
	0	0	Tfr from EMR 324 - Leasing	-10,416	0		-11,916	
	0	-895	Tfr from Noticeboard Reserve					Removed.

Total Expenditure:	36,148	37,120		39,690	5,208	50,056	40,150	
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Income

1080	0	0	Misc. Income	0	0	0	0	
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Total Income:	0	0		0	0	0	0	
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Net Expenditure:	36,148	37,120		39,690	5,208	50,056	40,150	
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Finance & Administration								
Expenditure	249,208	268,334		238,190	101,006	124,281	244,440	
Income	307,923	307,613		322,260	105,342	0	328,900	
Net Expenditure	-58,715	-39,279		-84,070	-4,336	124,281	-84,460	

Leisure, Events & Environment

202 Open Space Management

Expenditure

	2019/20 Budget	Actual Year End	Description	2020/21 Budget	Year to Date	Expected Year End	2021/22 Budget	Notes
4401	N/A	N/A	Refuse/Green Waste Disposal	500	179	358	500	
4403	N/A	N/A	Maintenance Contracts	2,000	0		0	New Maintenance Contract EMR Reserve to be created with underspend from current year.
4404	N/A	N/A	Equipment Hire	700	0		700	
4405	N/A	N/A	Equipment Maintenance	1,500	220	440	1,500	
4406	N/A	N/A	Equipment Purchased	1,300	1,213		2,000	Increase to purchase more electric tools.
4407	N/A	N/A	Maintenance - LS08 WCP	1,000	506		1,000	
4408	N/A	N/A	Maintenance - Tractor	250	0		250	
4409	N/A	N/A	Maintenance - Ride on Mower	250	0		250	
4410	550	820	Fly Tipping	550	1,630		550	
	N/A	N/A	Hazardous Waste Removal	N/A	N/A		1,500	Specific item related to clean up costs from incursions onto Green & Stone's Orchard.
4412	N/A	N/A	Grounds Maintenance	4,000	576		4,000	
4413	N/A	N/A	Vehicle License & Insurance	1,950	3,163		3,000	
4414	N/A	N/A	Fuel & Oil - LS08 WCP	1,400	371		1,400	
4415	N/A	N/A	Fuel & Oil - Groundworks	860	579		860	
	0	0	Tfr from Reserves - ex maintenance contracts	-2,000	0		0	Removed.
Total Expenditure:	550	820		14,260	8,437	798	17,510	
Net Expenditure:	550	820		14,260	8,437	798	17,510	

203 Open Spaces & Trees

Expenditure

	2019/20 Budget	Actual Year End	Description	2020/21 Budget	Year to Date	Expected Year End	2021/22 Budget	Notes
4058	N/A	N/A	Weston Wood	2,000	0		2,000	New Weston Wood EMR to be created with underspend from current year.
4048	500	0	Plants, Shrubs & Trees - General	500	0		0	Removed. General item and covered elsewhere.
4056	2,000	0	Street Trees	2,000	0		250	Street Tree EMR already created. Unspent funds to be transferred,
4049	15,500	15,152	Dog Hygiene	16,000	8,038		16,000	
	760	0	Dog Bag Dispensers	N/A	0		0	Removed.
4049	N/A	N/A	Dog Bin Replacements	1,000	0		1,000	
4699	2,500	0	Stone's Orchard Fund	0	0		0	Current Stone's Orchard EMR (£3429)
	-2,000	0	Tfr from Reserves - ex Street Trees	-2,000	0		0	
	-2,500	0	Tfr from Stone's Orchard Fund					
Total Expenditure:	16,760	15,152		19,500	8,038	0	19,250	
Income								
1077	0	0	Grants Received	0	0	0	0	Removed.
1084	200	0	Dog Bag Donations	200	0	0	200	
Total Income:	200	0		200	0	0	200	
Net Expenditure:	16,560	15,152		19,300	8,038	0	19,050	

