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MINUTES OF the 349th MONTHLY MEETING OF THE COUNCIL
HELD IN THE COUNCIL CHAMBER
ON THURSDAY 28 NOVEMBER 2019

Present: Cllr Gallagher in the Chair
Ryan Bennett – Clerk to the Council
Amanda Gardiner – Administrative Assistant

Cllrs Cole, Hobbs, Jacob, Kyriakou, Mitchell, Montague, Taylor, Tobin, Vassiliou, Walker & Wallington

Voting Members: 12

Members of the Public: 6

CC2046/19 Apologies for Absence

Apologies had been received from Cllrs Benner, Birch, Hughes & Yeung

CC2047/19 Declarations of Interests by Members

The Chairman recommended that any declarations be made at the appropriate time.

CC2048/19 Parish Matters

A Member of the Welcome Club, who regularly uses the Red Cross Centre, spoke about how important the Centre is to them, and urged the Parish Council to do all they can to keep it as a facility for the residents of Croxley Green.

CC2049/19 Representations from the Public

CC2055/19 – A representative from the Churches in Croxley Charitable Incorporated Organisation (CIO) spoke about the grant application for the Parish Nurse Project. Details were provided on the number of people the Parish Nurse was currently able to visit and that the grant would enable them to reach more residents of Croxley Green.

CC2055/19 S137 Grant Application from Croxley Green Parish Nurse Project

[Under Standing Order 9.1.6. it was agreed that this item be brought up the Agenda]

Members discussed the grant application for the Croxley Green Parish Nurse Project. The Clerk confirmed to Members, as per the Administrative Assistant's e-mail of November 22nd, that the Council were currently unable to consider multi-year grant funding, and as a result, it was agreed to amend the Grant Application to provide funding for 1 year of £3,000.

Resolved:

- That a grant of £3,000 be paid to Croxley Green Parish Nurse Project.

CC2056 History Project Website – Working Group Terms of Reference

[Under Standing Order 9.1.6. it was agreed that this item be brought up the Agenda]

Cllr Walker, as the lead Cllr for the working group, provided information to Members on the History Project Working Group long with the draft Terms of Reference. Decisions made for the History Project Working Group will be presented to Council before action is taken.

Resolved:

- That the Council approves the Terms of Reference of the History Project Working Group

- That the Council approves the membership of the History Project Working Group.

CC2050/19 Minutes

The minutes up for review were the Minutes of the 348th Monthly Meeting of the Council held on Thursday 26 September 2019

Resolved:

- That the Minutes of the 348th Monthly Meeting of the Council held on Thursday 26 September 2019 be approved and signed by the Chairman

CC2051/19 Matters Arising

There were no matters arising.

CC2052/19 Committee Reports

CC2052.1/19 Planning and Development Committee held on Thursday 5 & 19 September and 3 & 17 October 2019

Resolved:

- That the Minutes of the Planning and Development Committee meeting held on Thursday 5 & 19 September and 3 & 17 October 2019 be adopted as a report of the meeting.

CC2052.2/19 Any matters arising

There were no matters arising.

CC2052.3/19 Leisure, Events & Environment Committee held on Tuesday 3 September 2019

Resolved:

- That the Minutes of the Leisure, Events & Environment Committee meeting held on Tuesday 3 September 2019 be adopted as a report of the meeting.

CC2052.4/19 Any matters arising

Cllr Tobin informed Members that he has taken on the project of updating the plaques on the trees in Stone's Orchard.

CC2052.5/19 Finance and Administration Committee held on Thursday 12 September 2019

Resolved:

- That the Minutes of the Finance & Administration Committee of Thursday 12 September 2019 be adopted as a report of the meeting.

CC2052.6/19 Any matters arising

There were no matters arising.

CC2053/19 Clerk's Report

The Clerk provided a summary of activities undertaken by the Parish Council office and Parish Rangers. See report attached.

CC2054/19 The Role and Responsibilities of a PCSO

The Chairman provided information on the discussions held with Hertfordshire Constabulary about the provision of PCSOs in Croxley Green. A refund of £7,125 was secured by the Clerk to compensate for the time a PCSO was not covering Croxley Green.

Resolved:

- That the Clerk seeks to ensure the service level agreement more accurately reflects the role and responsibilities of a PCSO and includes the Parish Council's view of priorities.

CC2055/19 S137 Grant Application from Croxley Green Parish Nurse Project

This item was discussed earlier.

CC2056/19 History Project Website – Working Group Terms of Reference

This item was discussed earlier

CC2057/19 Communicating With the Public

The Clerk introduced the item and explained that the purpose of the working group is to develop a public relations and communications strategy for the Parish Council, along with a plan for putting it into effect. Cllrs Cole, Gallagher, Kyriakou, Taylor and Vassiliou expressed an interest in joining the Working Party.

Resolved:

- That the Council establishes a Working Group to develop a PR and Communications Strategy
- That the Council approves the Terms of Reference
- That the Council notes the list of Issues to be considered

CC2058/19 Budget 2020/21

Committees provided an update on their Budget discussions for 2020/21.

CC2059/19 Exclusion of Press and Public

The Chairman moved, duly seconded, the following motion and it was agreed:

that under Section 100A of the Local Government Act 1972 the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined under paragraph 3 of Part I of Schedule 12A to the Act. It has been decided by the Council that in all the circumstances, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

CC2059.1/19 - Updates from Land Transfer Working Group

Land Transfer Working Group gave an update to Members on the progress of their recent actions.

CC2060/19 Closure

There being no further business the Chairman closed the meeting at 9:54pm