

## **CROXLEY GREEN PARISH COUNCIL** (Draft Subject to Adoption)

MINUTES OF the 264<sup>th</sup> MONTHLY MEETING OF THE COUNCIL  
HELD IN THE COUNCIL CHAMBER  
ON THURSDAY 31 MARCH 2011

Present: Cllr Birch in the Chair David Allison – Clerk to the Council  
Amanda Taft – Minute Taker

Cllrs Bains, Bennett, Brand, Hollands, C Jefford, Saxon, Seeley, Shafe, Vassiliou and Wynne-Jones.

Voting Members: 11

PC Stephen Cooke and PCSO Ryan Legge (left the meeting after giving their update).

### CC893/11 Apologies for Absence

Apologies had been received from Cllrs Brading, Dann, Martin, Norman and Seabourne.

### CC894/11 Declarations of Interest by Members

There were no declarations of interest.

### CC895/11 Representations from the Public

There were no public present.

The Chairman welcomed PC Stephen Cooke and PCSO Ryan Legge to the meeting and Members agreed under Standing Order 15(d) that their update (CC899/11) should be given at this point.

### CC899/11 Update from Hertfordshire Police

Members were advised that there had been door to door visits to encourage residents to sign up to the Online Watch Link (OWL) service. Forms were left at the office for anyone who may be interested in registering with OWL.

Cllrs were informed that there had been a recent operation on Scots Hill and the Green whereby an electronic box showed a smiley / sad face depending on the speed of the vehicle. As a deterrent to speeding motorists, warning letters had been issued to those exceeding the speed limit. Hertfordshire Highways had stated that there was adequate signage in these locations although the Police did not agree that this was the case, believing more signage was needed.

Another of their priorities had been Yorke Mead School. Due to recent vandalism by youths, the Police Technical Support Unit had installed cameras to monitor this. Cllrs were told that the PCSO's circulate the various play areas in the evenings.

PC Cook left 36 pages of statistics as well as the figures applicable to Croxley Green and he also left the old and new shift pattern for any Cllrs who may have expressed an interest in the past.

Cllrs thanked PC Stephen Cooke and PCSO Ryan Legge for attending the meeting and suggested they make like to attend the first full meeting of the new Council.

### CC896/11 Minutes

#### **Resolved**

- It was proposed by Cllr Hollands and seconded by Cllr Shafe that the Minutes of the 263<sup>rd</sup> monthly meeting of the Council held on Thursday 24 February 2011 be approved and signed by the Chairman.

### CC897/11 Matters Arising

CC880/11 (Matters Arising; CC867/11 Matters Arising; CC853.2/10 Matters Arising –

E&A Minutes). The Temporary Office Manager (TOM) advised that Highways had not got back to us regarding the orphan land behind numbers 1-6 Dorchester Court.

CC881/11 (Matters Arising; CC871/11 British Waterways – Waterways Adoption Scheme). TOM advised that Karen Fishwick still had not got back to us.

CC883/11 (Groundwork Equipment). TOM informed those present that the Kubota had been serviced and that a new strimmer had been purchased from Browns because Olivers at Kings Langley were more expensive.

CC898/11 Committee Reports

CC898.1/11 Environment and Amenity Committee held on Tuesday 1 February 2011

**Resolved:**

- It was proposed by Cllr Seeley and seconded by Cllr Jefford that the Minutes of the Environment and Amenity Committee held on Tuesday 1 February 2011 be adopted as a report of the meeting.

CC898.2/11 Any matters arising

EA735/11 (Matters Arising; EA716/10 Dog Waste Disposal). TOM advised that he had contacted Three Rivers District Council who had advised that they would charge £5.90 per bin which is more expensive than the cost charged by our contractor which is £2.91.

EA736/11 (Active Works List). The chain link fence between the footpath at Owens Way leading to the Green has now been fixed.

EA737/11 (School Garden Clubs). TOM advised that the CRB checks hand now been done.

EA739/11 (Parish Pump). TOM stated that Amanda Taft was working on the Parish Pump and Cllrs had provided articles although some had been received later than others!

CC898.3/11 Planning and Development Committee held on Wednesday 2 February 2011 and Wednesday 16 February 2011

**Resolved:**

- It was proposed by Cllr Bains and seconded by Cllr Hollands that the Minutes of the Planning and Development Committee held on Wednesday 2 February and Wednesday 16 February 2011 be adopted as a report of the meeting.

CC898.4/11 Any matters arising

There were no matters arising.

CC898.5/11 Finance and Administration Committee held Thursday 10 February 2011

**Resolved:**

- It was proposed by Cllr Hollands and seconded by Cllr Shafe that the Minutes of the Finance and Administration Committee held on Thursday 10 February 2011 be adopted as a report of the meeting.

