

CROXLEY GREEN PARISH COUNCIL

MINUTES OF A MEETING OF THE
FINANCE AND ADMINISTRATION COMMITTEE
HELD IN THE COUNCIL CHAMBER
ON THURSDAY 14 MARCH 2013

Present: Cllr Bennett – In the Chair David Allison – Clerk to the Council

Cllrs Edmunds, Jordan, Mitchell, Seeley and Shafe

Voting Members:

FA884/13 Apologies for Absence

There were no apologies.

FA885/13 Declaration of Interests

The Chairman recommended that any declarations of interest be made, if necessary, throughout the meeting.

FA886/13 Representations from the Public

There were no public present.

FA887/13 Minutes

Resolved:

- That the Minutes of the meeting held on Thursday 14 February 2013 be approved and be signed by the Chairman.

FA888/13 Matters Arising

CC882/13 Monthly Accounts – The Clerk apologised that the Journal transfer required to consolidate the PCSO expenditure under one account code had not taken place but would be done so in the next couple of working days.

FA889/13 Monthly Accounts

There was an adjournment to allow Cllrs time to peruse the accounts for month 11 (February).

The Clerk brought to Members attention:

4026/101 Photocopy Hire/Charges (£420) – which related to a miscoding and should be coded to 4023/101. The Clerk stated that he would do a Journal transfer to correct the matter.

4027/101 Computer Software/IT (£87) – which related to charges for internet/broadband.

4036/101 Property Maintenance (£60) – which related to installation of a new ball valve in the ladies toilets.

4072/103 Maintenance, Ride on Mower (£690) – which related to the annual service and repairs to the Kubota ride on mower.

4610/211 Fireworks on the Green (£77) – which related to the First Aid provision for the event. The Clerk added that the expenditure was showing in these accounts as the original invoice from St John Ambulance was incorrect and a revised Invoice had been awaited.

4965/399 Village Plan Development (£505) – which related to the delivery of the Community Plan questionnaire to residents.

Resolved:

- That the Management Accounts for month 11 (February) be approved and be signed by the Chairman.

FA890/13

Festive Lighting – Contract Extension

The Chairman introduced this item and stated that the quote received from Lamps & Tubes Illuminations related to the festive lighting for 2014, 2015 and 2016. The Chairman added that the display for 2013 was already within the existing arrangements with the company. The Chairman continued that the quote also mentioned the forthcoming external Christmas tree outside the library, financial provision for which was included in the Christmas Lights budget.

The Clerk stated that the quote for 2014 was approximately £200 more than for 2013 and that the company had provided an excellent service in the past, particularly in the event of any problems.

It was commented that the festive lighting display has been similar over the last few years and that perhaps a different display should be considered.

A short discussion ensued.

RESOLVED:

- That the Council continue in principle with Lamps & Tubes Illuminations and that a new display is investigated with them within the quoted prices;
- That the use of a DMA light display for the external Christmas tree is also investigated.

FA891/13

Closure

There being no further business, the Chairman closed the meeting at 8.35pm.