211 Events / Projects

Expenditure

	2019/20 Budget	Actual Year End	Description	2020/21 Budget	Year to Date	Expected Year End	2021/22 Budget	Notes
4601	250	40	Xmas Lighting Competition	100	0	100	100	
4602	250	0	Quiz Night	250	0	0	250	
4605	9,000	8,802	Christmas Lights	9,200	6,018	9,200	9,200	
4610	5,000	8,127	Fireworks on Green	8,000	250		8,000	
4611	1,300	160	Senior Citizens Seaside/Outing	1,300	0		1,300	
4615	580	395	Library Xmas Tree (External)	590	0		800	
4617	100	0	Wassail	100	0		100	
4618	100	100	Dog Show & Apple Day	700	45	45	700	
4619	1,000	0	Local Travel Map (Business Festival)	1,000	0		1,000	
4623	450	450	Remembrance Day -Brass Band	450	0		450	
4622	250	250	Poppies on The Green	400	0	400	400	
4631	1,500	3,100	Home & Produce Show	1,500	1,500	1,500	1,500	Although no show in 2020, funds were released.
4634	N/A	N/A	Revels & Croxfest	5,500	0	0	5,500	
4635	N/A	N/A	Senior Citizens Xmas Trip	650	0	0	650	
4636	N/A	N/A	History Project	500	0		500	
4637	N/A	N/A	General Ranger Events	500	0		500	
4638	N/A	N/A	French Market	500	0	0	500	
4639	N/A	N/A	VE Day 2020	500	0	0	500	
4632	0	499	Peace Picnic	250	0	0	500	
4626	350	357	Infant School Sun Flower Comp	350	0	0	350	
4627	500	0	Micro-habitats	500	0		0	New Micro-habitat EMR to be created with underspend from current year.
4628	250	130	Promotional materials	500	0		1,000	Promotional ads online as well as physical material.
4629	1,000	840	Allotment for Preschool children	1,000	41		1,000	
4630	500	0	Bat Boxes	0	0	0	0	Removed
4625	250	214	Easter Egg Hunt (Stones Orchard)	300	0	0	300	
4633	0	231	Pumpkin Carving	250	0	250	250	
	-500	0	Tfr from Reserves - Micro Habitats	-500	0		0	Removed
	-500	0	Tfr from Reserves - Bat Boxes	0	0		0	
	-125	0	Tfr from Reserves - Sunflower Comp				0	
	-1,000		Tfr from Reserves - Local Map / Business Fest	-1,000	0		0	
Total Expenditure:	20,505	23,695		33,390	7,854	11,495	35,350	
Income								
1077	0	0	Grants & Donations Received	0	0			
1080	0	75	Misc. Income	0	0			
Total Income:	0	75		0	0	0	0	
Net Expenditure:	20,505	23,620		33,390	7,854	11,495	35,350	

221 Multi Sports Court - Barton Way

Expenditure

	2019/20 Budget	Actual Year End	Description	2020/21 Budget	Year to Date	Expected Year End	2021/22 Budget	Notes
4042	1,000	0	Equipment Maintenance	1,000	0		200	Current MSC EMR is £22,339. Level is sufficient to allow a reduction in annual funding.
Total Expenditure:	1,000	0		1,000	0	0	200	

Income

1077	0	0	TRDC Contribution to Repairs	0	0	0	0	TRDC should contribute 2/3 of repair costs.
Total Income:	0	0		0	0	0	0	
Net Expenditure:	1,000	0		1,000	0	0	200	