CC898.6/11 Any matters arising

FA687/11 (Grass Area between the Council Office and Community Centre). TOM stated that he had found a planter which had now been placed and would prevent people driving vehicles onto the grassed area.

FA688/11 (Purchase of additional £50 vouchers for Mr Ron Jefford). TOM advised that these had now been received by Mr Jefford.

FA690/11 (Footpath 11 Frankland Road). TOM advised that he had received a thank you letter from Judy Raymond for the anti-horse barrier on footpath 11.

CC900/11

Outsourcing Council's Payroll

TOM advised that the accountants had suggested outsourcing the payroll and he had contacted Terry Baldwin, head of Human Resources for Shared Services at Watford. They outsource their payroll to Northgate who could provide full payroll support for the Parish Council for a one off £550 plus VAT.

**Resolved:**

- It was proposed by Cllr Bennett and seconded by Cllr Shafe that we outsource our payroll to Northgate (via Watford's Shared Services) at a cost of £550 and the proposal was agreed.

The Clerk is to contact Terry Baldwin to set up the payroll immediately.

CC901/11

Posts on the Green

Members were referred to EA751/11 of 1 March when the Environment and Amenity Committee agreed to the purchase of 170 posts for the Green at a cost of £870 which would be shared equally between TRDC and the Parish Council. The Rangers would, in consultation with residents install the new posts over the summer months.

**Resolved:**

- It was proposed by Cllr Hollands and seconded by Cllr Bennett that Council agree to the purchase of the posts in partnership with Three Rivers District Council and the proposal was agreed.

CC902/11

Treatment of Future Committee Reports – Adoption at Full Council

**Resolved:**

- It was proposed by Cllr Bennett and seconded by Cllr Vassiliou that we continue to adopt the Committee reports at Council after they have been approved by their Committee and the proposal was agreed.

CC903/11

Purchase of CCTV Equipment for Barton Way Recreation Ground

This matter was introduced by the Chairman and Cllr Wynne-Jones spoke in support of having cameras installed at Barton Way due to damage to cars and the play area. Other Cllrs thought that this would be a waste of money. Cllr Wynne-Jones offered to donate the money himself but it was generally agreed that if Members thought this initiative was a bad idea then the Parish Council should not go ahead with it.

**Resolved:**

- It was proposed by Cllr Vassiliou and seconded by Cllr Hollands that this initiative will not be taken forward and the proposal was agreed.

A recorded vote was requested but Cllrs agreed that the request had been made at too late a stage.

CC904/11

Purchase of a Lawn Mower

The Chairman introduced this item and Cllr Saxon advised that in her role with Flowers4Croxley, Cllr Seeley had asked that the Rangers cut the grass on the Watford Road flower beds with a push-pull mower. As Cllr Saxon did not think this a wise idea and as there are areas which are not suitable for the Kubota he suggested that as there is money available that we look into purchasing a petrol mower. Cllr Seeley added that a reasonable mower could be purchased at B&Q for less than £250.

**Resolved:**

- It was proposed by Cllr Vassiliou and seconded by Cllr Wynne-Jones that the Parish Council purchases a petrol mower at a cost of up to £250.

A recorded vote was requested; Cllrs Bains, Bennett, Birch, Hollands, Jefford, Seeley, Shafe, Vassiliou and Wynne-Jones voted for the proposal. Cllr Brand voted against the proposal and Cllr Saxon abstained from voting. The proposal was agreed.

The Clerk pointed out that Standing Order 10(b) states "If a Member so requires, the Clerk shall record the names of the Members who voted on any question so as to show whether they voted for or against it. Such a request must be made before moving on to the next business". He added that during the last item, a recorded vote had been requested before Council had moved on to the next business. Cllrs disagreed with this and continue in the way this had been carried out on previous occasions.

CC905/11

PART 2

It was proposed by Cllr Shafe and seconded by Cllr Seeley that having regard to the nature of the business to be transacted the press and public be excluded from the next items on the agenda.

**Resolved:**

- Agreed

CC905.1/11

Minutes

**Resolved:**

- It was proposed by Cllr Seeley and seconded by Cllr Hollands that the confidential version of the Minutes of the 263<sup>rd</sup> Monthly Meeting of the Council held on Thursday 24 February 2011 be approved and signed by the Chairman.

CC905.2/11

Minutes

**Resolved:**

- It was proposed by Cllr Seeley and seconded by Cllr Hollands that the Minutes of the Extraordinary Meeting of the Council held on Thursday 10 March 2011 be approved and signed by the Chairman.

CC905.3/11

Staff Matters

Confidential staff matters were discussed.

CC906/11

Closure

There being no further business the Chairman closed the meeting at 9.40pm.