

## PUBLIC NOTICE OF MEETING & SUMMONS FOR COUNCILLORS



Council Offices  
Community Way  
Croxley Green  
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19 June 2020

**To: Cllrs Emily Benner, Nigel Cole, Andrew Gallagher, Harry Kyriakou, Chris Mitchell, David Montague, David Tobin, Tony Walker.**

You are summoned to attend the following meeting:

### **Finance & Administration Committee Meeting**

to be held on

**Thursday 25<sup>th</sup> June 2020 at 8:00pm**

Online using Zoom.

If Members of the public wish to make representation or watch proceedings, then please contact the Clerk for details on how to join.

A handwritten signature in black ink that reads 'Ryan W. Bennett'.

Ryan Bennett  
Clerk to Croxley Green Parish Council

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### **AGENDA**

**FA1508/20 Apologies for Absence**

**FA1509/20 Declarations of Interest**

To note declarations of Members personal interests in respect of items on this Agenda.

**FA1510/20 Representations from the Public**

To hear representations from the public relating to specific items on this agenda in accordance with Standing Order 5.5.

**FA1511/20 Minutes**

To approve as correct and sign the Minutes of the meeting held on Thursday 30 April 2020.

**FA1512/20 Matters Arising**

Any matters arising.

**FA1513/20 Monthly Accounts**

To approve the Monthly Management Accounts and associated expenditure for Month 12, 1 and 2 (March, April and May 2020).

**FA1514/20 Grant Application from Malvern Way School**

To receive a grant application from Malvern Way School for £250 for the installation of raised allotment beds for use in outdoor school lessons – see attached.

**FA1515/20 Installation of Bench at Sycamore Road / Valley Walk**

To discuss and agree to the installation of a bench on the green at Sycamore Road & Valley Walk up to a total cost of £700 to be funded from the Council's Community Infrastructure Levy Fund – see attached.

**FA1516/20 Purchase of a Bicycle for Use by Council Staff**

To discuss and agree that a bicycle be purchased up to a total cost of £500 to allow staff to travel around Croxley Green in a more environmentally and financially friendly way – see attached.

**FA1517/20 Carers Allowance**

To receive a verbal update from the Clerk on the possibility of implementing a Carers Allowance for councillors to enable attendance at meetings. (See item FA1506/20).

**FA1518/20 Council Standing Orders**

To receive a verbal update from the Clerk on updating the Council's Standing Orders.

**FA1519/20 Interim Final Report from the Coronavirus Strategy Working Group.**

To receive a report from the Coronavirus Response & Strategy Development Working Group and to agree to recommend to Council the adoption of the draft strategy – see attached.

**FA1520/20 Communicating With the Public**

To agree that an A3 Z-Fold informational leaflet be produced and distributed to every household in Croxley Green to increase Parish Council communication with residents – see attached.

**FA1521/20 Closure**