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MINUTES OF the EXTRAORDINARY MEETING OF THE COUNCIL  
HELD Online using ZOOM secure video conference  
ON TUESDAY 26 MAY 2020 at 8:00 PM

Present: Cllr Gallagher in the Chair  
Ryan Bennett – Clerk to the Council  
Amanda Gardiner – Administrative Officer

Cllrs Benner, Cole, Hughes, Jacob, Mitchell, Montague, Taylor, Tobin, Vassiliou,  
Walker and Wallington

Not Present: Cllr Birch

Voting Members: 12

Members of the Public: 0

**CC2102/20 Apologies for Absence**

Apologies had been received from Cllrs Kyriakou and Yeung.

**CC2103/20 Declarations of Interests by Members**

The Chairman recommended that any declarations be made at the appropriate time.

**CC2104/20 Representations from the Public**

No representations were made in writing to the Clerk.

**CC2105/20 Transfer to Coronavirus Earmarked Reserve**

The Clerk informed members that the LEE and P&D Committees had met since the last Council meeting and reviewed their budget to determine amounts to be transferred to the Coronavirus Earmarked Reserve.

£19,450 from the LEE Committee Budget for 2020/21 (see Minute LEE1557/20)

£250 from the P&D Budget for 2020/21 (see Minute PD3573/20)

£7,650 underspend from 2019/20 which is now part of the Council's General Reserve.

This creates a Coronavirus Earmarked Reserve of £27,350. Spending from the Reserve will be presented at Council for approval.

**Resolved**

- That the Clerk transfers £27,350 to Coronavirus Earmarked Reserve.

**CC2106/20 Annual Accounts for year ending 31 March 2020**

The Chairman introduced this item and asked the Clerk to elaborate. The Clerk advised that the Annual Accounts ending 31 March 2020 were circulated with the Agenda for Members to review.

**Resolved:**

- That the Annual Accounts for the year ending 31 March 2020 be approved and signed

**CC2107/20 Funding for Face Coverings Project**

Cllr Mitchell explained that the pilot to make 50 face coverings in 3 sizes had been completed. Councillors were provided with face coverings to test and gave feedback on size, style, comfort. Members recommended to add a larger size; include a pleated mask as well as a curved mask.

**Resolved:**

- That Recommendation 1 was amended to include alternative designs.
- That Council agrees to the design as produced in the pilot 50 face coverings and alternative designs.
- That a Face Coverings Budget of £2,300 be allocated from the Coronavirus earmarked reserve, to produce up to 1000 face coverings for distribution to residents and those who work in Croxley Green who may need one to travel on public transport.
- That the Clerk uploads the Which report on to the Council website & social media pages along with links to local companies producing face coverings.
- That the Clerk research methods which would allow the Council to act as a trading entity and provides progress report to F&A on June 25 ahead of reporting back to Council at its meeting on July 30.

**CC2108/20 Closure**

There being no further business the Chairman closed the meeting at 8:39pm