299 LEE Capital & Projects

Expenditure

	2019/20 Budget	Actual Year End	Description	2020/21 Budget	Year to Date	Expected Year End	2021/22 Budget	Notes
4932	200	0	War Memorial	600	0		500	
4934	500	724	Flowers 4 Croxley	500	230		500	
4941	1,460	0	Commemorative Plaques on oak trees	1,460	0			Tree plaque EMR already created. Remove from Budget.
4969	400	0	Canal Adoption Scheme	400	0		500	
4940	300	696	Christmas Market	300	0		600	Move to 211 Events / Projects.
4933	1,000	0	Information Board - Stones Orchard	1,000	0		0	TRDC responsibility and CGPC would not be allowed to carry it out.
4975	0	689	Defibrillators - new	0	0		0	
4976	1,500	1,364	Defibrillators - Maintenance	1,500	402		1,500	
4978	5,000	0	Youth Project	5,000	0		0	Youth Project EMR already created. Remove from Budget.
4979	4,900	1,421	Beautification Project	4,900	0		500	Beautification Project EMR to be created with underspend from current year.
4983	3,500	0	Feasibility study into toilets for public use	3,500	0		0	Public toilet EMR to be created. Removed from Budget
4984	1,000	0	Wildlife Walks	1,000	0		0	Wildlife Walk EMR to be created. Removed from Budget
	-5,000	0	Tfr from Reserves (ex Youth project)	-5,000	0		0	Removed.
	-200	0	Tfr from Reserves (ex War memorial 2016)	-80	0		0	Removed.
	-400	0	Tfr from Reserves ex towpath	-400	0		0	Removed.
	-1,460	0	Tfr from Reserves (ex tree plaques)	-1,460	0		0	Removed.
	N/A	N/A	Tfr from Reserves (ex public toilet study)	-3,500	0		0	Removed.
	N/A	v	Tfr from Reserves (ex Beautification Project)	-1,000	0		0	Removed.
	-1,000	0	Tfr from Reserves (ex Info Board)	-1,000	0		0	Removed.
Total Expenditure:	11,700	4,894		7,720	632	0	4,100	

Income

1080	0	0	Misc. Income	0	0	0	0	
Total Income:	0	0		0	0	0	0	
Net Expenditure:	11,700	4,894		7,720	632	0	4,100	

Leisure, Event & Environment

Expenditure	50,515	44,561		75,870	24,961	12,293	76,410	
Income	200	75		200	0	0	200	
Net Expenditure	50,315	44,486		75,670	24,961	12,293	76,210	

Planning & Development

301 Roads & Street Furniture

Expenditure

	2019/20 Budget	Actual Year End	Description	2020/21 Budget	Year to Date	Expected Year End	2021/22 Budget	Notes
4043	500	0	Salt Bins/Salt	500			250	
4047	1,000	0	Footpath Maintenance	1,000			1,000	
4050	100	0	Bus Shelters	100			100	
	-100	0	Tfr from Reserves - ex Bus Shelters	-100			0	
	-500	0	Tfr from Reserves - ex Salt Bins / Salt	-250			0	
1077	-1,000	0	CMS Grant for Footpath Maintenance	-1,000	0	0	-1,000	
Total Expenditure:	0	0		250	0	0	350	
Net Expenditure:	0	0		250	0	0	350	

302 Community Bus

Expenditure

	2019/20 Budget	Actual Year End	Description	2020/21 Budget	Year to Date	Expected Year End	2021/22 Budget	Notes
4702	6,900	6,840	Community Bus	7,400	560		7,400	
Total Expenditure:	6,900	6,840		7,400	560	0	7,400	
Net Expenditure:	6,900	6,840		7,400	560	0	7,400	

399 P&D Capital & Projects

Expenditure

	2019/20 Budget	Actual Year End	Description	2020/21 Budget	Year to Date	Expected Year End	2021/22 Budget	Notes
4965	1,500	1,680	Neighbourhood Plan Development	500			500	
4968	250	0	Carbon footprint reduction/Sustainability	500			0	Sustainability EMR to be created with underspend from current year. Remove from Budget.
4977	0	0	Community Infrastructure Levy (CIL)	0			0	
4985	0	343	CPZ Promotional Leaflet	0			0	Removed.
			Face Coverings	0	1,158		0	
	-250	0	Tfr from Reserves for Sustainability	-250			0	Removed.
Total Expenditure:	1,500	2,023		750	1,158	0	500	

Income

1091	0	282	Community Infrastructure Levy	0	215	0	0	
Total Income:	0	282		0	215	0	0	
Net Expenditure:	1,500	1,741		750	943	0	500	

Planning & Development

Expenditure	8,400	8,863		8,400	1,718	0	8,250	
Income	0	282		0	215	0	0	
Net Expenditure	8,400	8,581		8,400	1,503	0	8,250	

TOTALS

Total Budget Expenditure	308,123	321,758		322,460	127,685	136,574	329,100	
Income	308,123	307,970		322,460	105,557	0	329,100	
Net Expenditure	0	13,788		0	22,128	136,574	0	

Year on Year	
Increase	% Increase
6,640	2%

Tax Base		
No. Band D Eq. 2021/22 Act.	No. Band D Eq. 2020/21 Act.	
5,563.40	5,642.60	
58.53	56.53	